



NAHEP
Component 2 – RAES



Empowering Agricultural Higher Education through Next-Generation Learning Solutions



**Blended Learning Platform
User Manual
(Trainer)**



**NAHEP-Resilient Agricultural Education System (RAES)
ICAR-Indian Agricultural Statistics Research Institute (IASRI)**



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Review Schedule & Version Control

Version	Last updated on	Year of publication
1.0	22 nd Sep 2023	2023
1.1	17 th Nov 2023	2023

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1 Document Objective

The purpose of this document is to provide knowledge for the use of a Blended Learning System ICAR-BLP by the Faculties.

2 Overview

The BLP system is a blend of online learning and offline learning, Faculties can use the mentioned modules in the NARSE-BLP system.

- Dashboard
- Calendar
- Learning Paths
- Courses
- Classroom
- Assessment
- Announcement
- Social Collaboration
- Reports
- Social Wall

3 Dashboard

Step 1: After successful login to the system, users will land to the Dashboard of the application as shown below.



Welcome

Jyotika Trainer

Dashboard

Calendar

Learning Path

Courses

Assessment

Classroom

Announcements

Social Collaboration

Reports

Dashboard

Top 5 Courses

	Computer Organization And Architecture : MCA560 - Unit 2 Technology	5 Modules	1 No. of Learners	00:40 Total Time Spent	★★★★★ 0 out of 5
	Computer Organization And Architecture : MCA560 - Unit 5 Technology	6 Modules	2 No. of Learners	00:34 Total Time Spent	★★★★★ 0 out of 5
	Functional Testing Technology	3 Modules	1 No. of Learners	00:06 Total Time Spent	★★★★★ 0 out of 5
	Agriculture Course Technology	1 Modules	1 No. of Learners	00:02 Total Time Spent	★★★★★ 0 out of 5

Course wise Performance



The dashboard will show the Top 5 Courses, Course Wise Performance.

Step 2: Scroll down on the dashboard screen to view the **Top learners** and **Assessment**.



Welcome

Jitendra Trainer

Dashboard

Calendar

Learning Path

Courses

Assessment

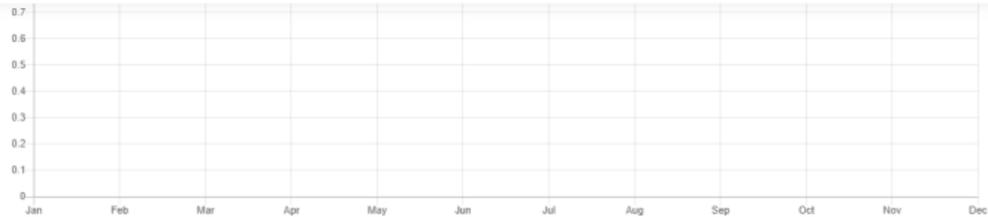
Classroom

Announcements

Social Collaboration

Reports

Social Wall



Top Learners

	Jyotika	17 Courses	07:54:40 Time Spent
	Raju	8 Courses	02:17:20 Time Spent
	Rahul Kumar	2 Courses	00:12:30 Time Spent
	Rani Malik	3 Courses	00:10:10 Time Spent

Assessments

No Data

4 Calendar

The calendar module is the functionality that enables faculties to create events and meetings to conduct webinars, seminars, and video conferencing.

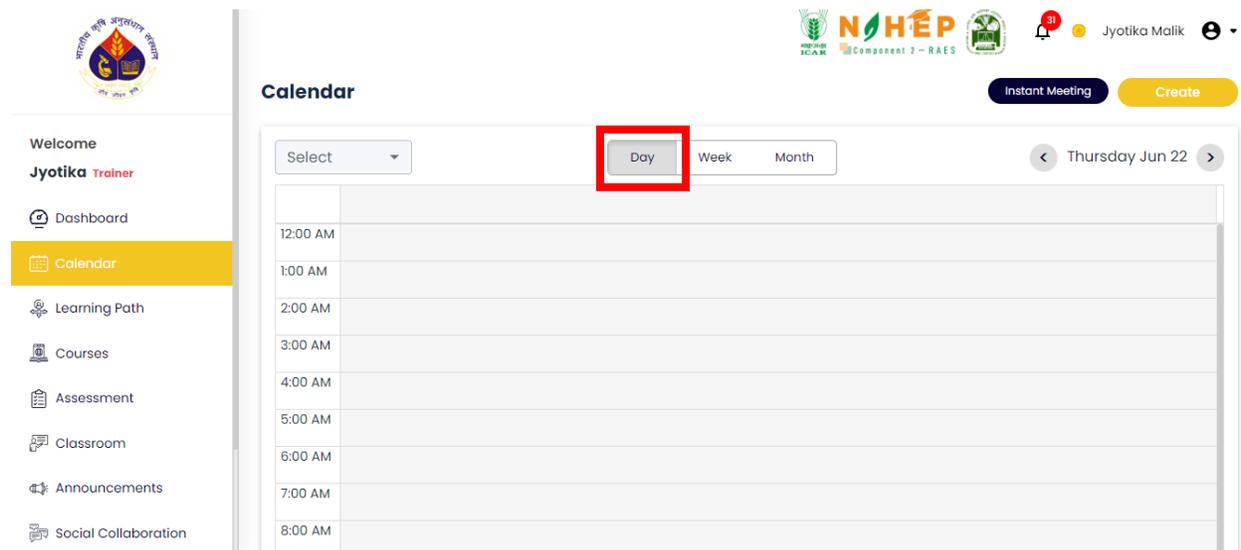
Faculties can create an event, add a schedule to the event, add an event title, assign invitees, and add a description of the event.

A special feature of “Instant meeting” is provided by our BLP. Users can conduct sessions/events on this integrated platform.

4.1 Calendar View

Users can select the view of the calendar as preferred. There is a table from where the users can select the view of the calendar (Day wise, week-wise & month-wise).

4.1.1 Day-wise calendar view



Select Day from the tab to view the calendar day-wise.

4.1.2 Week-wise calendar view



- Welcome
- Jyotika Trainer
- Dashboard
- Calendar**
- Learning Path
- Courses
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports

Calendar

Instant Meeting Create

Select Day **Week** Month June 2023

SUN	MON	TUE	WED	THU	FRI	SAT
28	29 Session1 Session 2	30	31	01	02	03
04	05 Dryrun Bits Pilani E...	06	07	08	09	10
11	12	13	14	15	16 Pigments and Fla... Changes in Qualit... Processing of fruit... +3 more	17

4.1.3 Month-wise calendar view.

Select Month from the tab to view the calendar Month-wise.



- Welcome
- Jyotika Trainer
- Dashboard
- Calendar**
- Learning Path
- Courses
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports

Calendar

Instant Meeting Create

Select Day Week **Month** June 2023

SUN	MON	TUE	WED	THU	FRI	SAT
28	29 Session1 Session 2	30	31	01	02	03
04	05 Dryrun Bits Pilani E...	06	07	08	09	10
11	12	13	14	15	16 Pigments and Fla... Changes in Qualit... Processing of fruit... +3 more	17

4.2 View meetings/events on the calendar

The screenshot shows the 'Calendar' view in the Jyotika Trainer application. On the left is a navigation sidebar with options like Dashboard, Calendar, Learning Path, Courses, Assessment, Classroom, Announcements, Social Collaboration, and Reports. The main area displays a calendar for June 2023. A 'Select' dropdown menu is open, showing 'Event' (yellow square) and 'Meeting' (green square) options. The calendar grid shows events for various dates: 'Session 1' and 'Session 2' on the 29th and 30th; 'Dryrun Bits Piloni E...' on the 5th; and 'Pigments and Fla...', 'Changes in Qual...', and 'Processing of fruit...' on the 16th. There are also 'Instant Meeting' and 'Create' buttons at the top right.

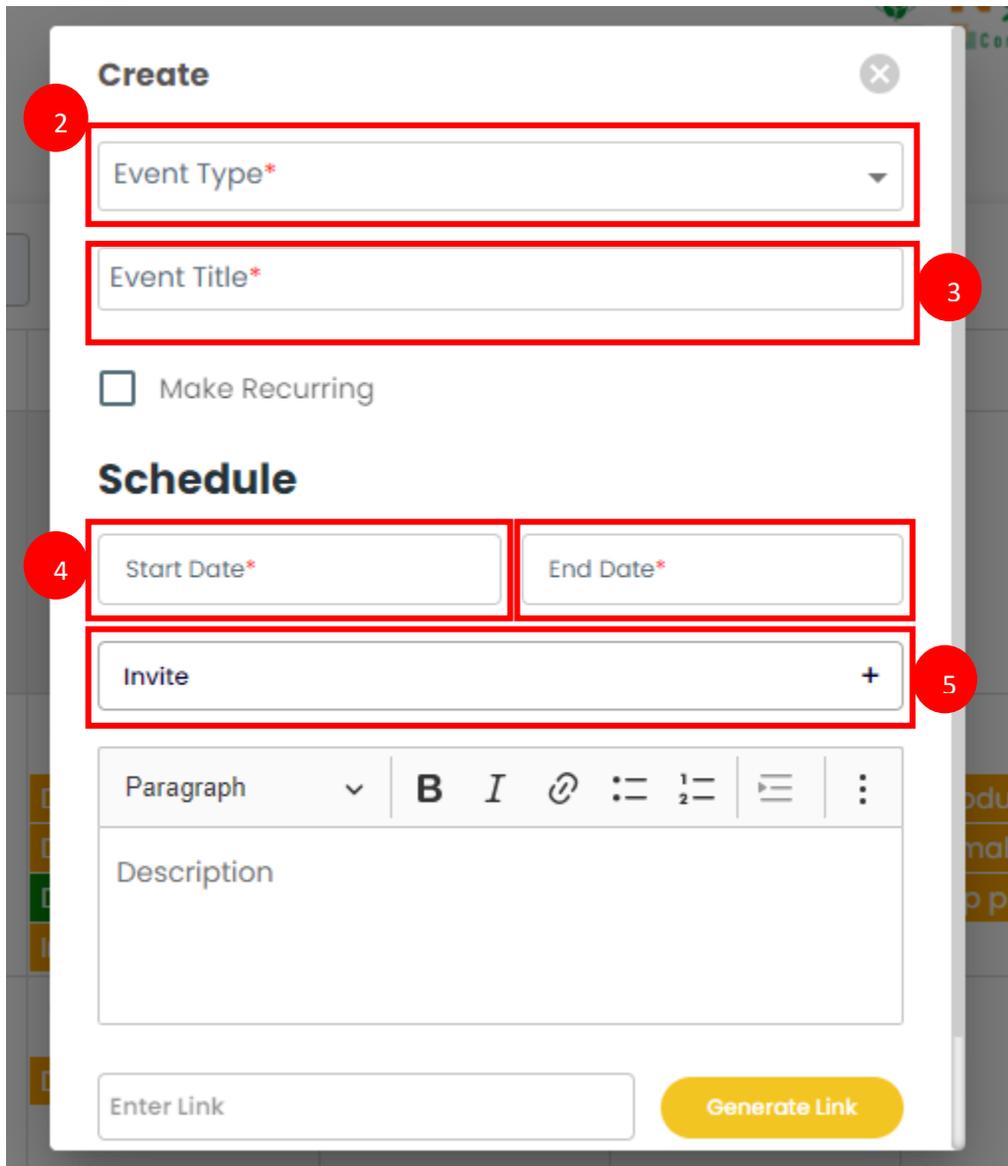
A drop-down in the upper right of the calendar gives the option to select an event or meeting. If the user selects an event from the drop-down, the user will be able to view all the scheduled events on the calendar. If the user selects meeting from the drop-down, the user will be able to view all the scheduled meetings on the calendar

4.3 How to create an Event/Meeting?

This screenshot is identical to the one in section 4.2, but with a red box around the 'Create' button at the top right of the calendar interface. A red circle with the number '1' is placed next to the 'Create' button, indicating the first step in creating an event or meeting.

Step-1. Click on “Create” from the upper right corner of the screen. The users will click on ‘Create’ to create a new event.

Once the user clicks on create, they will be able to see a pop-up.



Step-2. Select “Event Type” from the drop-down menu. There will be two options i.e. event and meeting.

Step-3. Enter “Event title”.

Step-4. Select “Start date” and “End date”.

Step-5. Clicking on “+” in the invite section. A pop-up will appear to assign students.

Assign data

Organization

IARI Campus

Department

Designation

Location

Search

All Users

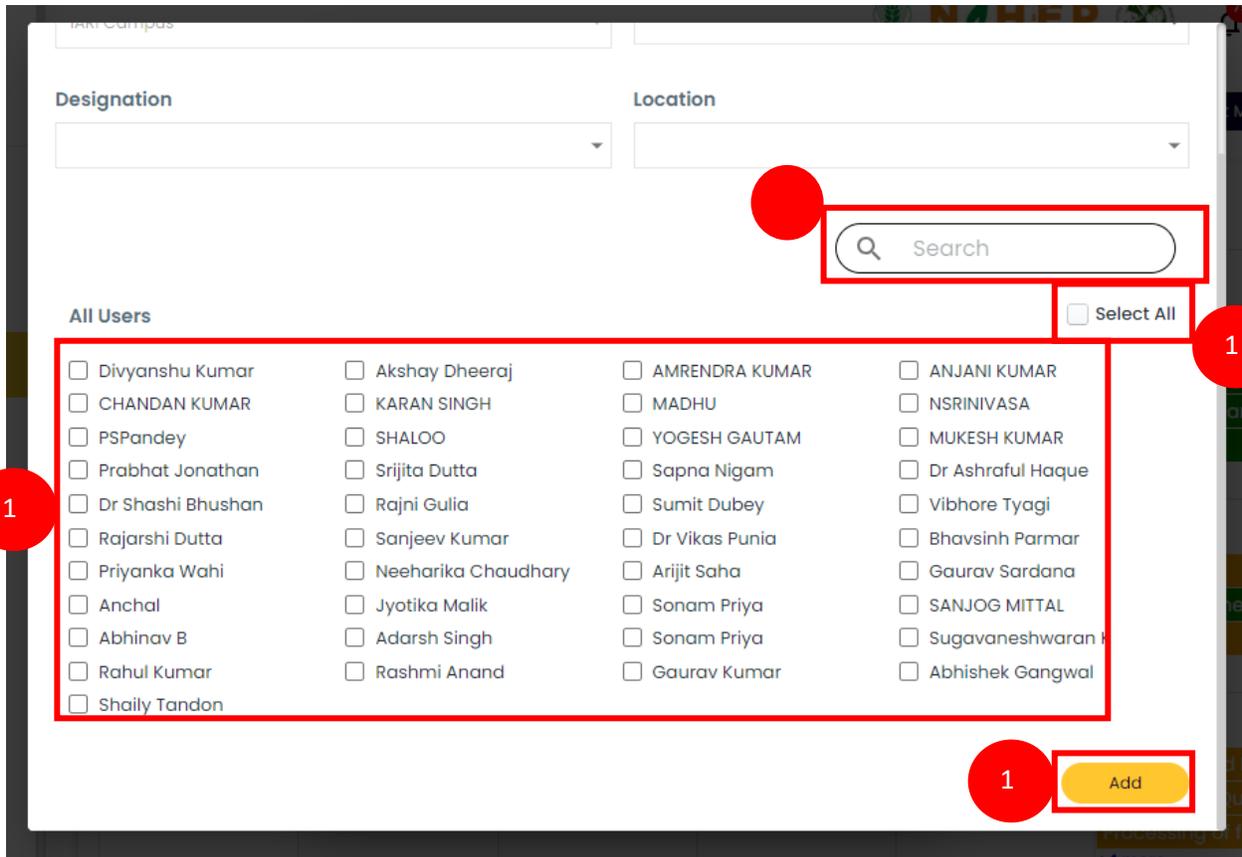
Select All

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Divyanshu Kumar | <input type="checkbox"/> Akshay Dheeraj | <input type="checkbox"/> AMRENDRA KUMAR | <input type="checkbox"/> ANJANI KUMAR |
| <input type="checkbox"/> CHANDAN KUMAR | <input type="checkbox"/> KARAN SINGH | <input type="checkbox"/> MADHU | <input type="checkbox"/> NSRINIVASA |
| <input type="checkbox"/> PSPandey | <input type="checkbox"/> SHALOO | <input type="checkbox"/> YOGESH GAUTAM | <input type="checkbox"/> MUKESH KUMAR |
| <input type="checkbox"/> Prabhat Jonathan | <input type="checkbox"/> Srijita Dutta | <input type="checkbox"/> Sapna Nigam | <input type="checkbox"/> Dr Ashraful Haque |
| <input type="checkbox"/> Dr Shashi Bhushan | <input type="checkbox"/> Rajni Gulia | <input type="checkbox"/> Sumit Dubey | <input type="checkbox"/> Vibhore Tyagi |
| <input type="checkbox"/> Rajarshi Dutta | <input type="checkbox"/> Sanjeev Kumar | <input type="checkbox"/> Dr Vikas Punia | <input type="checkbox"/> Bhavsinh Parmar |
| <input type="checkbox"/> Priyanka Wahi | <input type="checkbox"/> Neeharika Chaudhary | <input type="checkbox"/> Arijit Saha | <input type="checkbox"/> Gaurav Sardana |
| <input type="checkbox"/> Anchal | <input type="checkbox"/> Jyotika Malik | <input type="checkbox"/> Sonam Priya | <input type="checkbox"/> SANJOG MITTAL |
| <input type="checkbox"/> Abhinav B | <input type="checkbox"/> Adarsh Singh | <input type="checkbox"/> Sonam Priya | <input type="checkbox"/> Sugavaneshwaran K |
| <input type="checkbox"/> Rahul Kumar | <input type="checkbox"/> Rashmi Anand | <input type="checkbox"/> Gaurav Kumar | <input type="checkbox"/> Abhishek Ganawal |

Step-6. Select “Department” from the drop-down menu.

Step-7. Select “Designation” from the drop-down menu.

Step-8. Select “Location” from the drop-down menu.



Designation: [Dropdown]
Location: [Dropdown]

Search [Search]

Select All

All Users

<input type="checkbox"/> Divyanshu Kumar	<input type="checkbox"/> Akshay Dheeraj	<input type="checkbox"/> AMRENDRA KUMAR	<input type="checkbox"/> ANJANI KUMAR
<input type="checkbox"/> CHANDAN KUMAR	<input type="checkbox"/> KARAN SINGH	<input type="checkbox"/> MADHU	<input type="checkbox"/> NSRINIVASA
<input type="checkbox"/> PSPandey	<input type="checkbox"/> SHALOO	<input type="checkbox"/> YOGESH GAUTAM	<input type="checkbox"/> MUKESH KUMAR
<input type="checkbox"/> Prabhat Jonathan	<input type="checkbox"/> Srijita Dutta	<input type="checkbox"/> Sapna Nigam	<input type="checkbox"/> Dr Ashrafal Haque
<input type="checkbox"/> Dr Shashi Bhushan	<input type="checkbox"/> Rajni Gulia	<input type="checkbox"/> Sumit Dubey	<input type="checkbox"/> Vibhore Tyagi
<input type="checkbox"/> Rajarshi Dutta	<input type="checkbox"/> Sanjeev Kumar	<input type="checkbox"/> Dr Vikas Punia	<input type="checkbox"/> Bhavsinh Parmar
<input type="checkbox"/> Priyanka Wahi	<input type="checkbox"/> Neeharika Chaudhary	<input type="checkbox"/> Arijit Saha	<input type="checkbox"/> Gaurav Sardana
<input type="checkbox"/> Anchal	<input type="checkbox"/> Jyotika Malik	<input type="checkbox"/> Sonam Priya	<input type="checkbox"/> SANJOG MITTAL
<input type="checkbox"/> Abhinav B	<input type="checkbox"/> Adarsh Singh	<input type="checkbox"/> Sonam Priya	<input type="checkbox"/> Sugavaneshwaran
<input type="checkbox"/> Rahul Kumar	<input type="checkbox"/> Rashmi Anand	<input type="checkbox"/> Gaurav Kumar	<input type="checkbox"/> Abhishek Gangwal
<input type="checkbox"/> Shaily Tandon			

Add

Step-9. Search the name of the student from the local search.

Step-10. Click on the “Select All” check box to select all the students.

Step-11. Click on the check box associated with the name of the student/students.

Step-12. Click on “Add”.

Event Title*
Animal science

Make Recurring

Schedule

Start Date* June 22nd 11:00 a.m. End Date* June 22nd 12:30 p.m.

Dkumar05@Judge.Com

1

Paragraph **B** *I* @ := ½= ≡ ⋮

Description

Enter Link **1** Generate Link

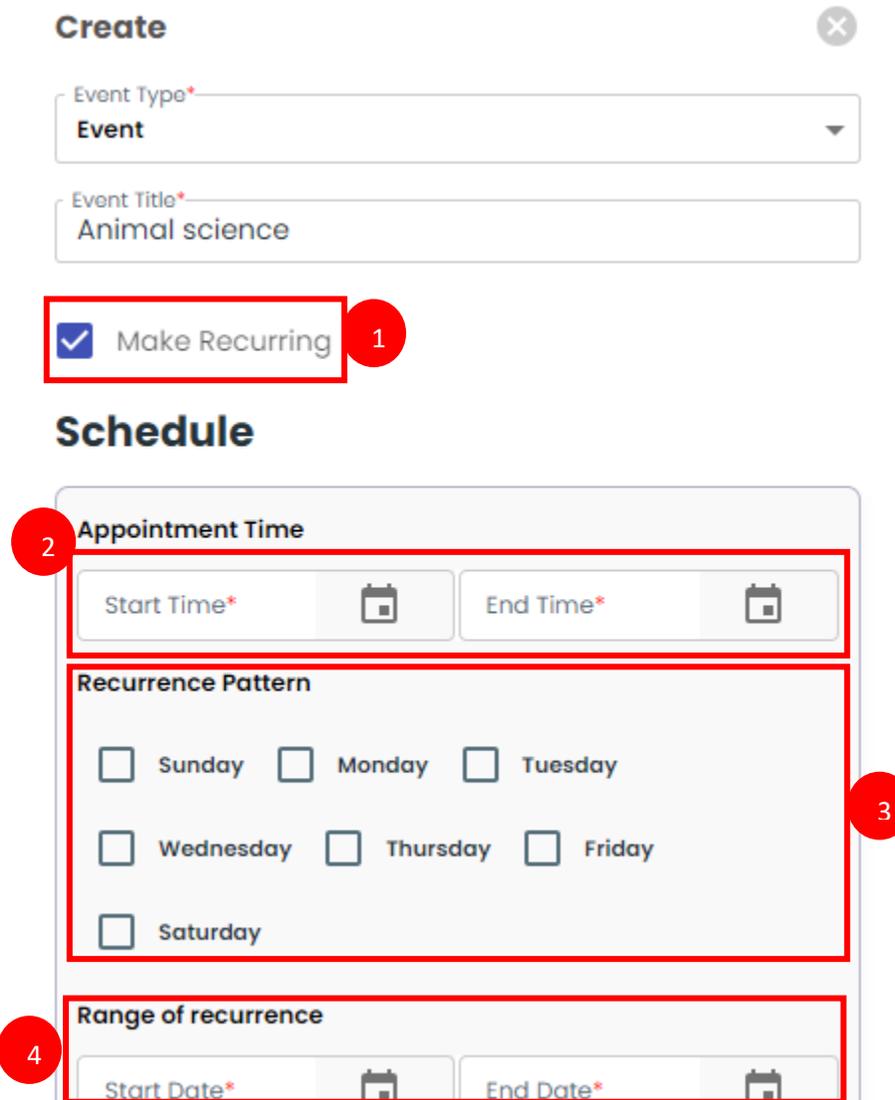
1 Add Cancel

Step-13. Enter “Description”.

Step-14. Click on “Generate Link”

Step-15. Click on “Add”.

4.4 How to make Meetings recurring?



The screenshot shows a 'Create' meeting form. At the top, there is a 'Create' header with a close button. Below it, the 'Event Type' dropdown is set to 'Event'. The 'Event Title' field contains 'Animal science'. A red box labeled '1' highlights the 'Make Recurring' checkbox, which is checked. Below this is the 'Schedule' section. A red box labeled '2' highlights the 'Appointment Time' section, which includes 'Start Time*' and 'End Time*' fields with calendar icons. A red box labeled '3' highlights the 'Recurrence Pattern' section, which has checkboxes for Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday. A red box labeled '4' highlights the 'Range of recurrence' section, which includes 'Start Date*' and 'End Date*' fields with calendar icons.

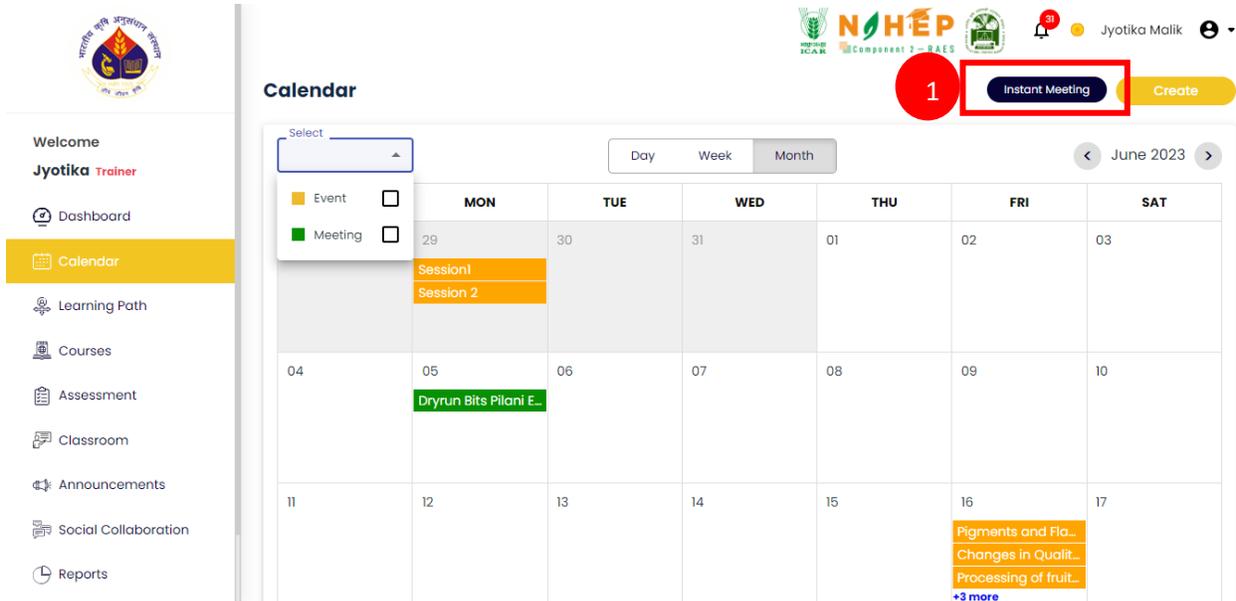
Step-1. Click on the check box “Make Recurring”.

Step-2. Select “Start Time” and “End Time” under Appointment Time.

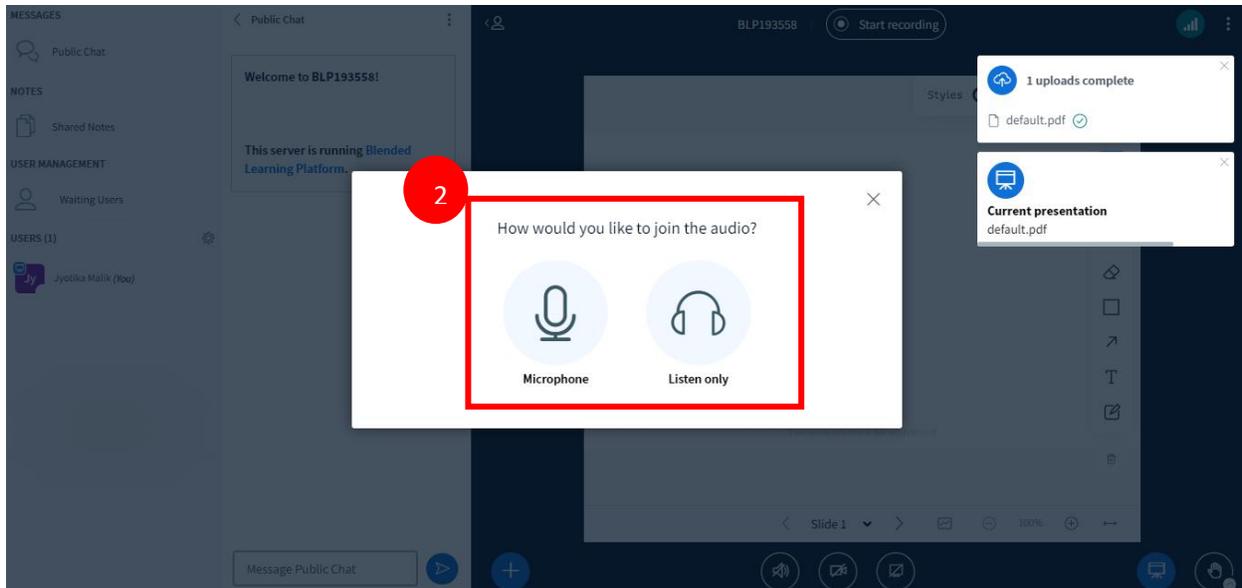
Step-3. Click on the checkboxes to select the days under the Recurrence Pattern.

Step-4. Select “Start Date” and “End Date” under Range of Recurrence.

4.5 How to start an instant meeting?

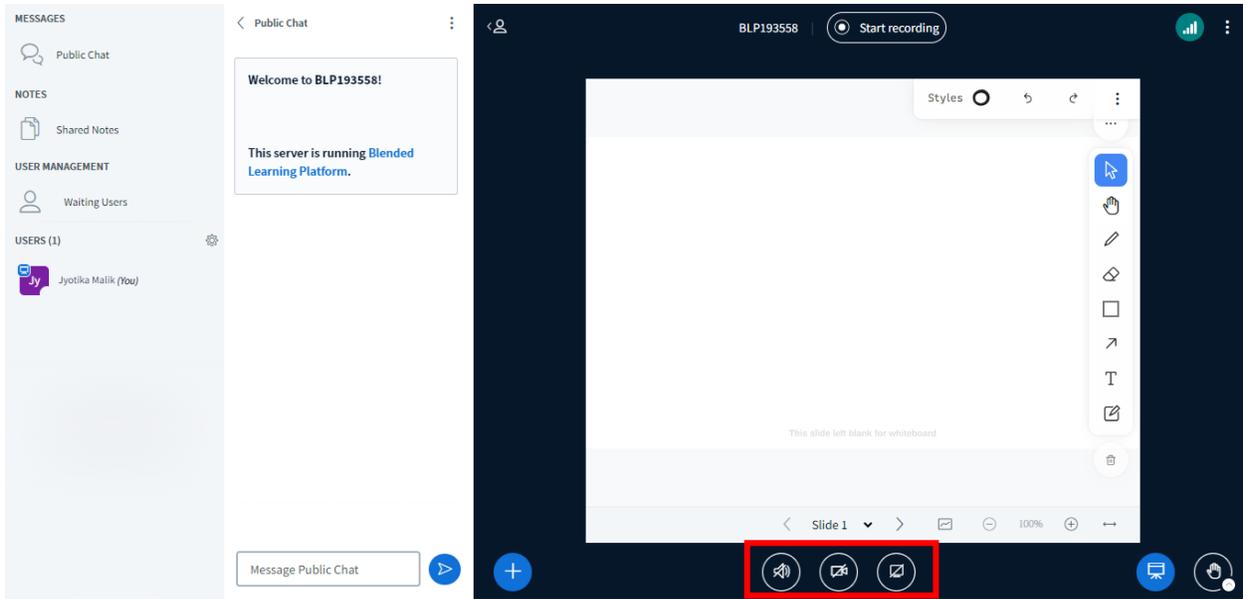


Step-1. Click on “Instant Meeting”.



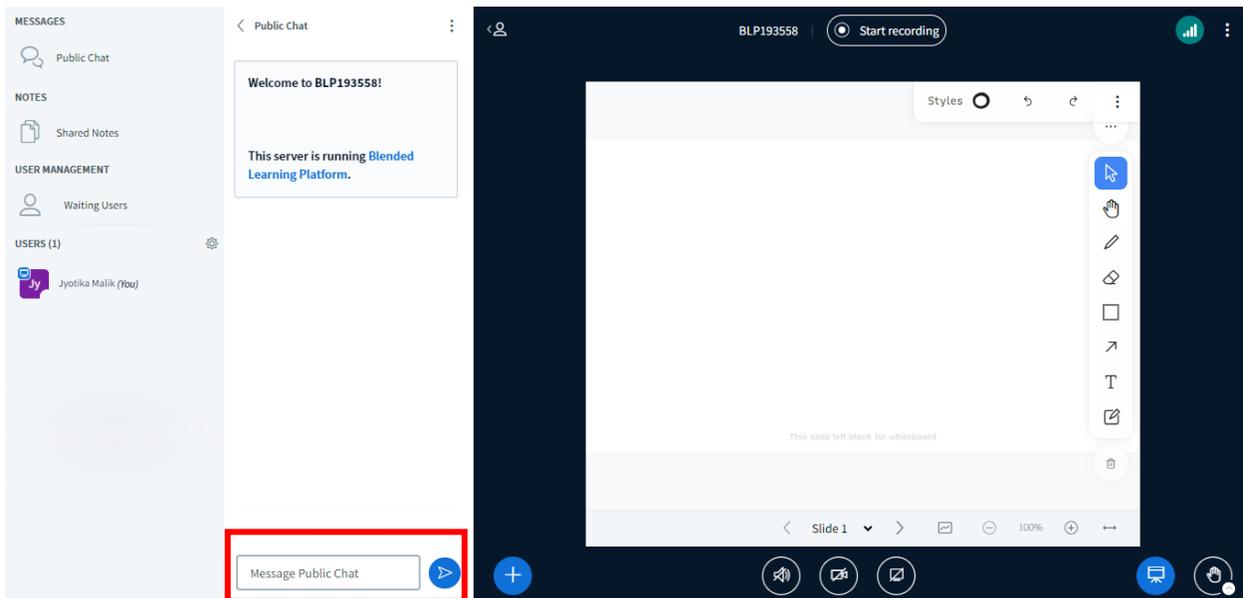
The screen will display a pop-up stating, “How would you like to join the audio?” with two options: Microphone and Listen only.

Step-2. Select Microphone or Listen only.



- Users can Mute/Unmute by clicking on the microphone icon.
- Users can On/Off video by clicking on the Camera icon.
- Users can share/unshare screen by clicking on the screen icon.

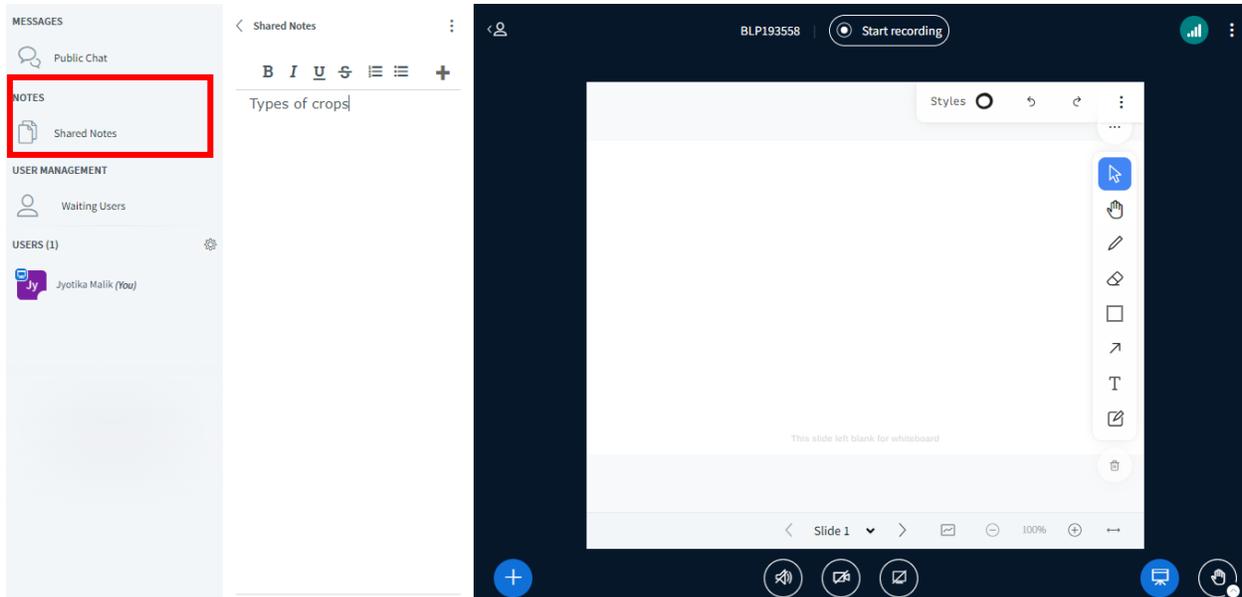
4.5.1 Public chat



Users can also write messages in public chat, and all the other users can view the message.

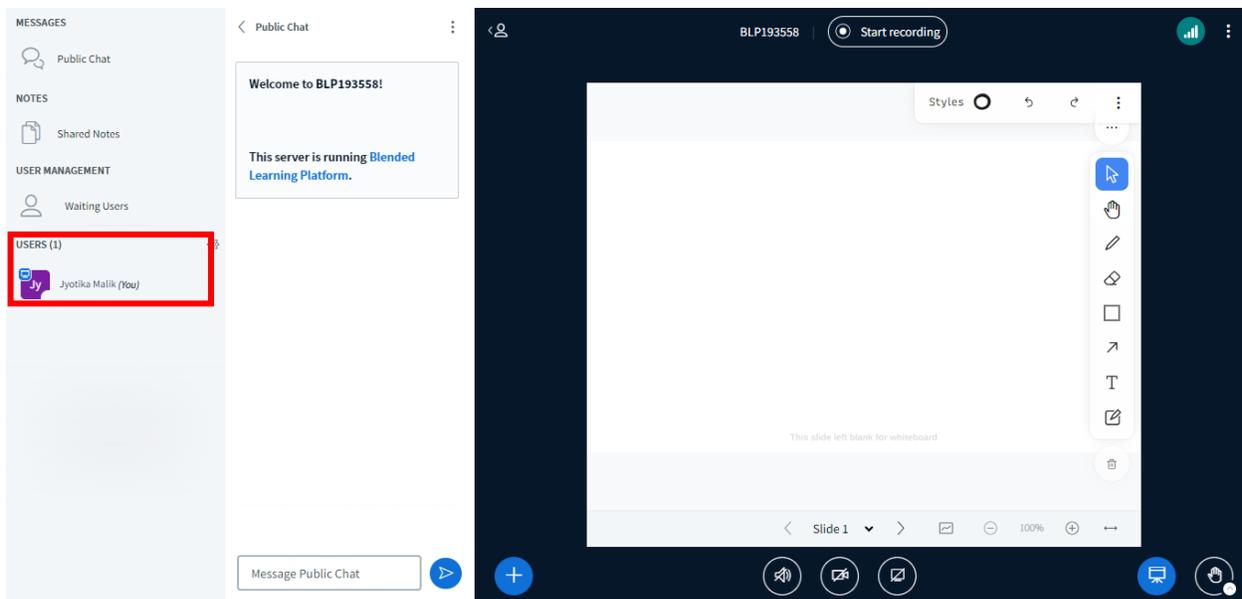
4.5.2 Shared note





Users can write notes by clicking on shared notes. All the users will be able to view shared notes.

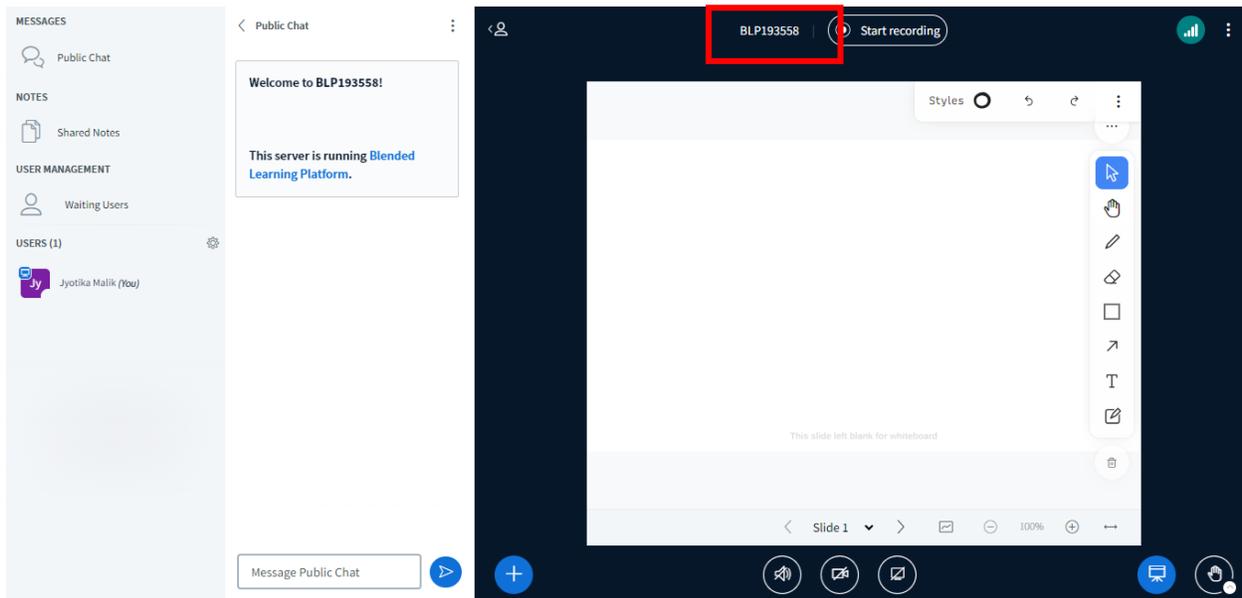
4.5.3 Users and Waiting Users



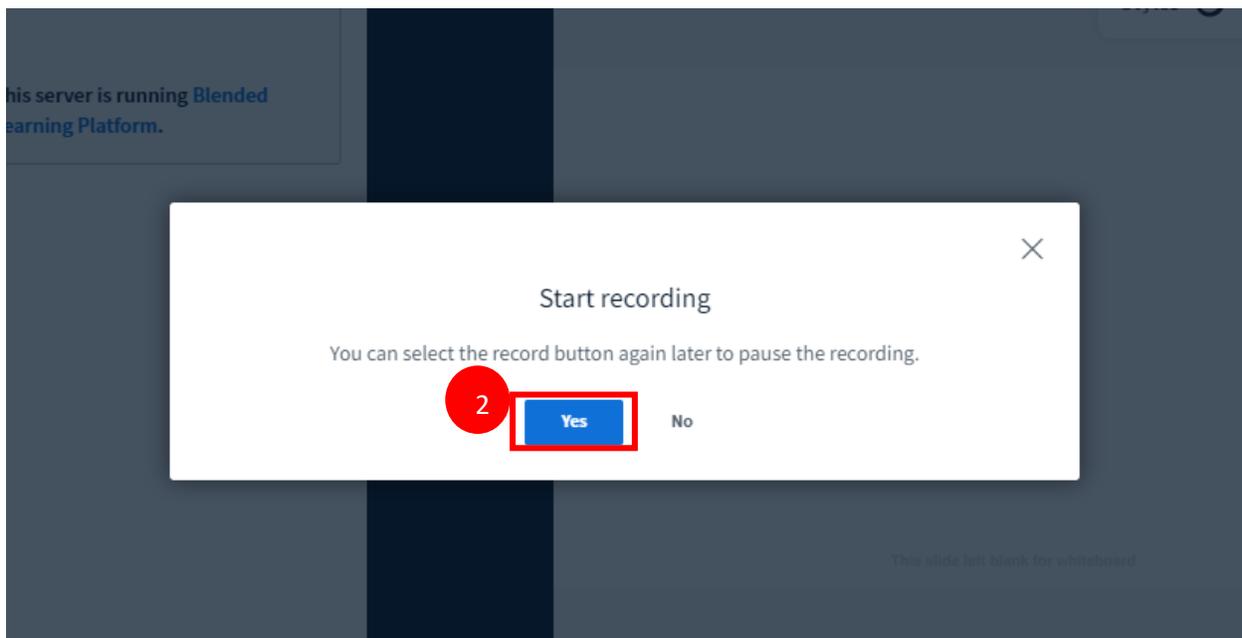
The list of participants and the list of waiting participants can be seen under “USER MANAGEMENT”.

4.5.4 Recording

1

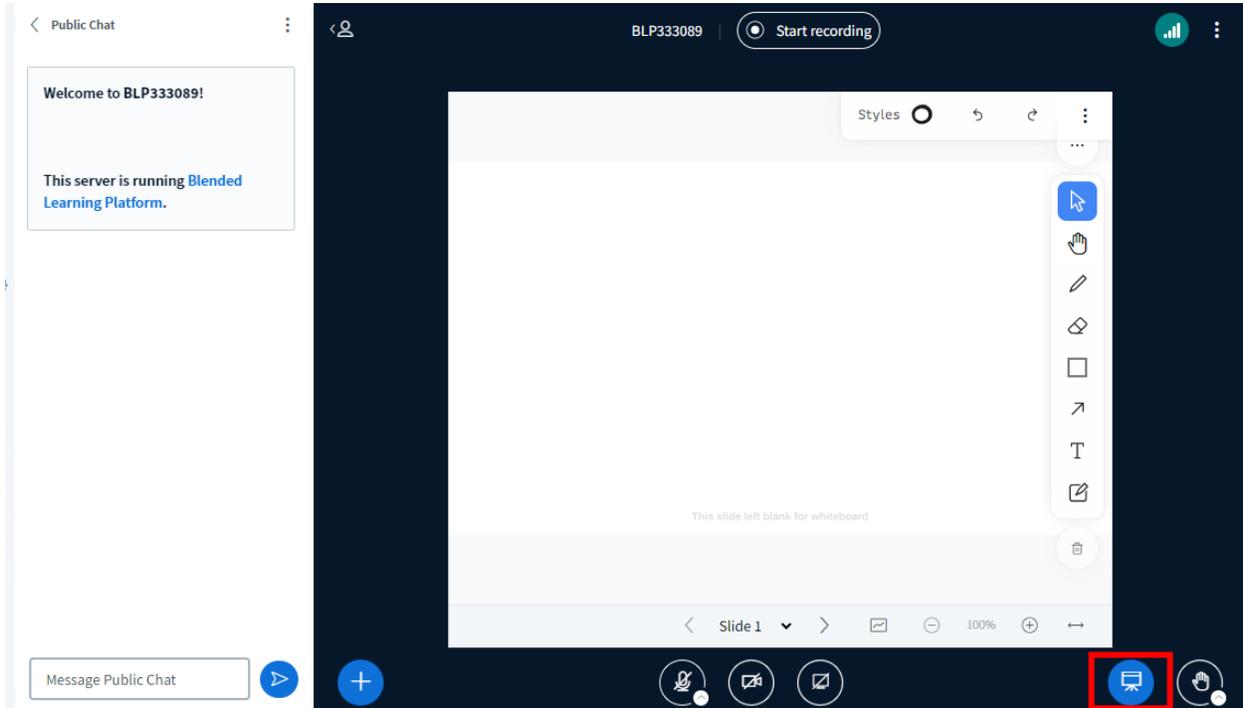


Step-1. Click on the “Start recording” button.



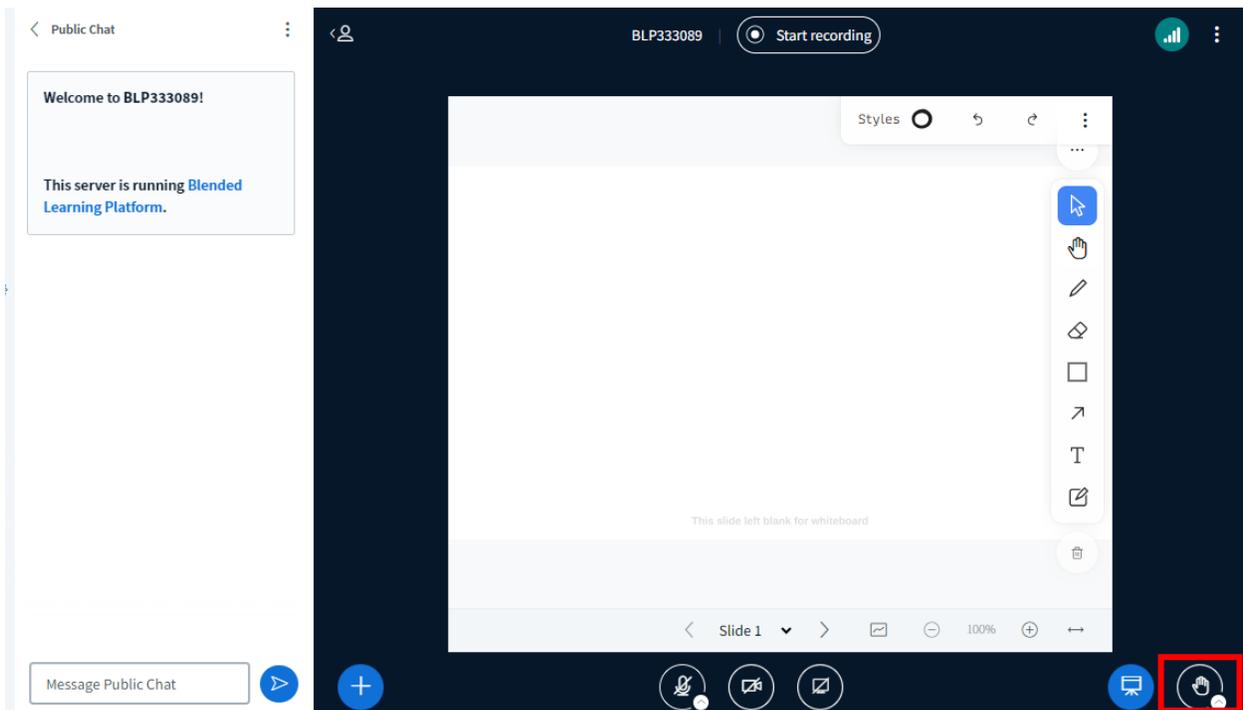
Step-2. Click on the” Yes” button.

4.5.5 Minimize presentation



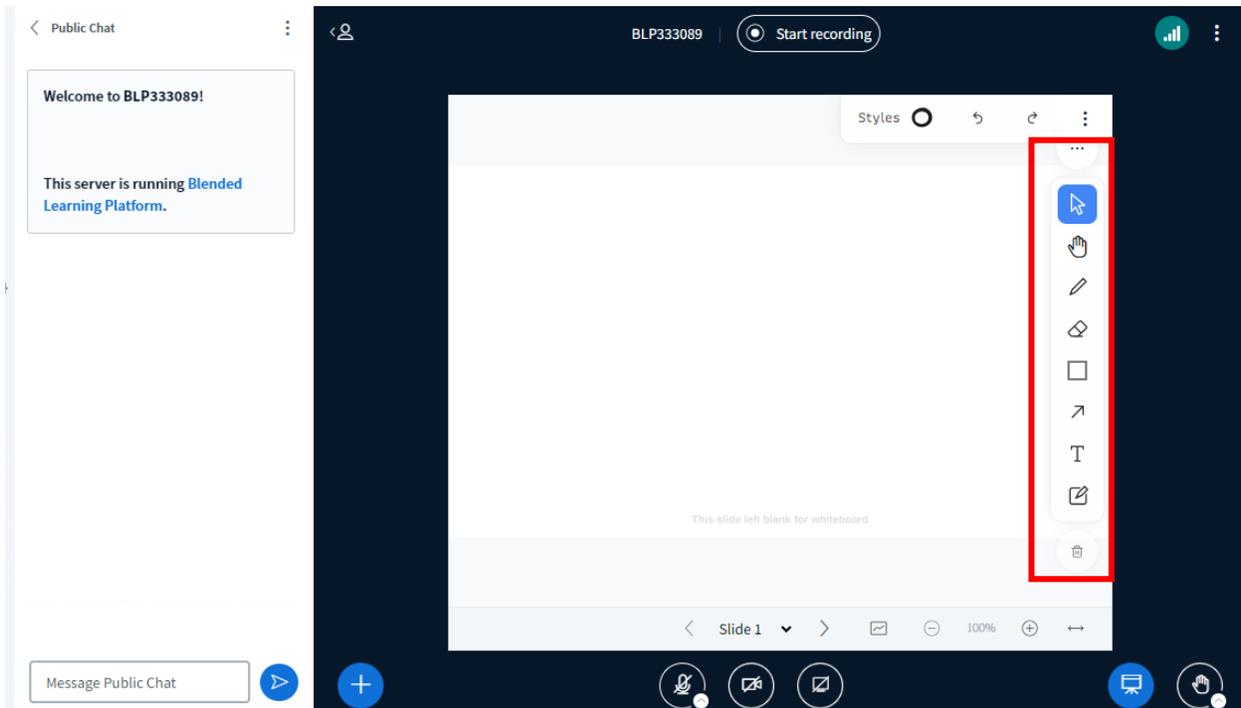
Click on the “screen Icon” in blue to minimize the presentation.

4.5.6 Raise hand



Click on the “raise hand” button to raise your hand.

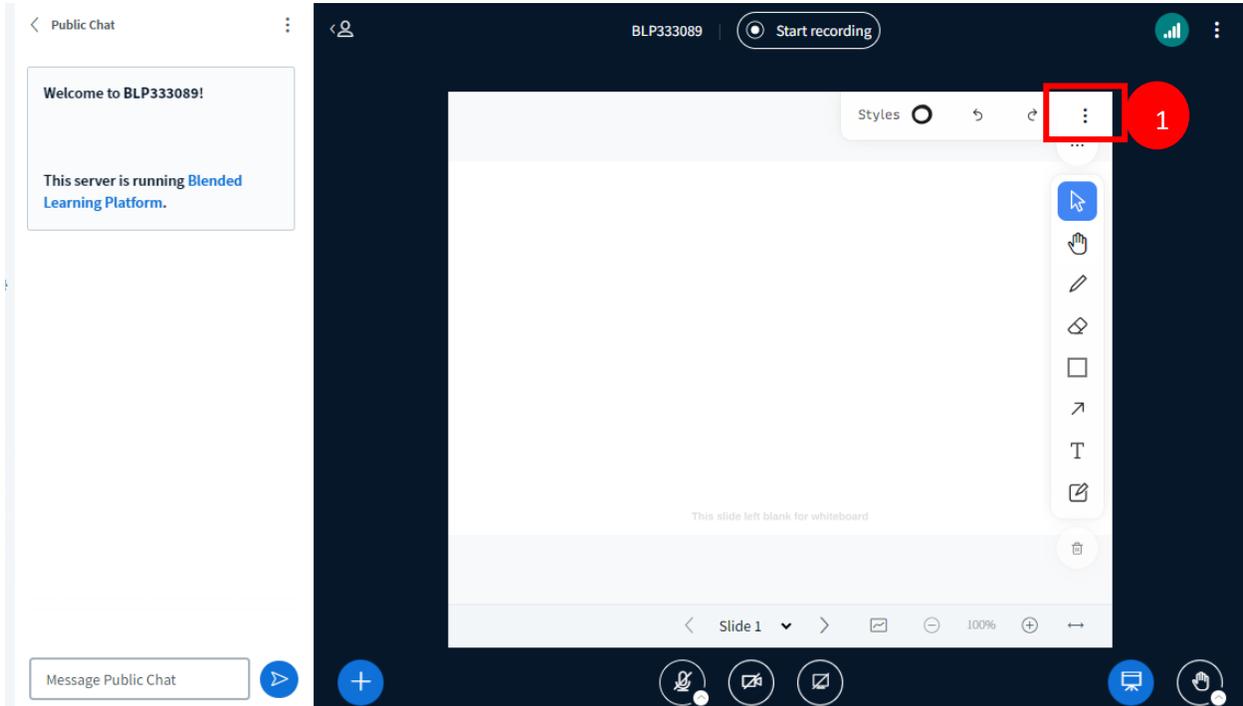
4.5.7 White Board



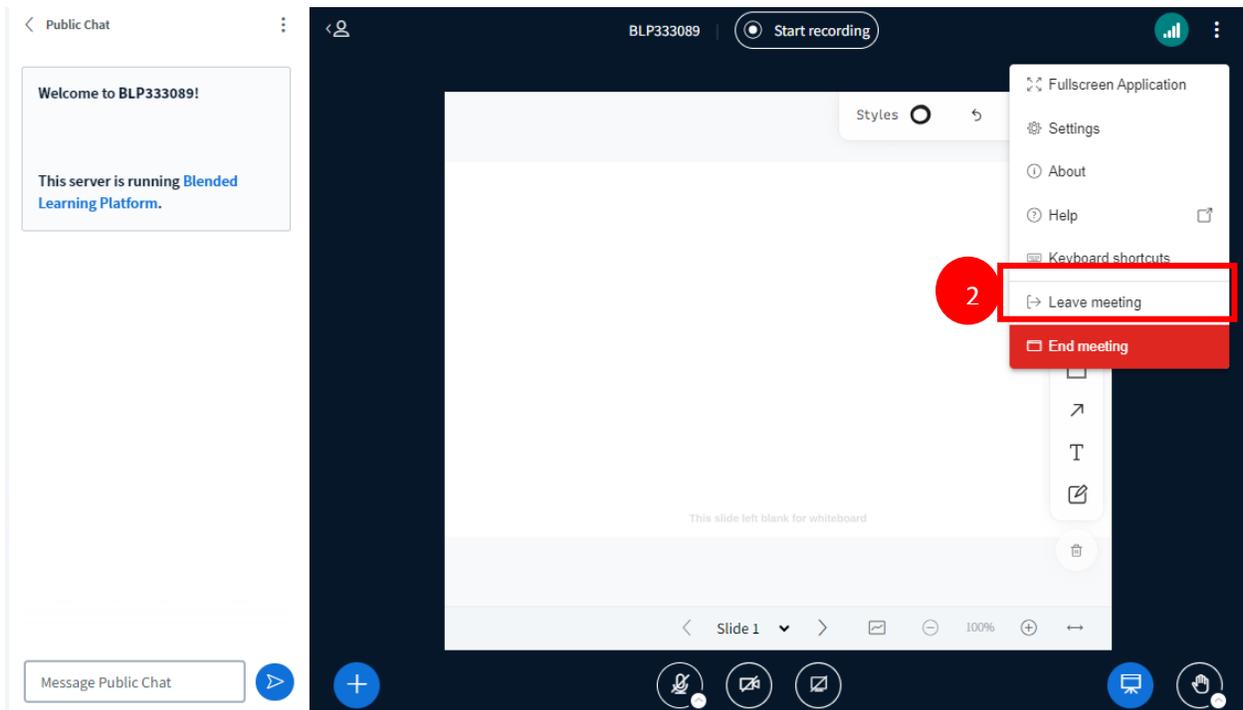
Users have multiple features associated with a whiteboard. The features of the whiteboard are listed below:

- Select object – The users can select an object by clicking on select.
- Move object – The users can select Pan to move the board.
- Pen- The users can select a pen to draw on the board.
- Eraser- The users can select an eraser to erase.
- Text- The users can add text.
- Sticky- The users can add sticky notes.
- Delete- The users can click on delete to delete text.

4.5.8 How to leave the meeting?

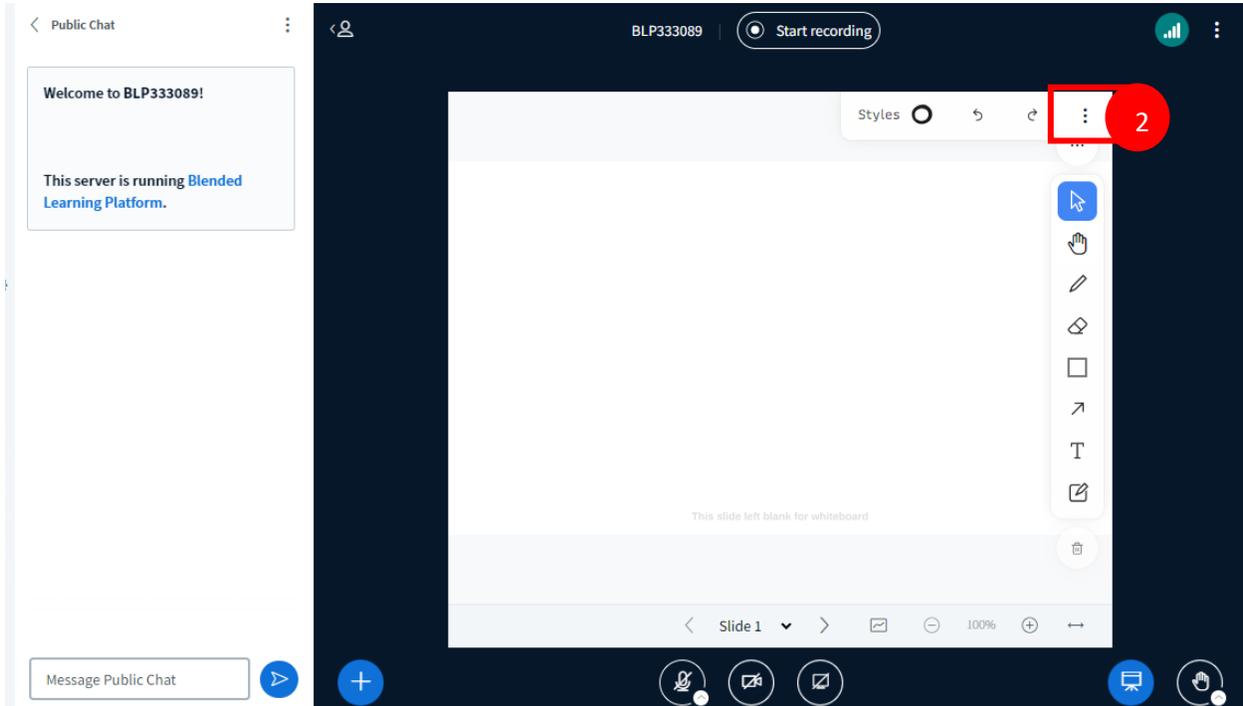


Step-1. Click on the “three dots”

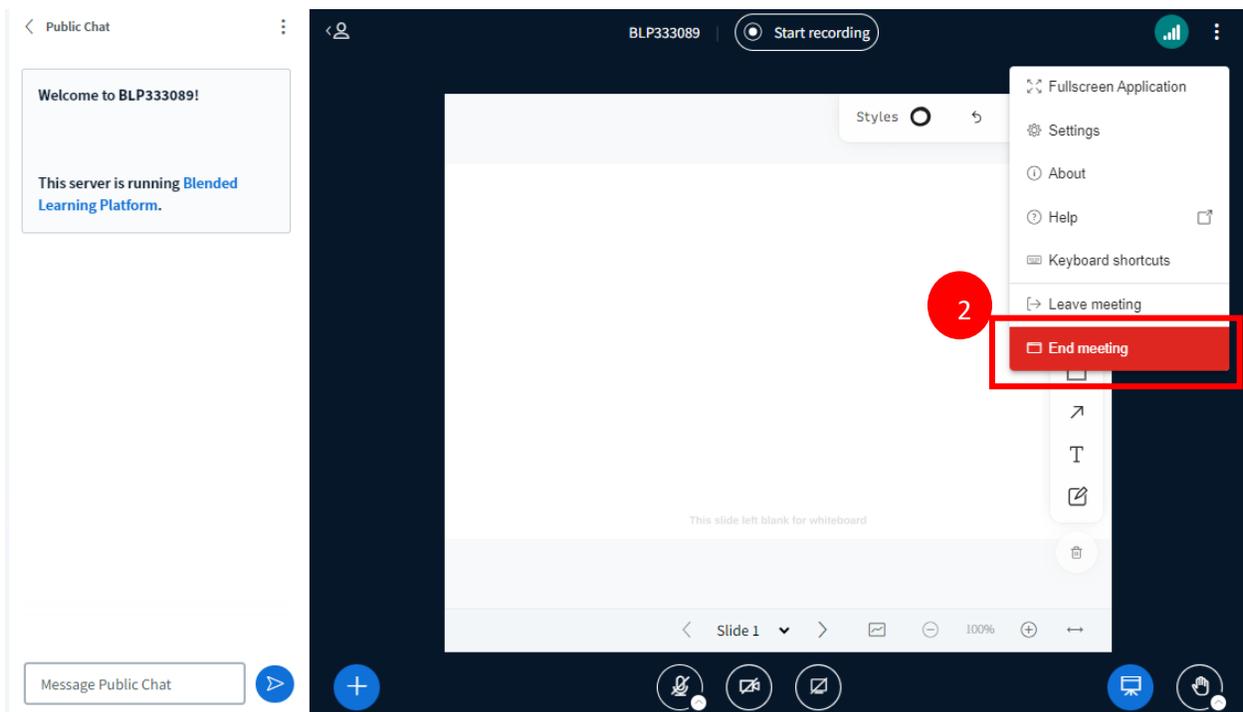


Step-2. Select “Leave meeting”.

4.5.9 How to end the meeting?

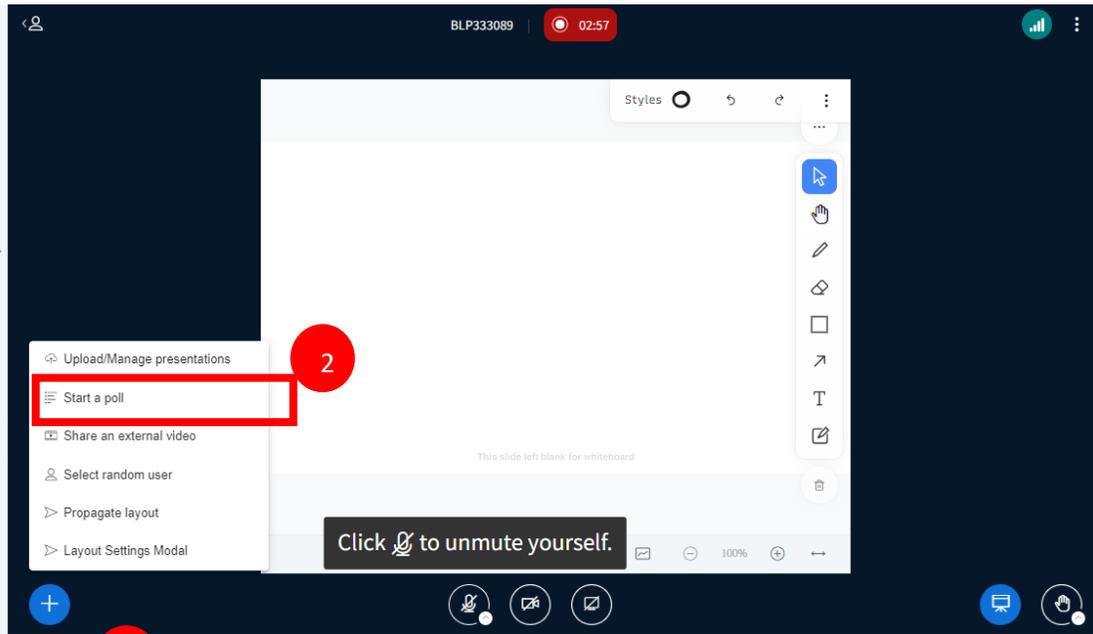


Step-1. Click on the “three dots”



Step-2. Select “End meeting”.

4.5.10 How to upload a presentation?



Step-1. Click “+” in blue.

Step-2. Select Upload/Manage presentations.

Presentation

Cancel

Confirm

4

As a presenter you have the ability to upload any office document or PDF file. We recommend PDF file for best results. Please ensure that a presentation is selected using the circle checkbox on the left hand side.

Current presentation

Download



default.pdf

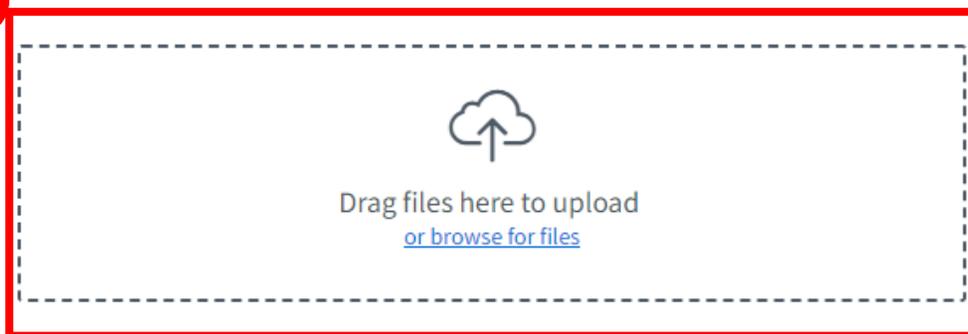
CURRENT

Send to chat



Selecting "Send to chat" will provide users with a downloadable link with annotations in public chat.

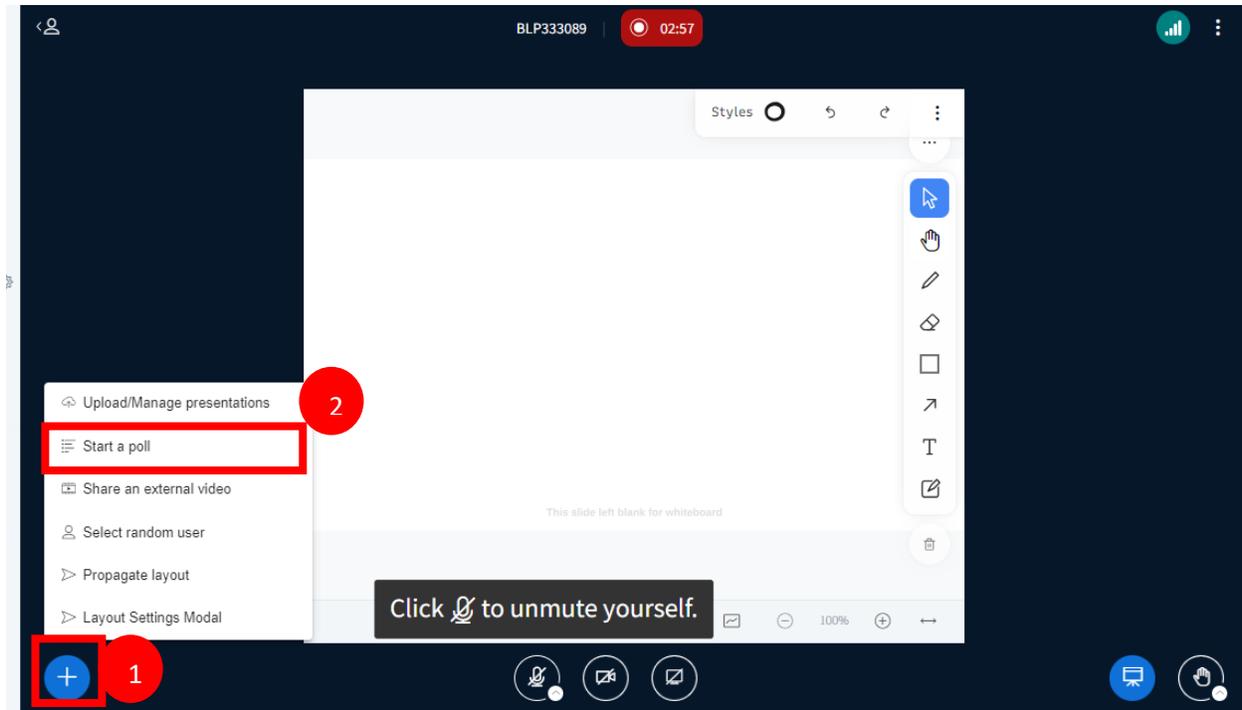
3



Step-3. Click on "or browse for files" or drag and drop the file in the given space.

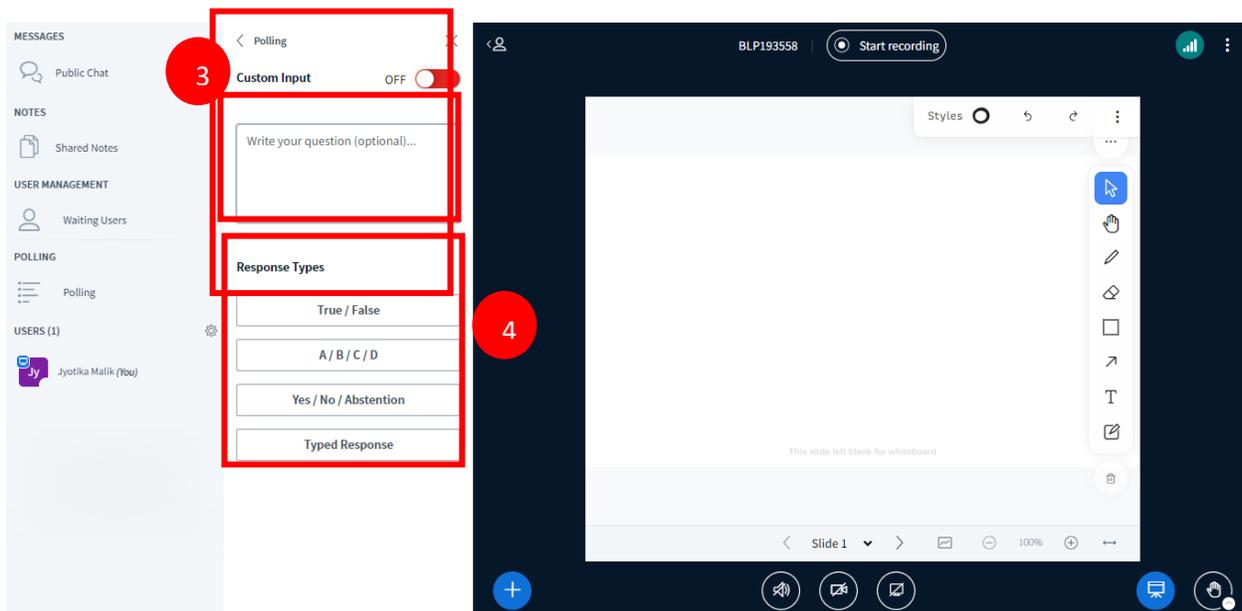
Step-4. Click on "Confirm".

4.5.11 How to start a poll?



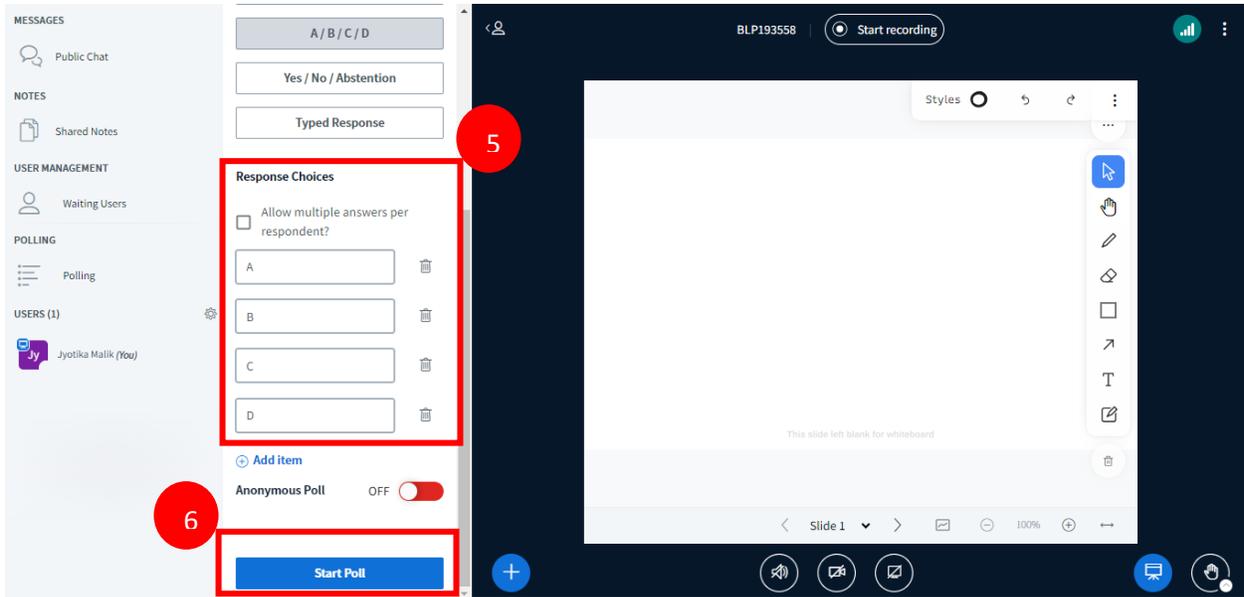
Step-1. Click “+” in blue.

Step-2. Select “Start a poll”.



Step-3. Type a question under “Write your question”.

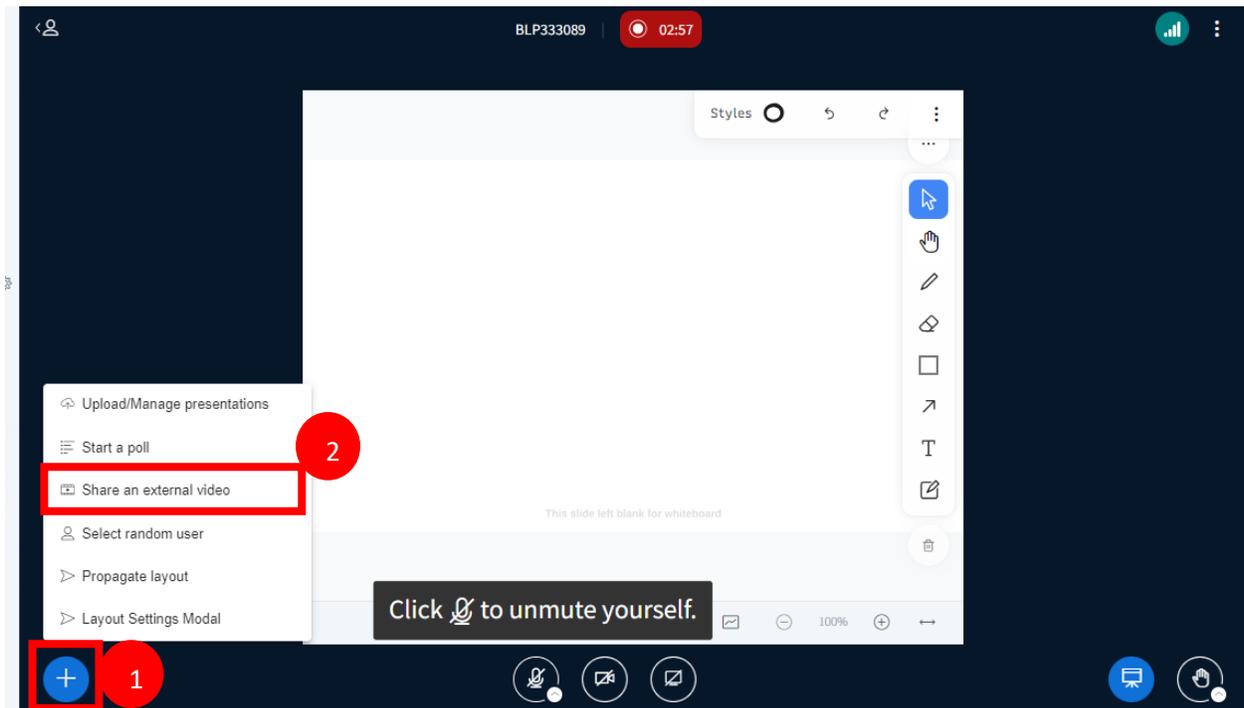
Step-4. Select “Response types”.



Step-5. Enter answers.

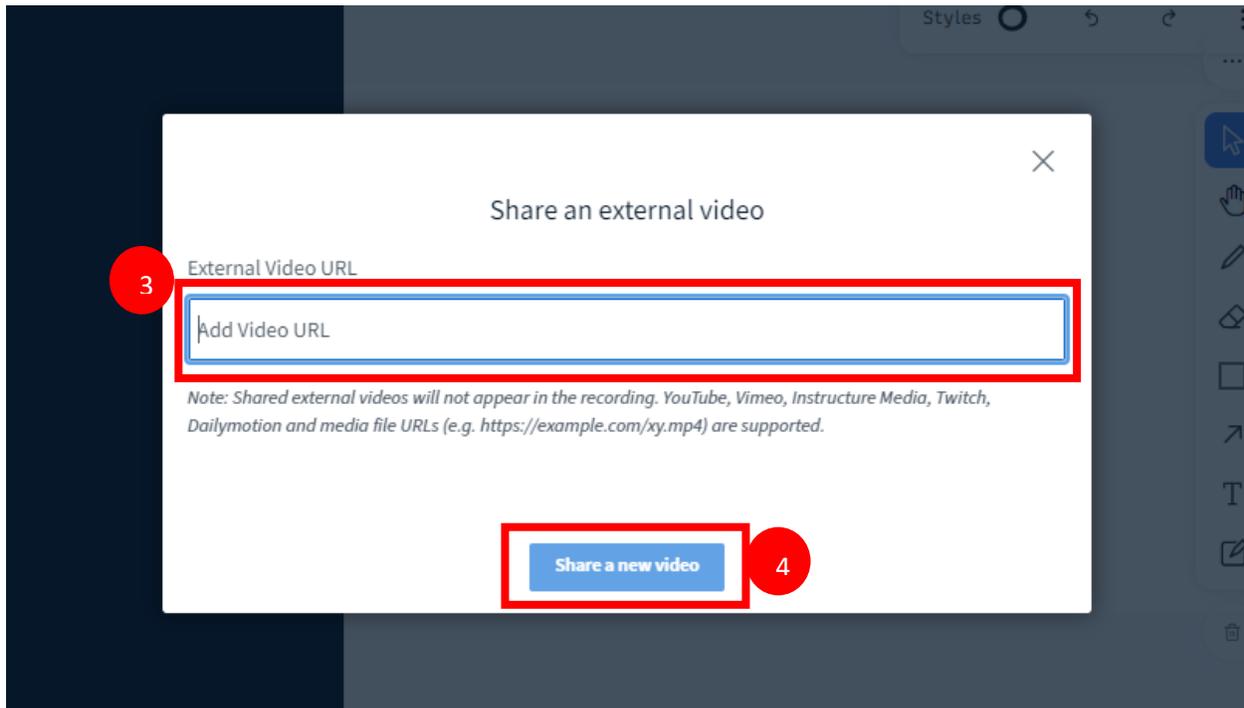
Step-6. Click on “Start Poll”.

4.5.12 How to share an external video?



Step-1. Click “+” in blue.

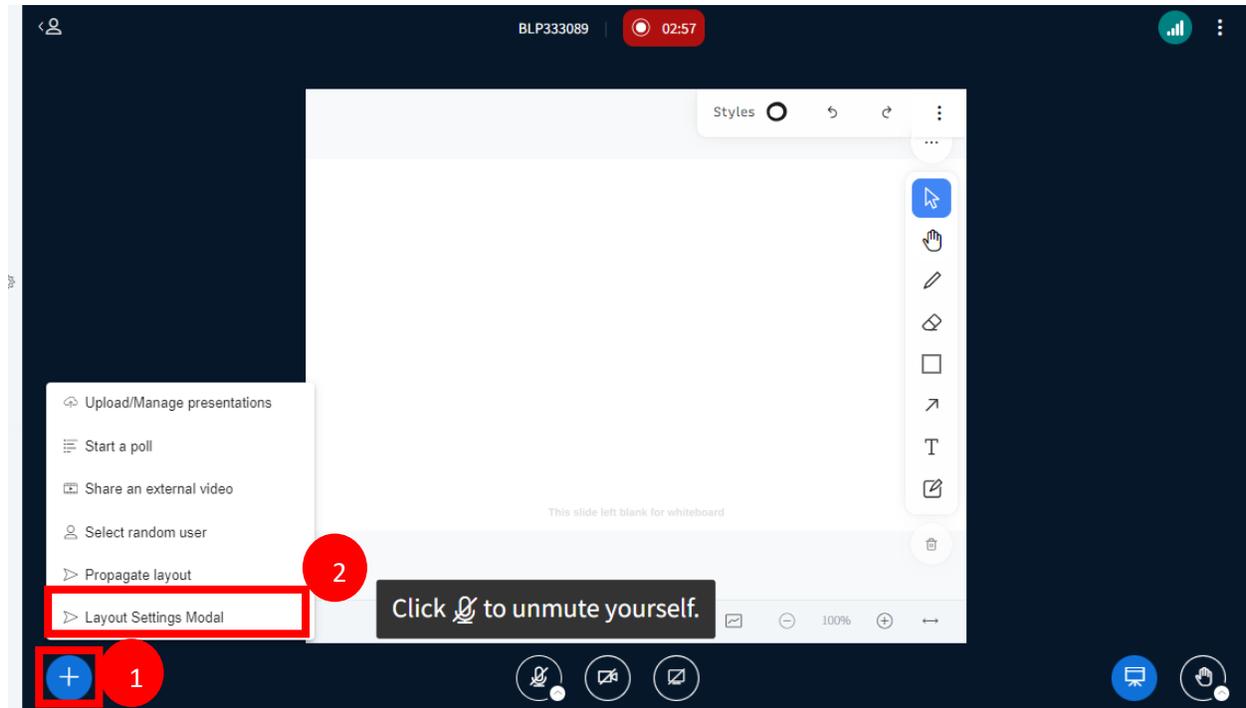
Step-2. Select “Share an external video”.



Step-3. Enter the URL, under Add Video URL.

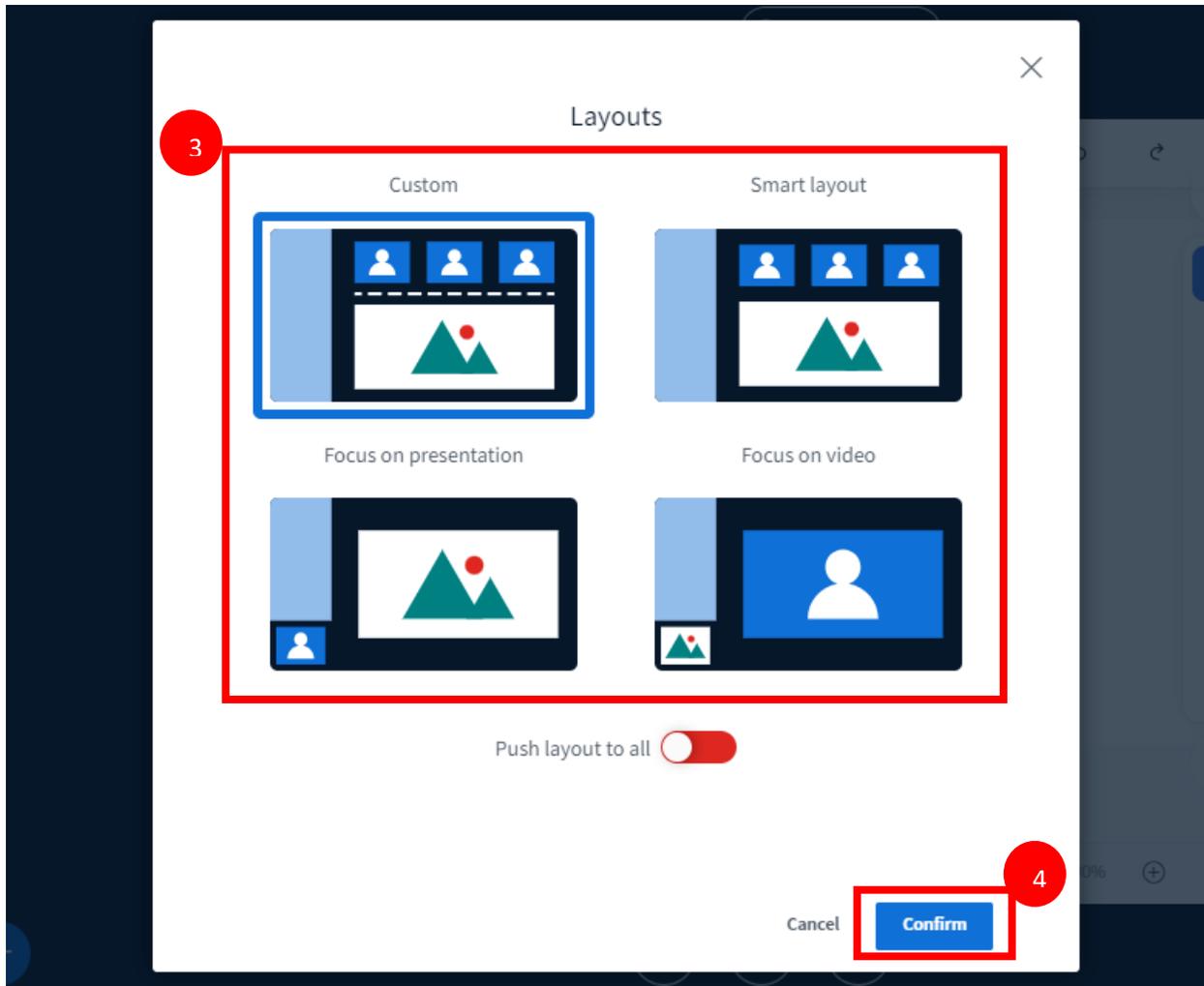
Step-4. Click on “Share a new video”

4.5.13 Layout Settings



Step-1. Click “+” in blue.

Step-2. Select “Layout Settings Modal”.



Step-3. Select the layout.

Step-4. Click on “Confirm”

5 Courses

Course module is divided into three different segments:
Category, Course Library, Course Topic.

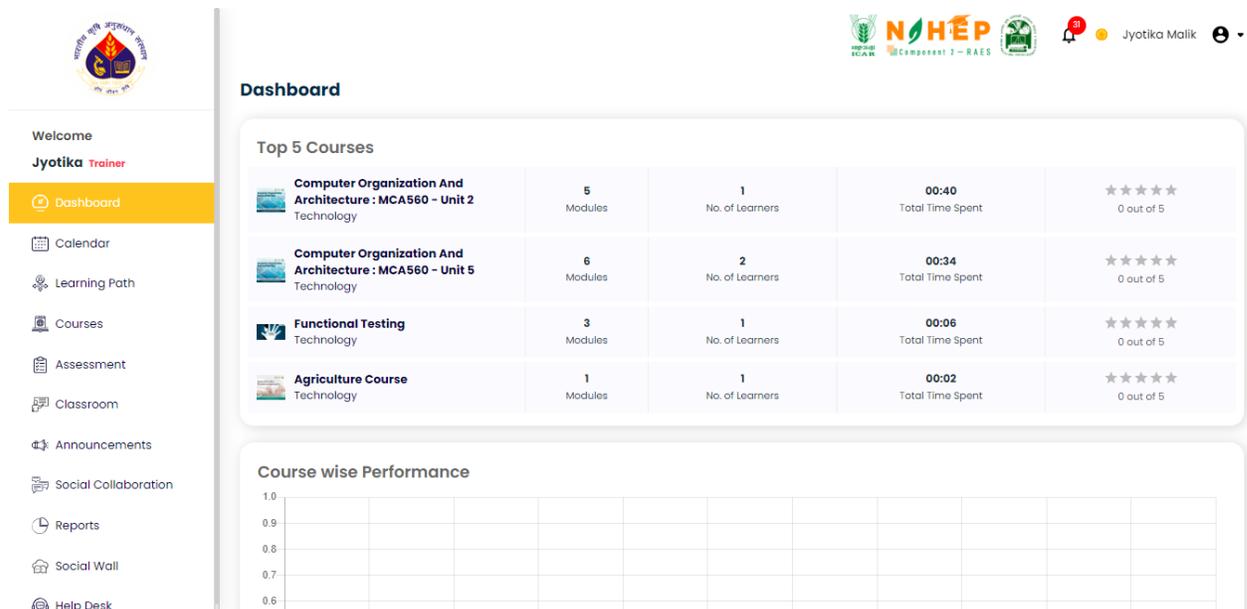
User Roles:

Trainer:

- Create courses with additional resources (i.e. syllabus, documents, videos)
- Can set enrollments cancellation deadline at Course level
- Students can be assigned materials videos at course level
- Can create courses with specific goals and milestones at Course level
- Create question bank with different questions at course level

5.1 How to Create Categories?

Step 1 - After successful login, user will be redirected to the dashboard of the application and screen will appear as shown below.



Course Name	Modules	No. of Learners	Total Time Spent	Rating
Computer Organization And Architecture : MCA560 - Unit 2 Technology	5	1	00:40	★★★★★ 0 out of 5
Computer Organization And Architecture : MCA560 - Unit 5 Technology	6	2	00:34	★★★★★ 0 out of 5
Functional Testing Technology	3	1	00:06	★★★★★ 0 out of 5
Agriculture Course Technology	1	1	00:02	★★★★★ 0 out of 5

Step 2 – Then navigate to the ‘Courses’ module and a screen will appear as shown below.

- Categories, Audio Content, Video Content, Catalogues and Course Topic are displayed as shown in the below images.

- Welcome
- Jyotika Trainer
- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration

Course

Categories

Technology

[See All](#)

Audio Content	Video Content	Catalogues
<input type="text" value="Test_Audio_File"/>	<input type="text" value="Test video"/>	<input type="text" value="test catalogue"/>
<input type="text" value="MP3"/>	<input type="text" value="Adding MP4"/>	<input type="text" value="test catalogue"/>
<input type="text" value="SDLC Audio file"/>	<input type="text" value="Video"/>	<input type="text" value="Sample PPT for test"/>
<input type="text" value="intro"/>	<input type="text" value="Pointing Account"/>	<input type="text" value="Sample PPT for test"/>
<input type="text" value="mp4 module"/>	<input type="text" value="test04"/>	<input type="text" value="This is sample farmer book"/>

[See All](#) [See All](#) [See All](#)

- Welcome
- Jyotika Trainer
- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration

Audio Content	Video Content	Catalogues
<input type="text" value="Test_Audio_File"/>	<input type="text" value="Test video"/>	<input type="text" value="test catalogue"/>
<input type="text" value="MP3"/>	<input type="text" value="Adding MP4"/>	<input type="text" value="test catalogue"/>
<input type="text" value="SDLC Audio file"/>	<input type="text" value="Video"/>	<input type="text" value="Sample PPT for test"/>
<input type="text" value="intro"/>	<input type="text" value="Pointing Account"/>	<input type="text" value="Sample PPT for test"/>
<input type="text" value="mp4 module"/>	<input type="text" value="test04"/>	<input type="text" value="This is sample farmer book"/>

[See All](#) [See All](#) [See All](#)

Course topic [Add Course](#)

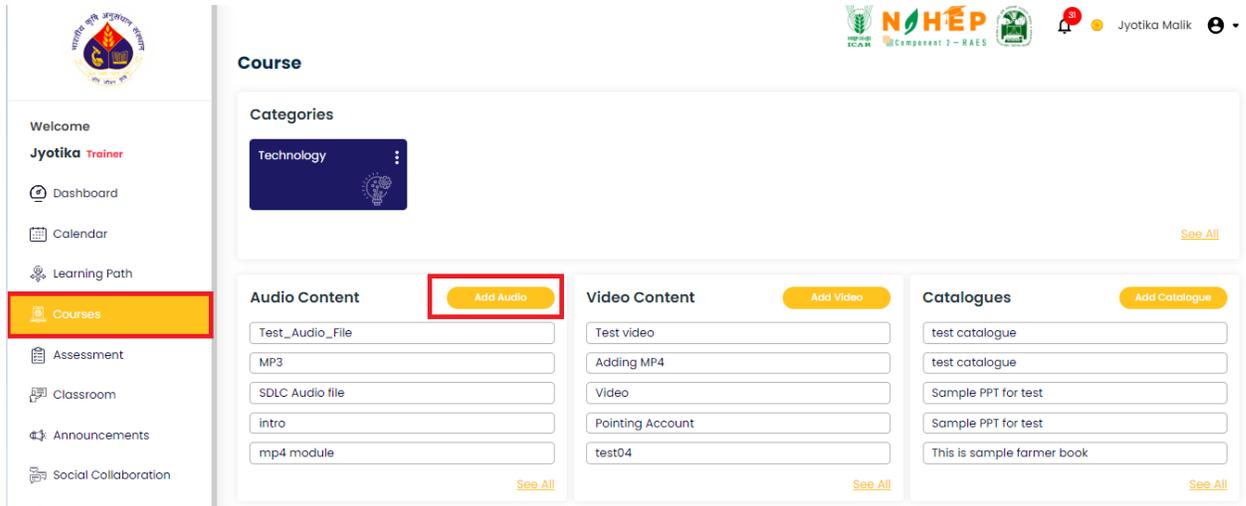
Agriculture Course Agriculture Course Category:Technology Training and Education	Computer Organization An... Basic structure of computer hardware and system software - Addressing me Category:Technology Training and Education	Computer Organization An... Computer Organization and Architecture Tutorial provides in-depth knowle Category:Technology Training and Education	Computer Organization An... Computer Organization and Architecture Tutorial provides in-depth knowle Category:Technology Training and Education
Functional Testing			

5.2 Category

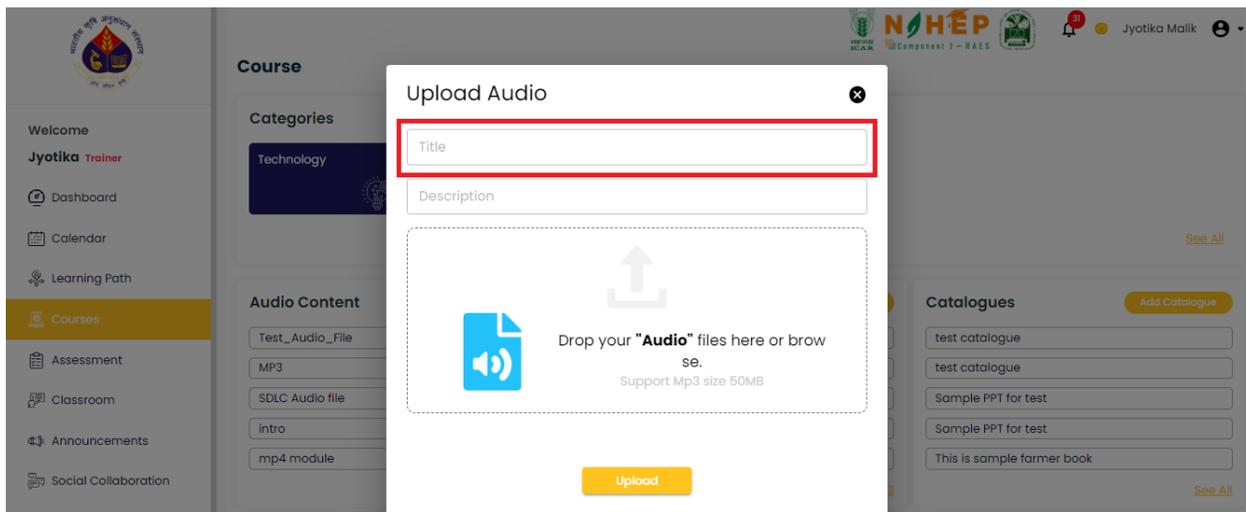
Go to the Course Library which is divided into three segment Audio, Video and Catalogue.
Audio Content – All the audio files, MP3 etc are available

5.3 Add Audio

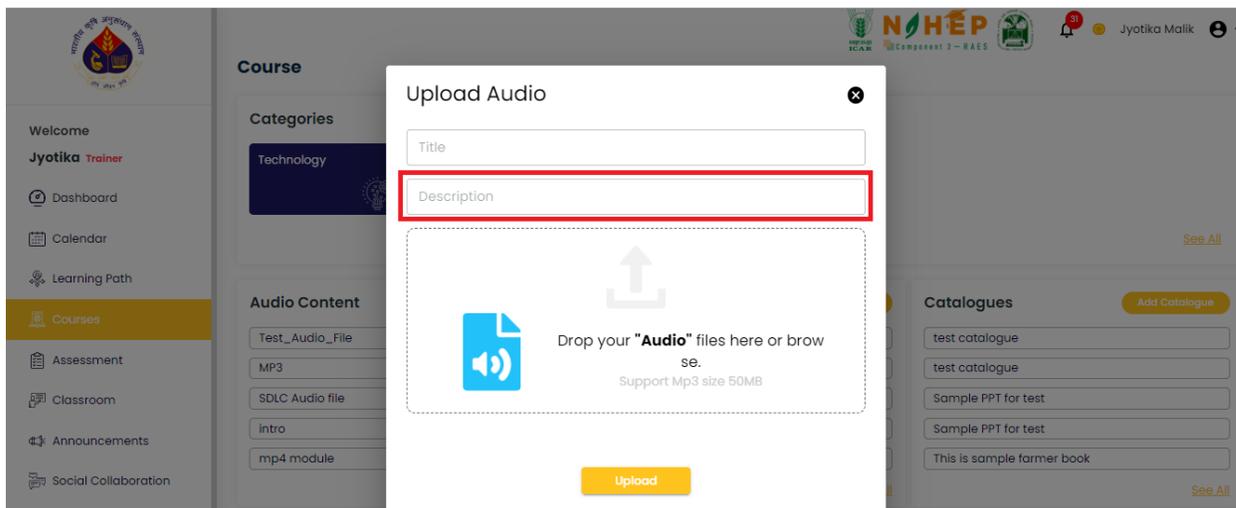
Step 1 - Click on **Add Audio** from the below screen.



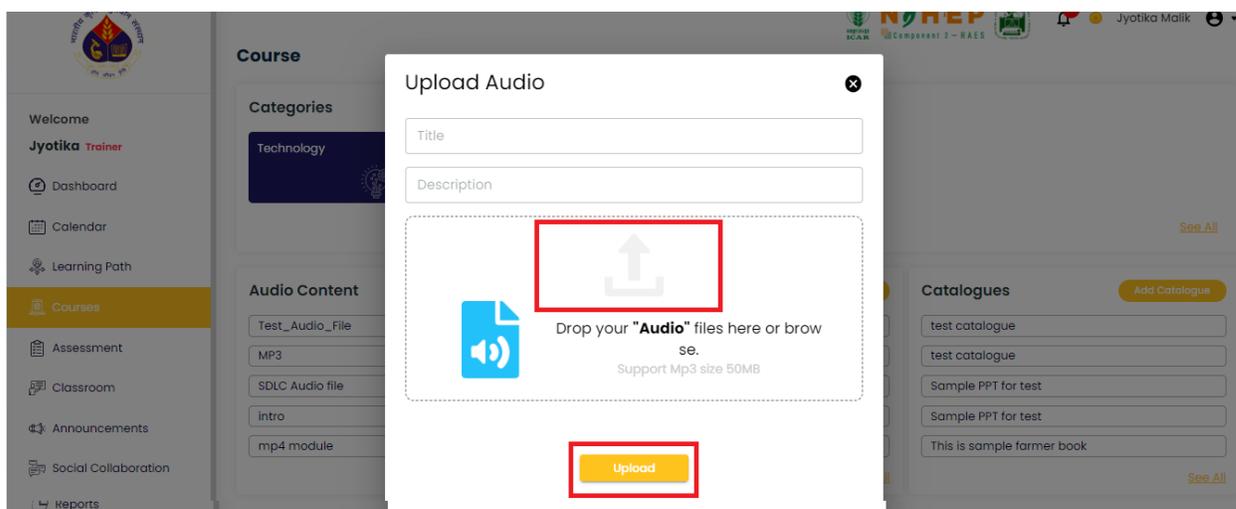
Step 2 - A dialogue box will appear to enter Title, Description of Audio, and upload audio. For title of Audio file, click on Title option as shown below.



Step 3 - For writing Description, click on the Description option as shown below.



Step 4 - To upload an audio file, click on the upload icon as shown below.



Step 4 - Click on Upload button, the audio will get added in the list. To see all audio files, click on see all as shown as below.

Jyotika Malik

Welcome
Jyotika Trainer

- Dashboard
- Calendar
- Learning Path
- Courses
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports

Course

Categories

Technology
⋮

[See All](#)

Audio Content Add Audio

[See All](#)

Video Content Add Video

[See All](#)

Catalogues Add Catalogue

[See All](#)

Step 5 - The list of audio section will be displayed as shown below.

Jyotika Malik

Welcome
Jyotika Trainer

- Dashboard
- Calendar
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- Courses
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports

Audio

[+ Back](#)

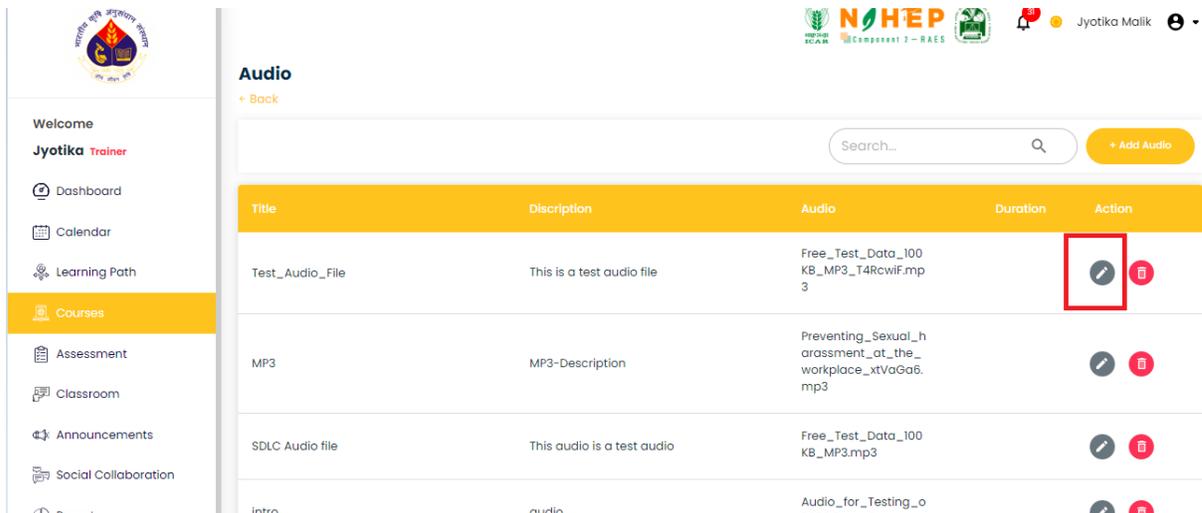
🔍
+ Add Audio

Title	Description	Audio	Duration	Action
Test_Audio_File	This is a test audio file	Free_Test_Data_100 KB_MP3_T4Rwif.mp3		✎ 🗑
MP3	MP3-Description	Preventing_Sexual_harrassment_at_the_workplace_xTvaGa6.mp3		✎ 🗑
SDLC Audio file	This audio is a test audio	Free_Test_Data_100 KB_MP3.mp3		✎ 🗑
Intro	audio	Audio_for_Testing_o		✎ 🗑

35

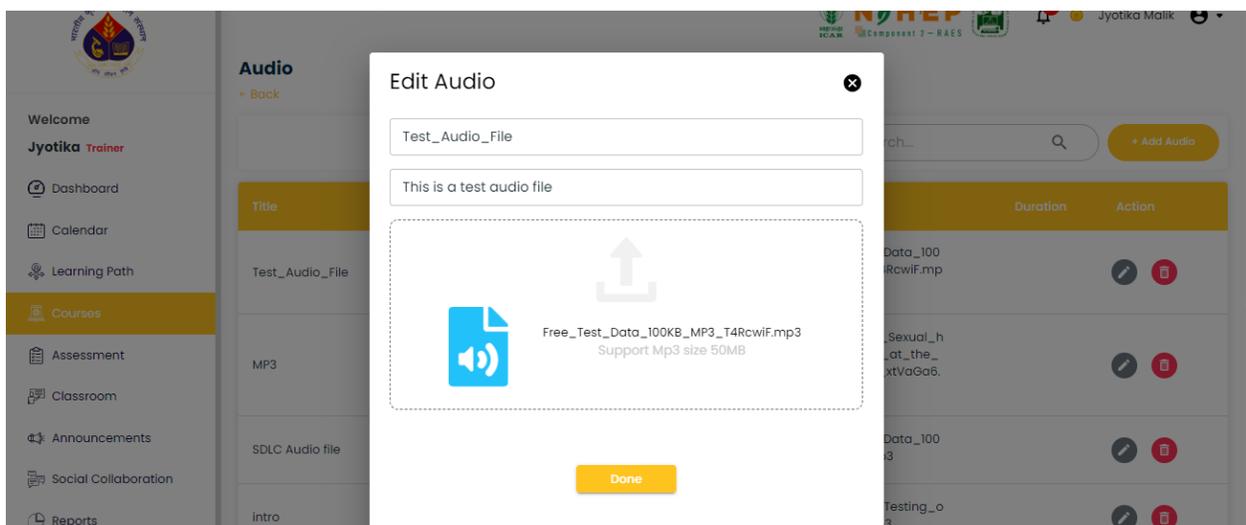
5.4 Edit Audio

Step 1 - To Edit Audio, click on the edit icon as shown below

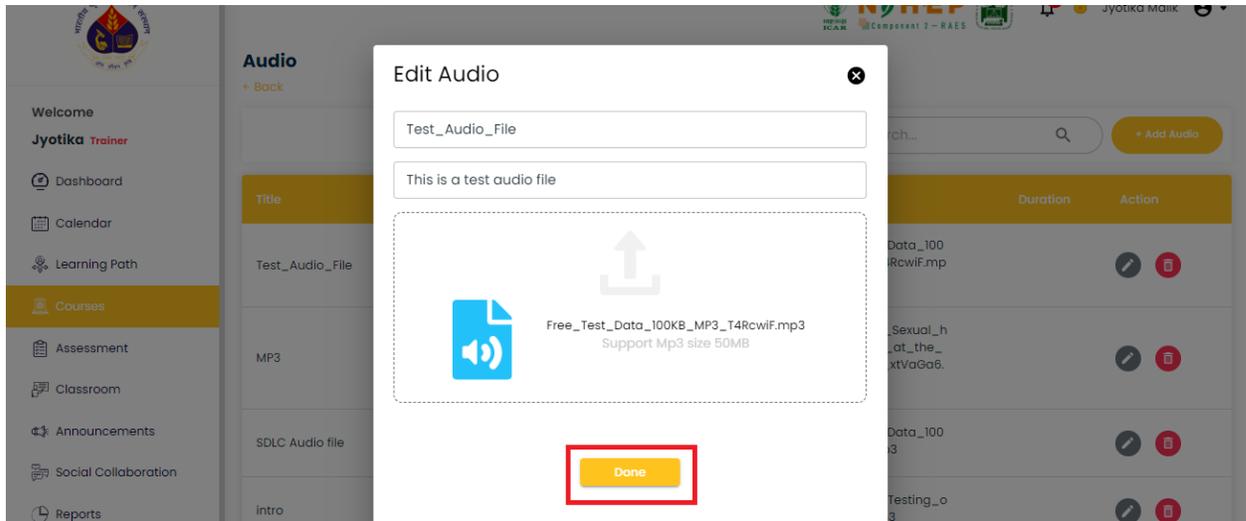


Title	Discription	Audio	Duration	Action
Test_Audio_File	This is a test audio file	Free_Test_Data_100 KB_MP3_T4RcwiF.mp3		 
MP3	MP3-Description	Preventing_Sexual_h arassment_at_the_ workplace_xtVaGa6.mp3		 
SDLC Audio file	This audio is a test audio	Free_Test_Data_100 KB_MP3.mp3		 
intro	audio	Audio_for_Testing_o		 

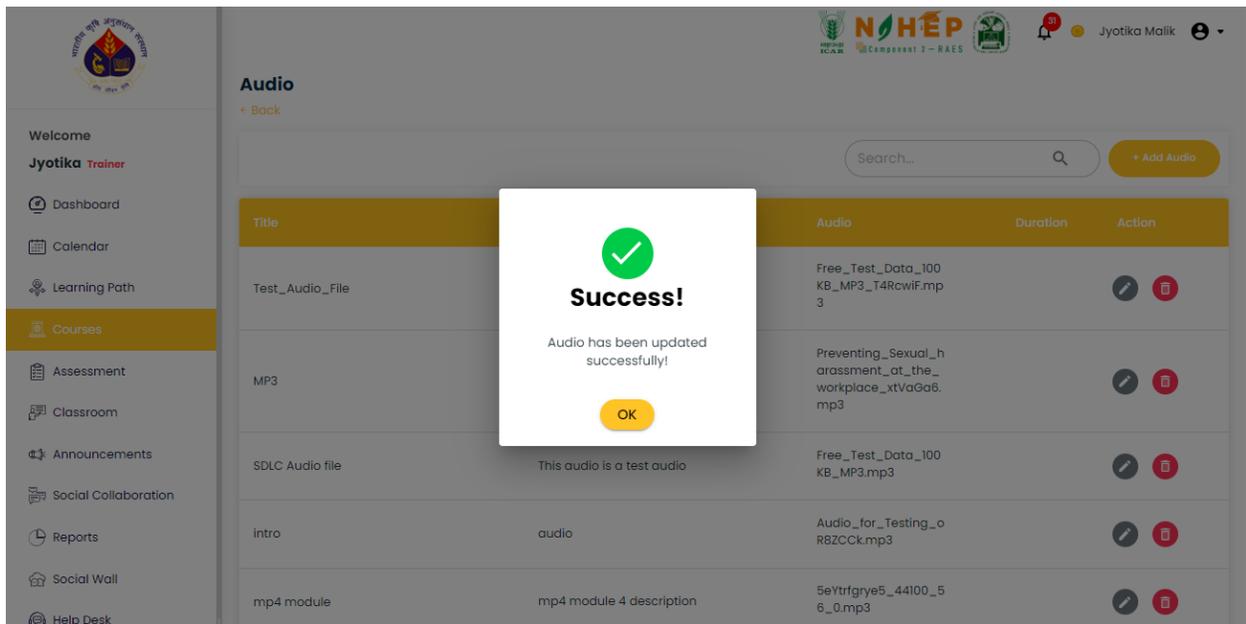
Step 2 - A dialogue box will appear to edit the audio file as shown below.



Step 3 - After making changes click on 'Done' as shown below.



Step 4 – Success message will appear as shown below.



5.5 Delete Audio

Step 1 - For deleting Audio, click on delete icon as per the screen shown below:



- Welcome
- Jyotika Trainer**
- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall
- Help Desk

Audio

[Back](#)

Search...

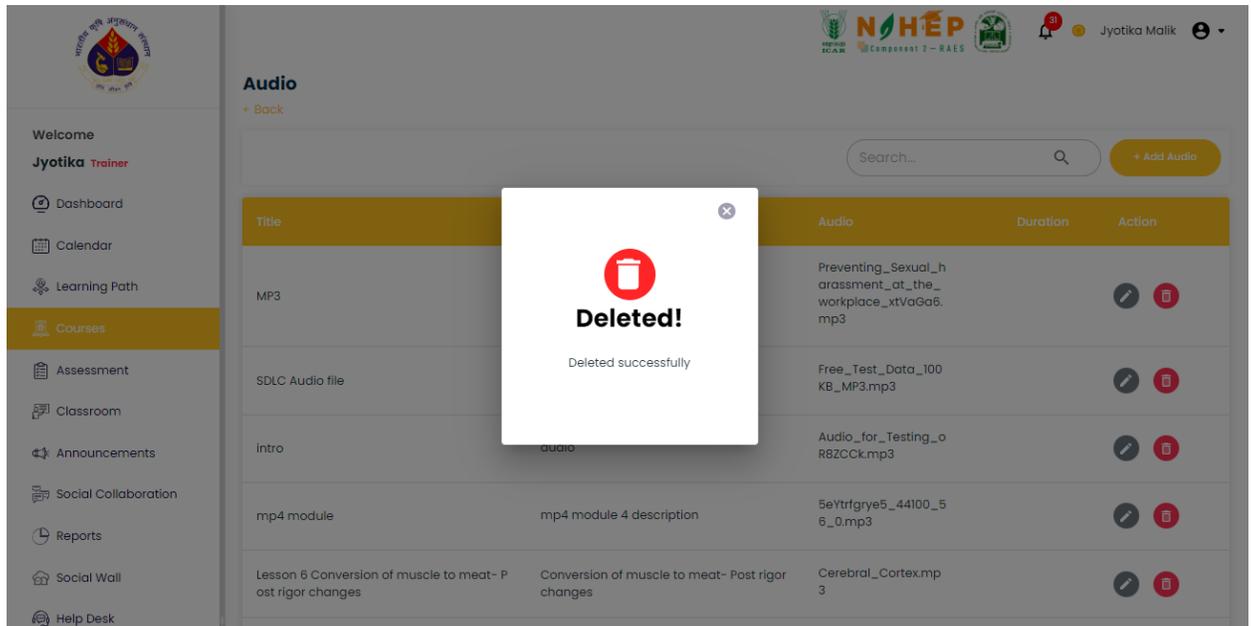
+ Add Audio

Title	Description	Audio	Duration	Action
Test_Audio_File	This is a test audio file	Free_Test_Data_100 KB_MP3_T4RcwiF.mp3		
MP3	MP3-Description	Preventing_Sexual_harrassment_at_the_workplace_xtVaGa6.mp3		
SDLC Audio file	This audio is a test audio	Free_Test_Data_100 KB_MP3.mp3		
intro	audio	Audio_for_Testing_o		

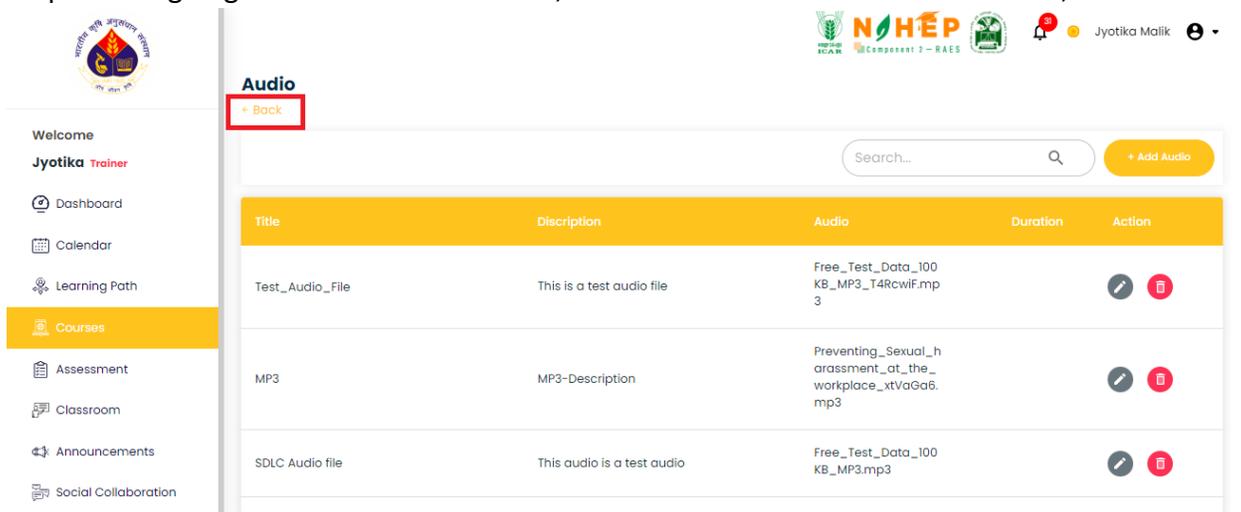
Step 2 - A pop will appear “Are you sure you want to delete this item?” as shown below.

The screenshot shows the 'Audio' management page with a confirmation dialog box in the center. The dialog box has a yellow warning icon and the text: "Are you sure to delete this item?". Below the text are two buttons: "OK" and "Cancel". The background interface is dimmed, showing the same table of audio files as in the previous screenshot.

Step 3 - Click on OK button, the item will get deleted and a message will appear “Deleted Successfully”.



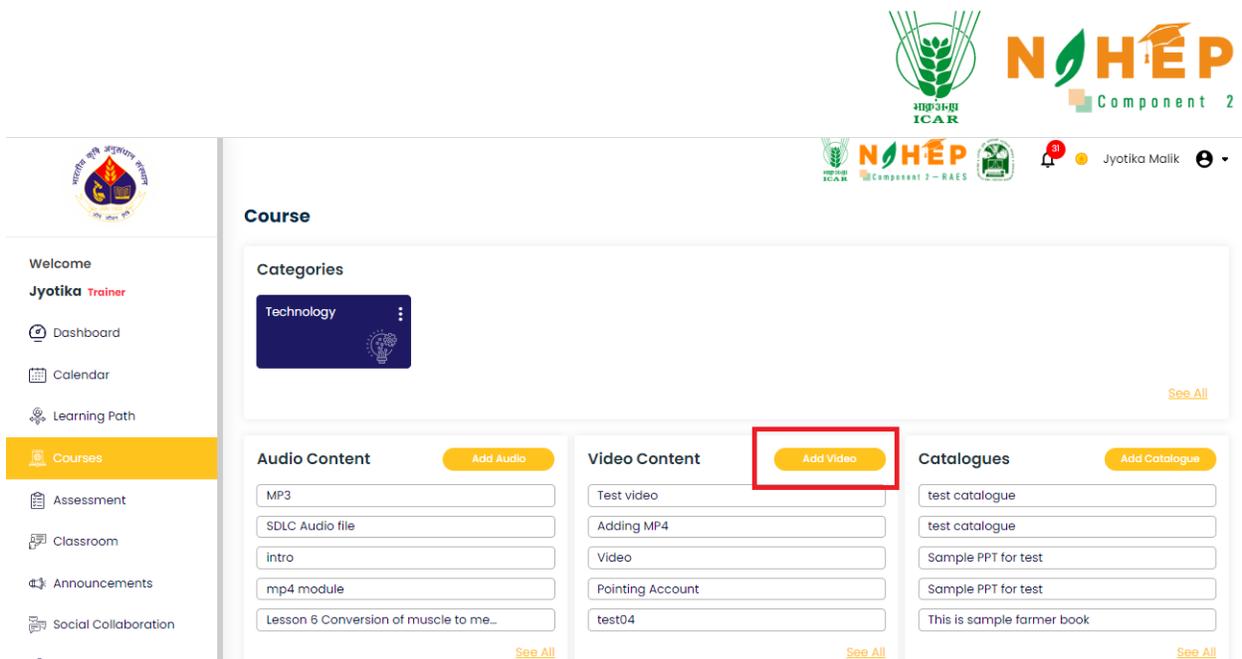
Step 4 – For going back to the main screen, click on ‘Back’ button as shown below;



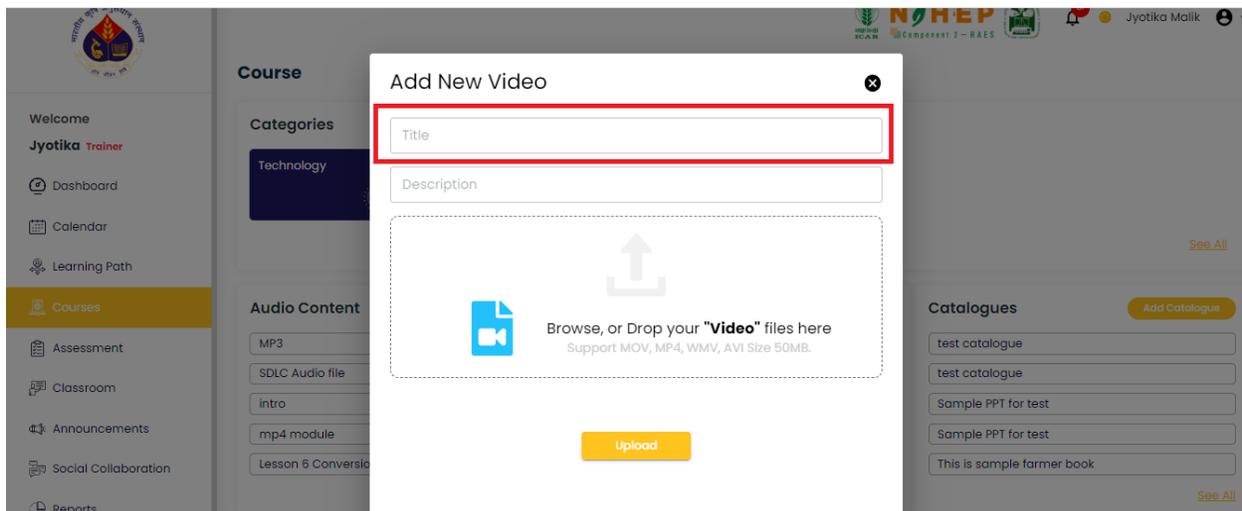
5.6 Add Video

Video File – All the video files e.g. mp4 , mov etc can be uploaded here.

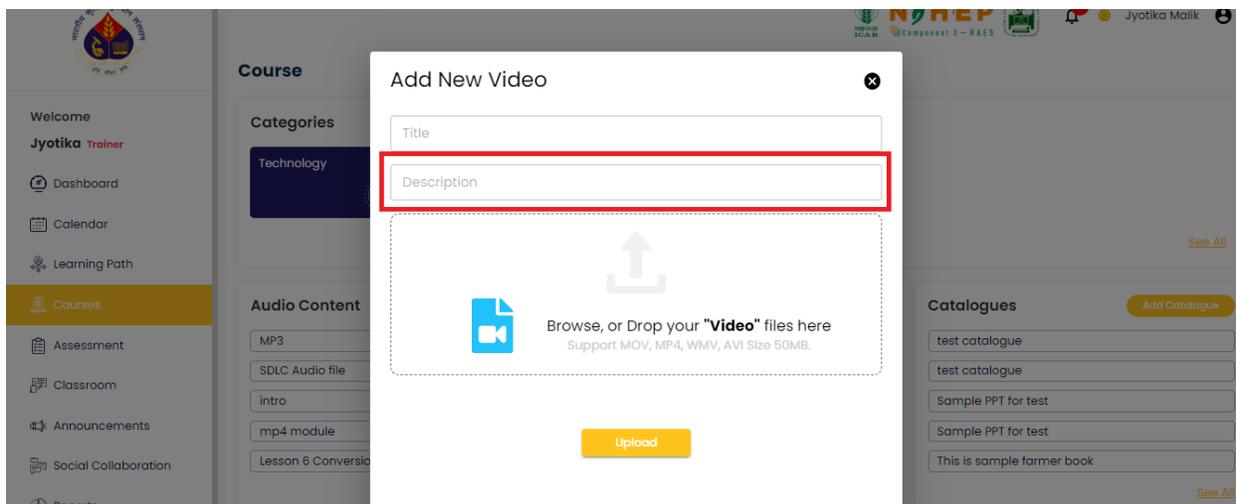
Step 1 - For adding video, click on **Add Video** button as shown below.



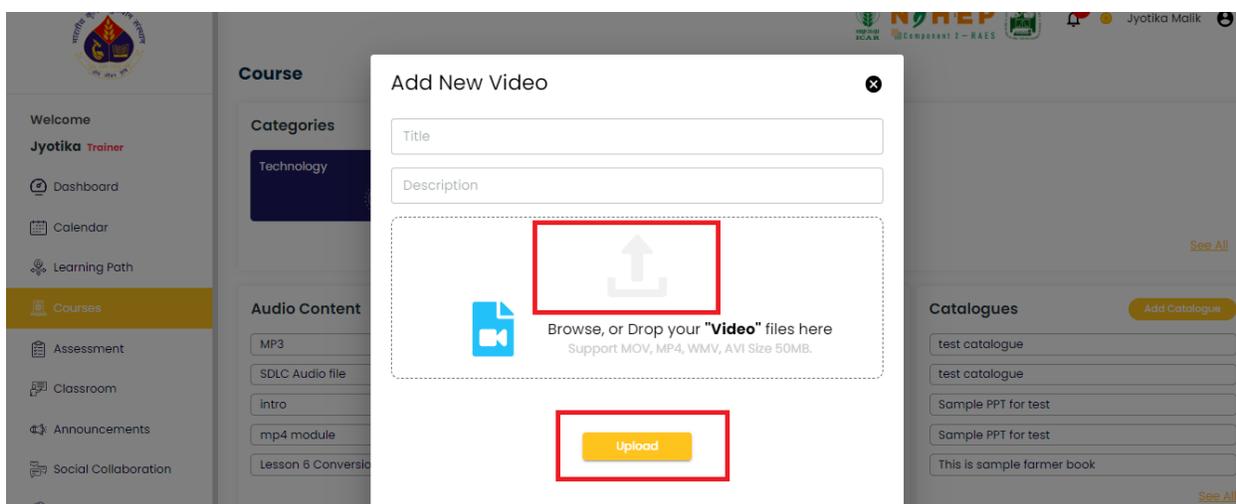
Step 2 - A dialogue box will appear, for adding the Title, click on Title option as shown below.



Step 3 - For Adding Description, click on Description option as shown below.



Step 4 - To upload video file, click on the upload icon and then click on 'Upload' button.



5.7 Edit Video

Step 1 – Click on 'See All' option to all the added videos.

Welcome
Jyotika Trainer

- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall

Categories
Technology [See All](#)

Audio Content [Add Audio](#)
MP3
SDLC Audio file
intro
mp4 module
Lesson 6 Conversion of muscle to meat- ... [See All](#)

Video Content [Add Video](#)
Test video
Adding MP4
Video
Pointing Account
test04 [See All](#)

Catalogues [Add Catalogue](#)
test catalogue
test catalogue
Sample PPT for test
Sample PPT for test
This is sample farmer book [See All](#)

Course topic [Add Course](#)

Step 2 – Click on Edit icon as shown in the below image.

Welcome
Jyotika Trainer

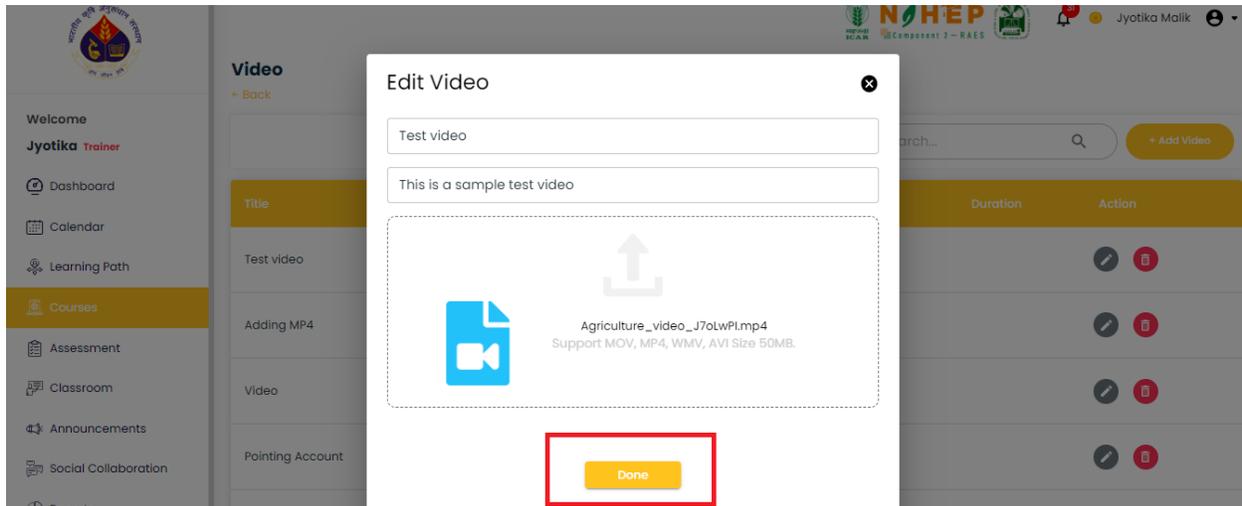
- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration

Video
[+ Back](#)

[+ Add Video](#)

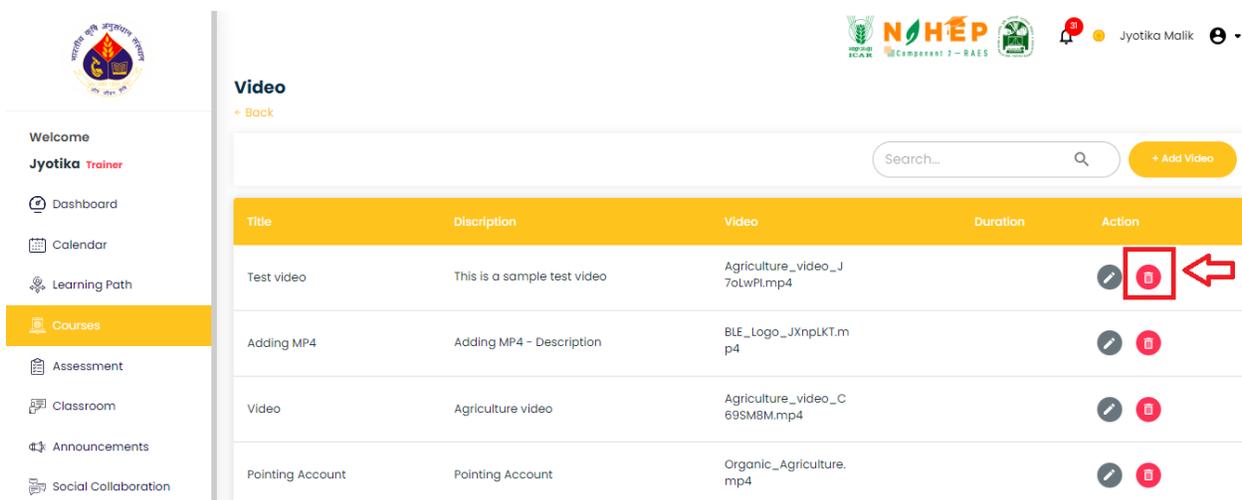
Title	Discription	Video	Duration	Action
Test video	This is a sample test video	Agriculture_video_J7oLwPl.mp4		
Adding MP4	Adding MP4 - Description	BLE_Logo_JXnpLKT.mp4		
Video	Agriculture video	Agriculture_video_C69SM8M.mp4		
Pointing Account	Pointing Account	Organic_Agriculture.mp4		

Step 3 – Edit dialogue box will appear, user can make changes and click on done as shown below.

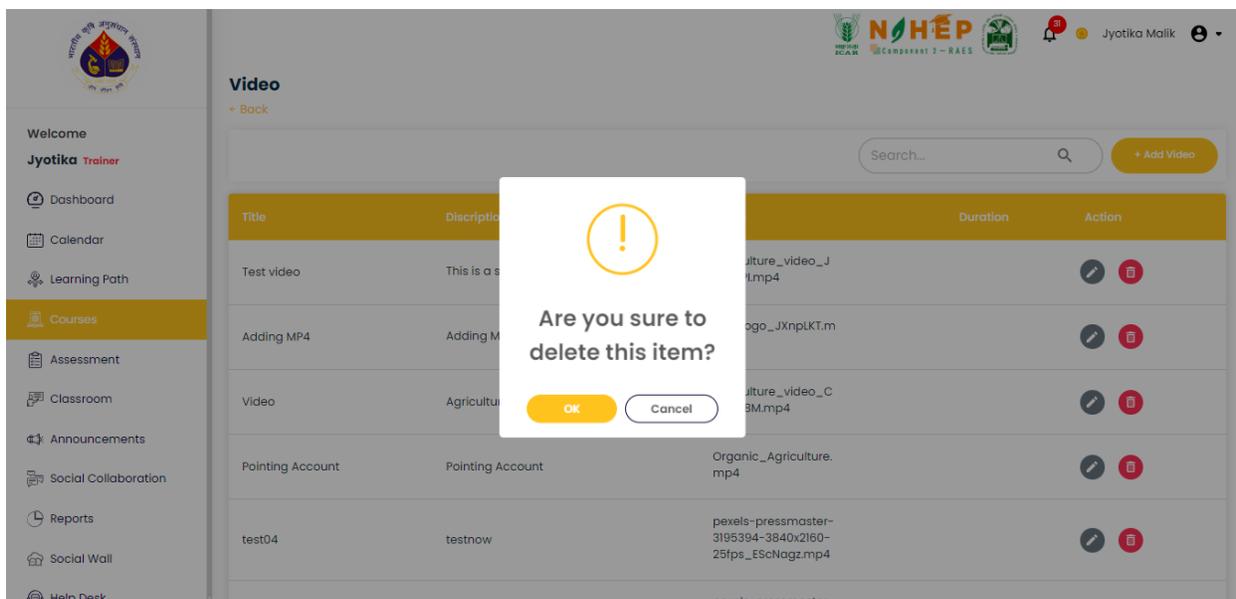


5.8 Delete a Video

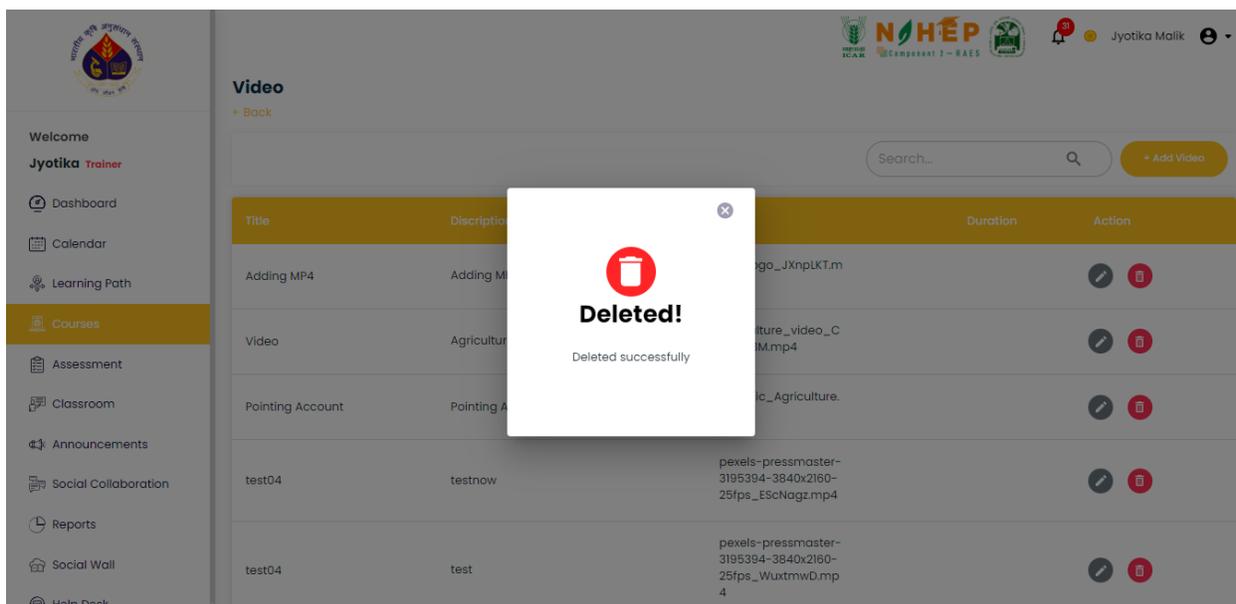
Step 1 – Click on delete icon as shown in the below image.



Step 2 - A warning will appear “Are you sure you want to delete this item?” as shown below.



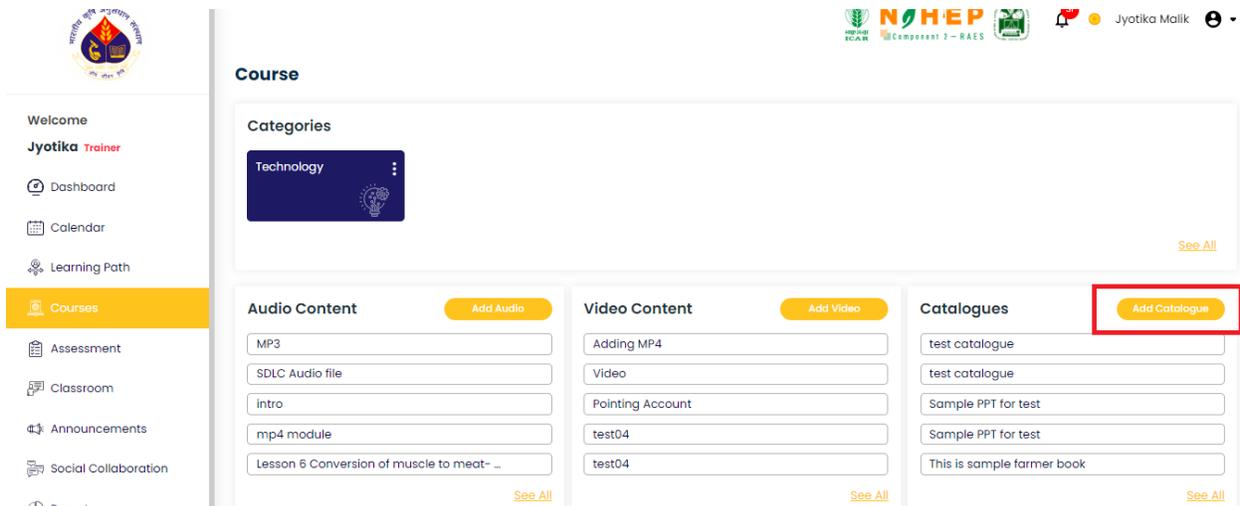
Step 3 - Click on Ok button, the item will get deleted and a message will appear “Successfully Deleted”



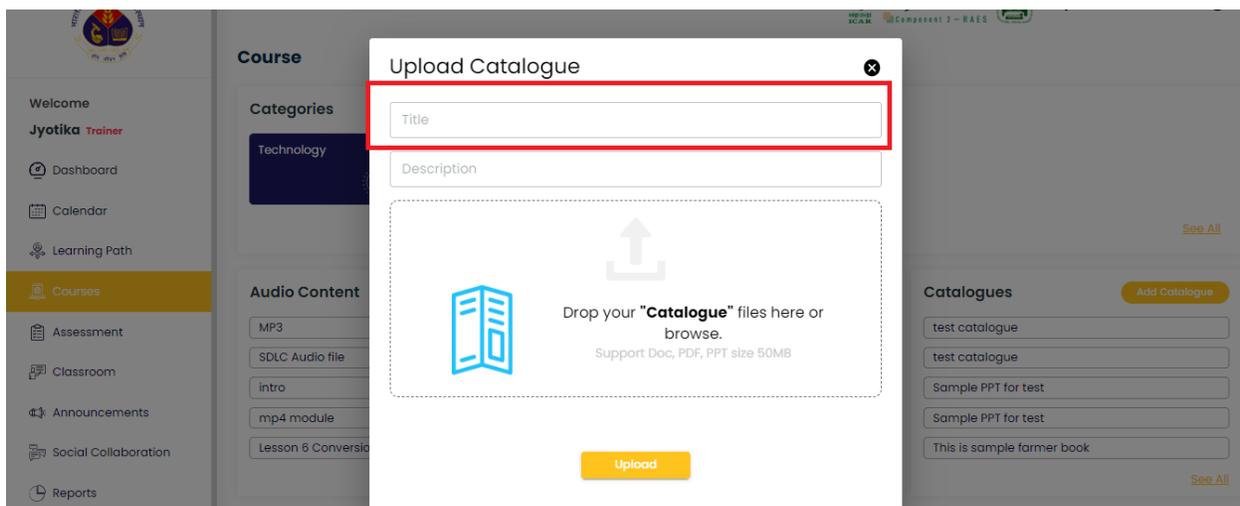
5.9 Add Catalogue

Catalogue file – In catalogue file, all the documents related files can be uploaded in the form of ppt, pdf, doc, images etc.

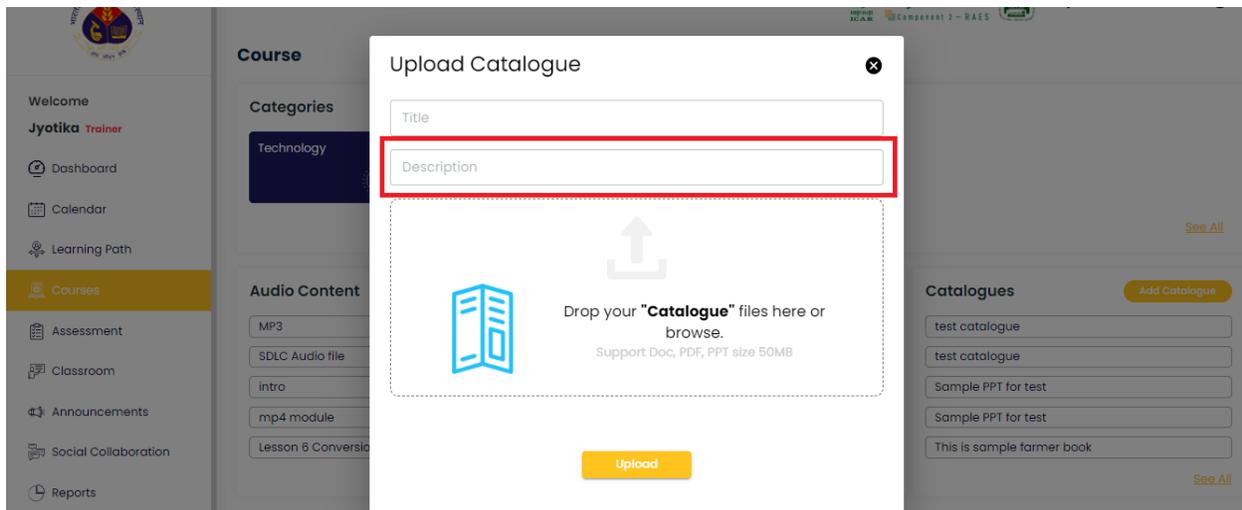
Step 1 - To add catalogue, click on **Add Catalogue** button.



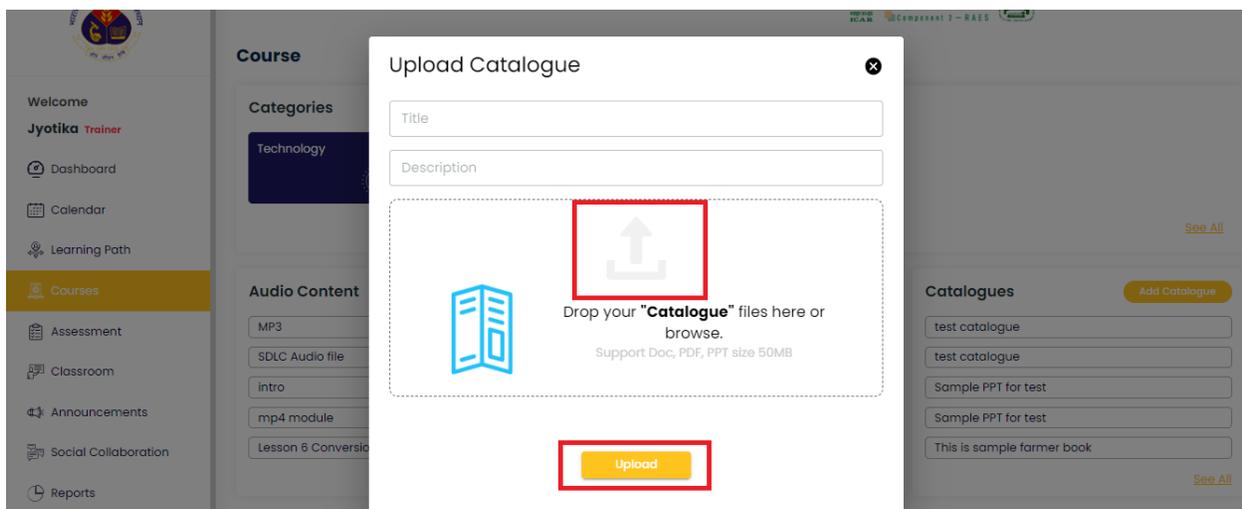
Step 2 - A dialogue box will appear to enter Title, Description, and upload catalogue files. Supported files will be Doc, PDF, PPT, and the size will be 50 MB. Click on Title.



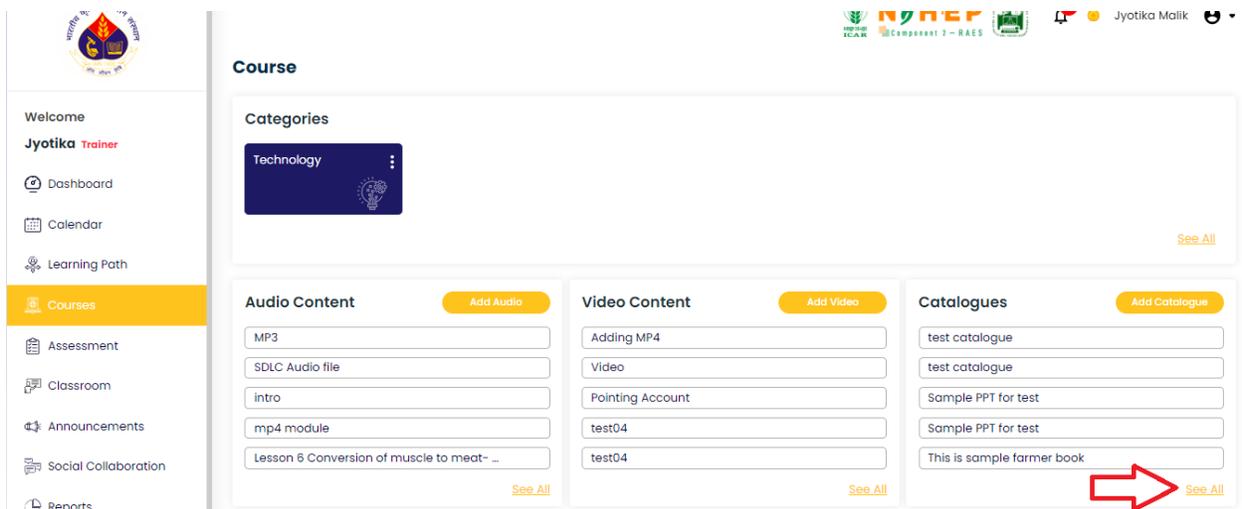
Step 3 – Add Description.

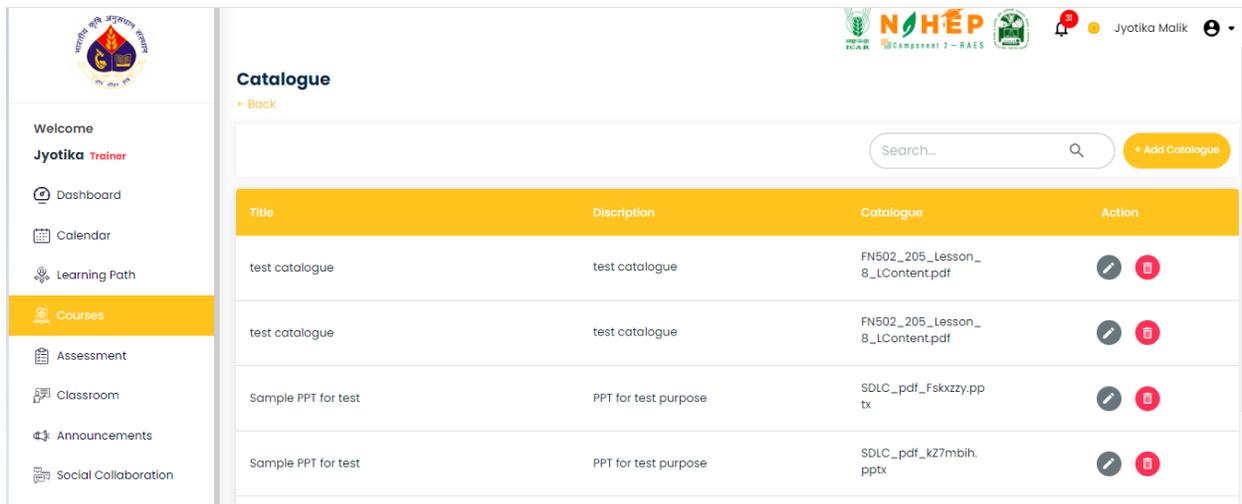


Step 4 – Click on upload icon and click on ‘Upload’



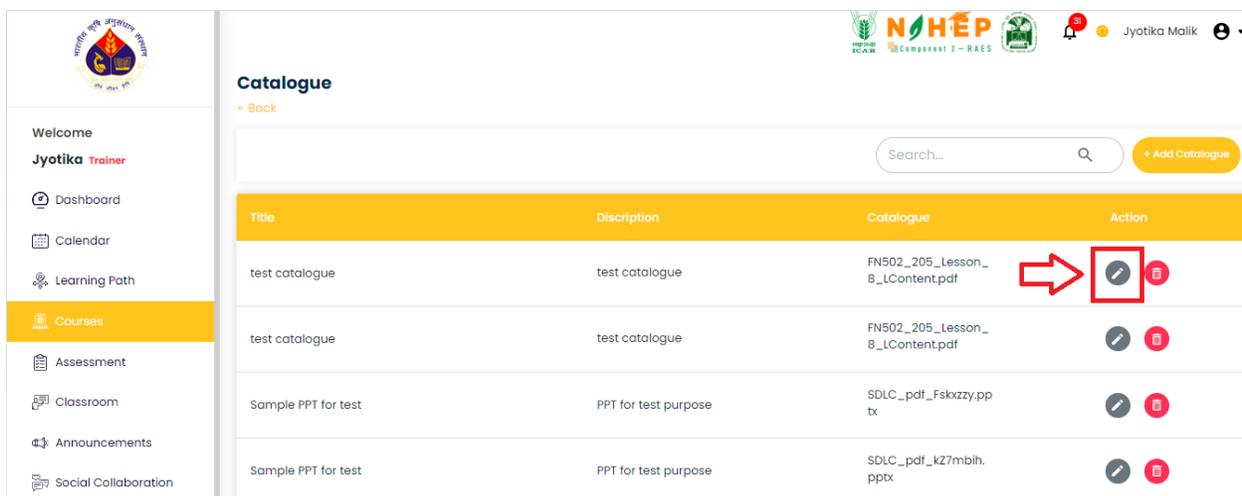
Step 5 - Catalogue will get added in the list. To see all catalogue files, click on **See All** button in catalogue section and the list will be shown as below.





5.10 Edit a Catalogue

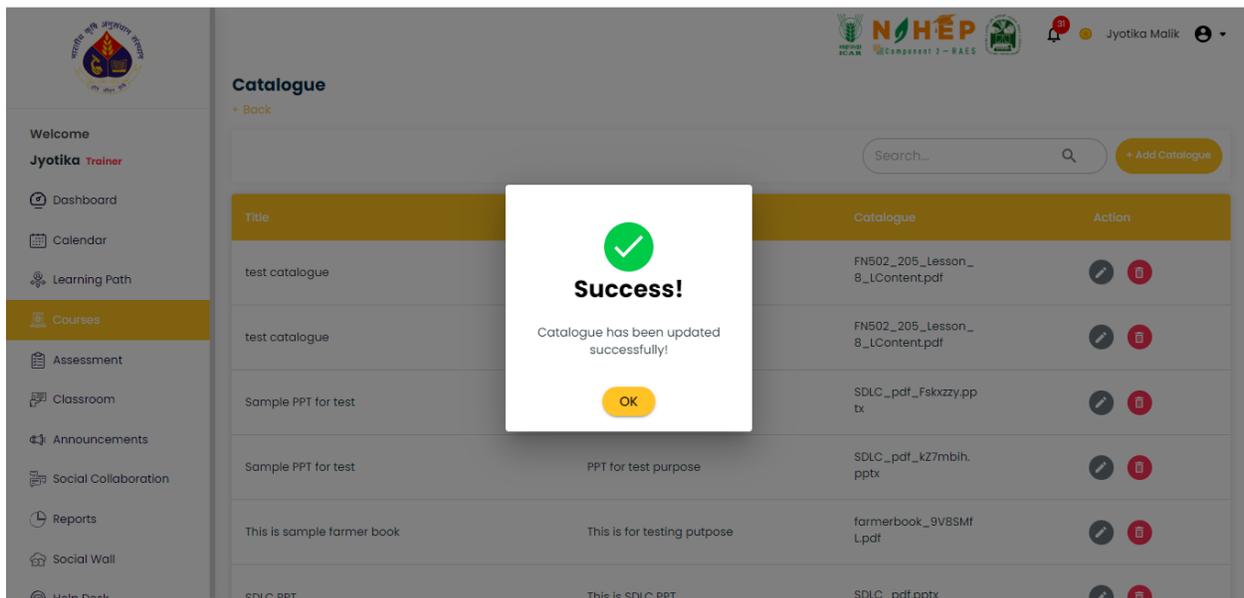
Step 1 - To Edit the catalogue, click on the edit icon as shown in image.



Step 2 - Edit dialogue box will appear, user can make changes and click on 'Done' as shown below.



Step 3 – A success message will appear.



5.11 Delete a Catalogue

Step 1 - For deleting the catalogue, click on delete icon.

Catalogue

Search... + Add Catalogue

Title	Discription	Catalogue	Action
test catalogue	test catalogue	FN502_205_Lesson_8_LContent.pdf	
test catalogue	test catalogue	FN502_205_Lesson_8_LContent.pdf	
Sample PPT for test	PPT for test purpose	SDLC_pdf_Fskozzy.pptx	
Sample PPT for test	PPT for test purpose	SDLC_pdf_k27mbih.pptx	

Step 2 - A pop up will appear “Are you sure you want to delete this item?” as shown below.

Catalogue

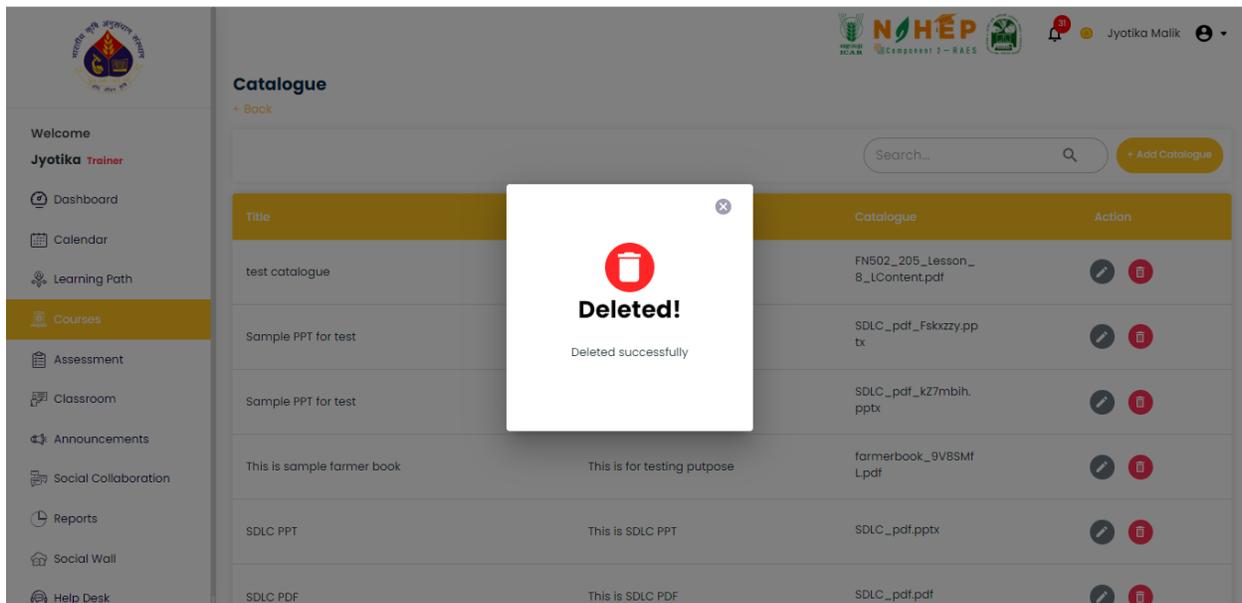
Search... + Add Catalogue

Are you sure to delete this item?

OK Cancel

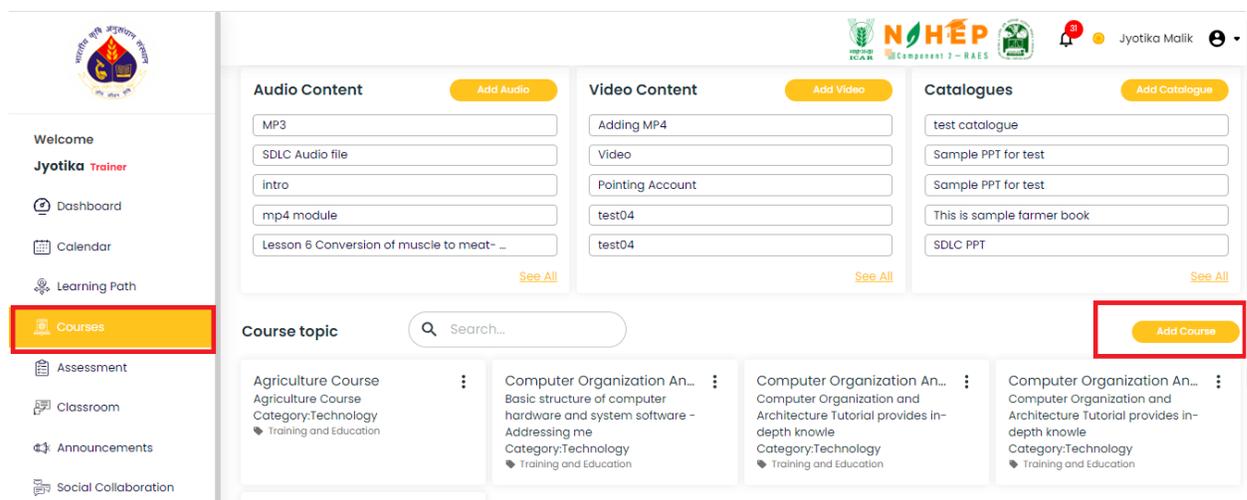
Title	Discription	Catalogue	Action
test catalogue	test catalogue	FN502_205_Lesson_8_LContent.pdf	
test catalogue	test catalogue	FN502_205_Lesson_8_LContent.pdf	
Sample PPT for test	PPT for test purpose	SDLC_pdf_Fskozzy.pptx	
Sample PPT for test	PPT for test purpose	SDLC_pdf_k27mbih.pptx	
This is sample farmer book	This is for testing putpose	farmerbook_9V8SMfL.pdf	
SDLC PPT	This is SDLC PPT	SDLC_pdf.pptx	

Step 3 - Click on Ok button, the item will get deleted and a message will appear “Successfully Deleted”.



5.12 Course Creation

Step 1 – Click on ‘Add Courses’ button as shown below.



Step 2 – A description page will appear as shown below.

Welcome
Jyotika Trainer

- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall
- Help Desk

Add New Course

[+ Back](#)

1 Description 2 Modules 3 Configuration

Course

Course Name *	Search Categories
Add Tags	Paragraph B I
Jyotika Malik Search Assigned By	Course Description *
Upload Thumbnail *	Upload Intro Video *

Course Summary

Summary Title *	Paragraph B I
Certificate of Completion *	Summary Description *

Step 3. Enter Course name.

Welcome
Jyotika Trainer

- Dashboard
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- Reports
- Social Wall
- Help Desk

Add New Course

[+ Back](#)

1 Description 2 Modules 3 Configuration

Course

Course Name *	Search Categories
Add Tags	Paragraph B I
Jyotika Malik Search Assigned By	Course Description *
Upload Thumbnail *	Upload Intro Video *

Course Summary

Summary Title *	Paragraph B I
Certificate of Completion *	Summary Description *

Step 4 – Search Categories from the dropdown.



Welcome
Jyotika Trainer

- Dashboard
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- Assessment
- Classroom
- Announcements
- Social Collaboration

Add New Course

[← Back](#)

1 Description 2 Modules 3 Configuration

Course

Course Name *

Add Tags

Jyotika Malik Search Assigned By

Upload Thumbnail *

Search Categories

Paragraph

Course Description *

Upload Intro Video *

Course Summary

Summary Title *

Paragraph

Step 5 – Add tags.



Welcome
Jyotika Trainer

- Dashboard
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- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration

Add New Course

[← Back](#)

1 Description 2 Modules 3 Configuration

Course

Course Name *

Add Tags

Jyotika Malik Search Assigned By

Upload Thumbnail *

Search Categories

Paragraph

Course Description *

Upload Intro Video *

Course Summary

Summary Title *

Paragraph

Step 6 – Search assigned by.



Welcome
Jyotika Trainer

- Dashboard
- Calendar
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- Assessment
- Classroom
- Announcements
- Social Collaboration

Add New Course

[← Back](#)

1 Description 2 Modules 3 Configuration

Course

Course Name *

Add Tags

Jyotika Malik Search Assigned By

Upload Thumbnail *

Search Categories

Paragraph

Course Description *

Upload Intro Video *

Course Summary

Summary Title *

Paragraph

Step 7 – Upload thumbnail image of the course.

The screenshot shows the 'Add New Course' interface. The left sidebar contains navigation options: Welcome, Jyotika Trainer, Dashboard, Calendar, Learning Path, Courses (highlighted), Assessment, Classroom, Announcements, and Social Collaboration. The main content area has a progress bar with three steps: 1. Description, 2. Modules, and 3. Configuration. The 'Course' section includes fields for Course Name, Add Tags, Search Assigned By, Upload Thumbnail (highlighted with a red box), Search Categories, Course Description, and Upload Intro Video. The 'Course Summary' section includes Summary Title and Summary Description.

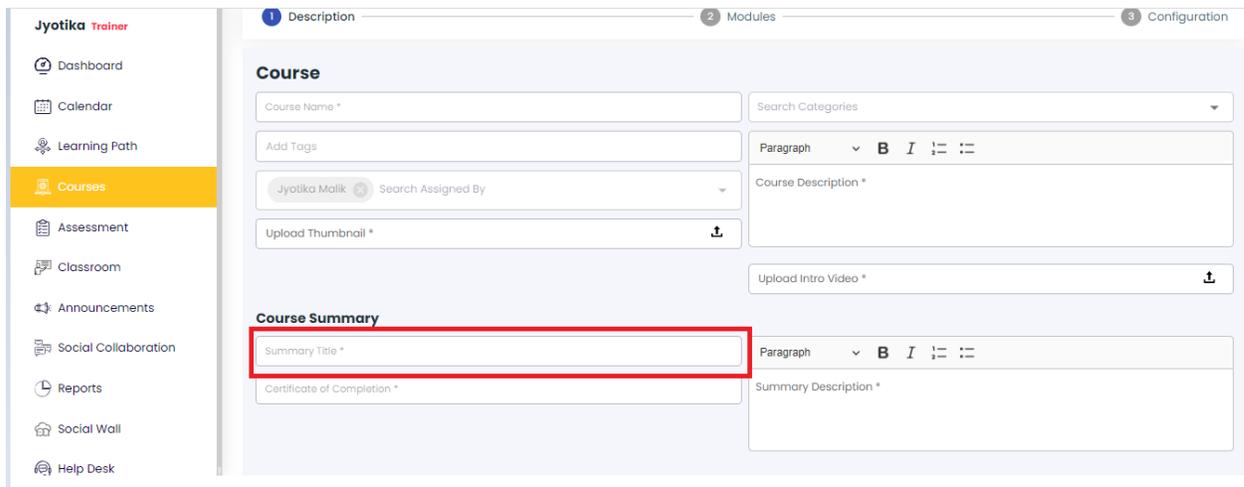
Step 8 – Write Course Description.

This screenshot is similar to the previous one, but the 'Course Description' field in the 'Course' section is highlighted with a red box. The 'Upload Thumbnail' field is no longer highlighted.

Step 9 – Upload intro video.

This screenshot shows the 'Add New Course' form with the 'Upload Intro Video' field in the 'Course' section highlighted with a red box. The 'Course Description' field is no longer highlighted.

Step 10 – Write Summary title.



The screenshot shows the 'Jyotika Trainer' interface with the 'Courses' menu selected. The 'Description' tab is active, and the 'Course Summary' section is highlighted with a red box. The 'Summary Title *' field is the focus of this step.

Jyotika Trainer

- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall
- Help Desk

Course

Course Name * Search Categories

Add Tags Paragraph **B I** **¶** **≡**

Jyotika Malik Search Assigned By Course Description *

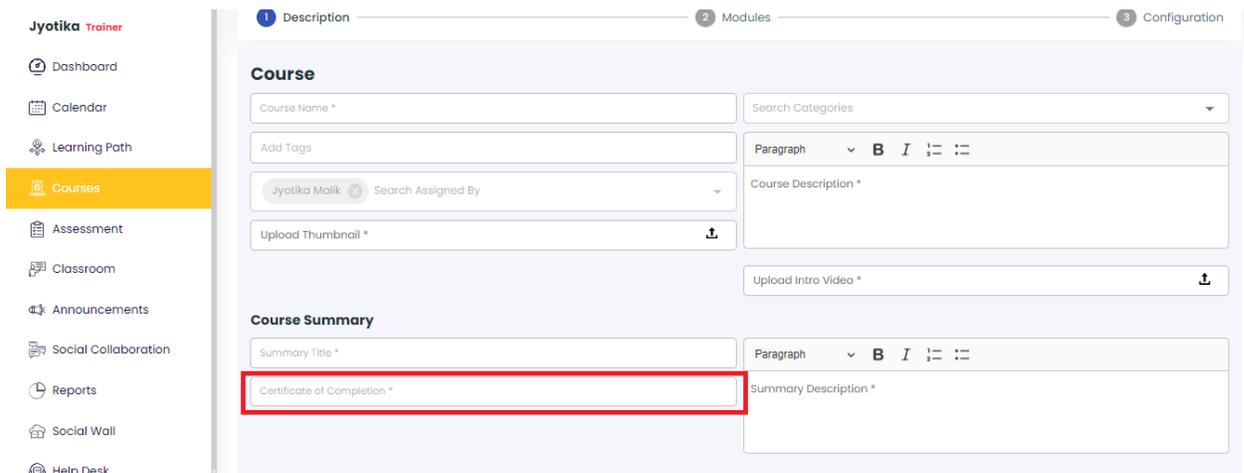
Upload Thumbnail * Upload Intro Video *

Course Summary

Summary Title * Paragraph **B I** **¶** **≡**

Certificate of Completion * Summary Description *

Step 11 – Write Certificate of Completion.



The screenshot shows the 'Jyotika Trainer' interface with the 'Courses' menu selected. The 'Description' tab is active, and the 'Certificate of Completion *' field in the 'Course Summary' section is highlighted with a red box.

Jyotika Trainer

- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall
- Help Desk

Course

Course Name * Search Categories

Add Tags Paragraph **B I** **¶** **≡**

Jyotika Malik Search Assigned By Course Description *

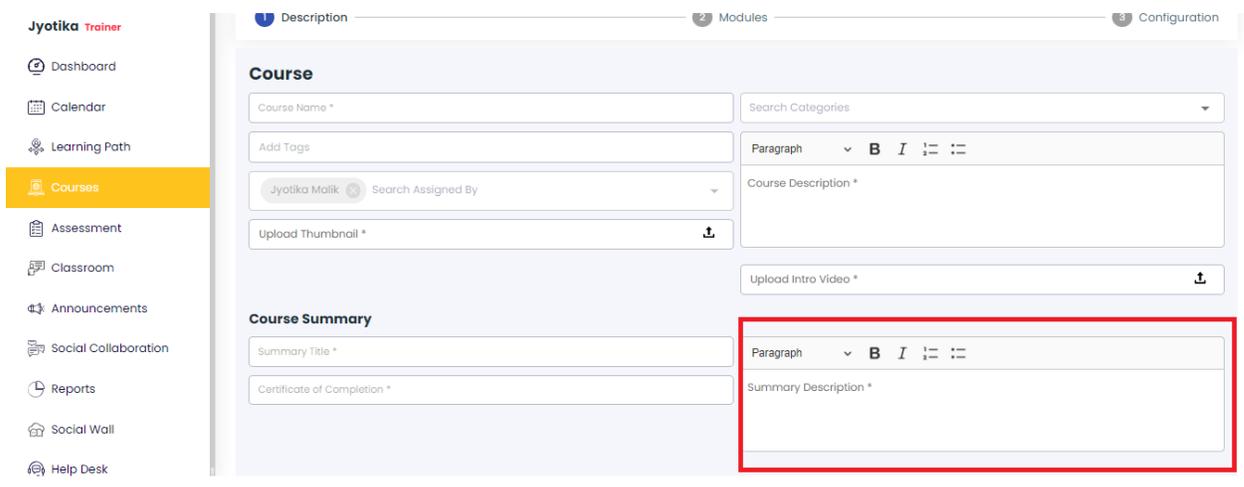
Upload Thumbnail * Upload Intro Video *

Course Summary

Summary Title * Paragraph **B I** **¶** **≡**

Certificate of Completion * Summary Description *

Step 12 – Write Course Summary Description.



The screenshot shows the 'Jyotika Trainer' interface with the 'Courses' menu selected. The 'Description' tab is active, and the 'Summary Description *' field in the 'Course Summary' section is highlighted with a red box.

Jyotika Trainer

- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall
- Help Desk

Course

Course Name * Search Categories

Add Tags Paragraph **B I** **¶** **≡**

Jyotika Malik Search Assigned By Course Description *

Upload Thumbnail * Upload Intro Video *

Course Summary

Summary Title * Paragraph **B I** **¶** **≡**

Certificate of Completion * Summary Description *

Step 13- Click on Save and you will stay on the same page, when click on Save & Next you will go to the next page i.e., Module page.

5.12.1 Add Module.

After creating the course description, you need to add modules in the course.

Step 1 – Click on ‘Add Module’ button as shown in below image.

Step 2 – A module description page will appear as shown below.

1. Write Module name.
2. Module description.
3. Enter Assessment URL.
4. Upload files.
5. Click on checkbox to make the module required

6. Enter sequence number

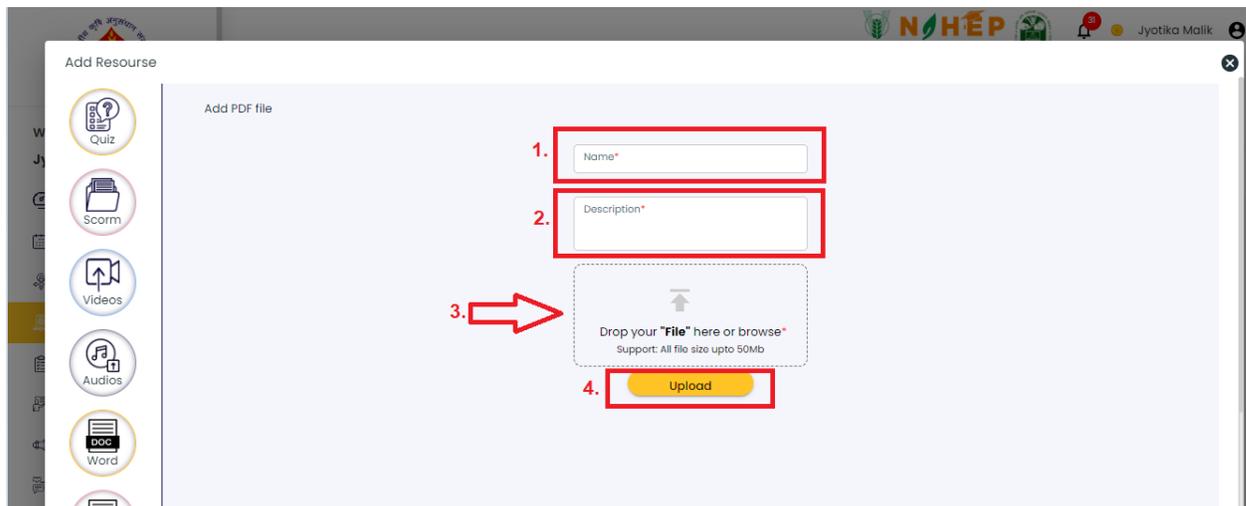
Step 3 – When click on Upload file, a below page will appear where you upload files of below type.

- Quiz
- SCORM
- Videos
- Audios
- Docs
- PPTX
- PDF
- Survey

Step 4 - Suppose if you want to upload PDF type file, select the PD. A new page will appear.

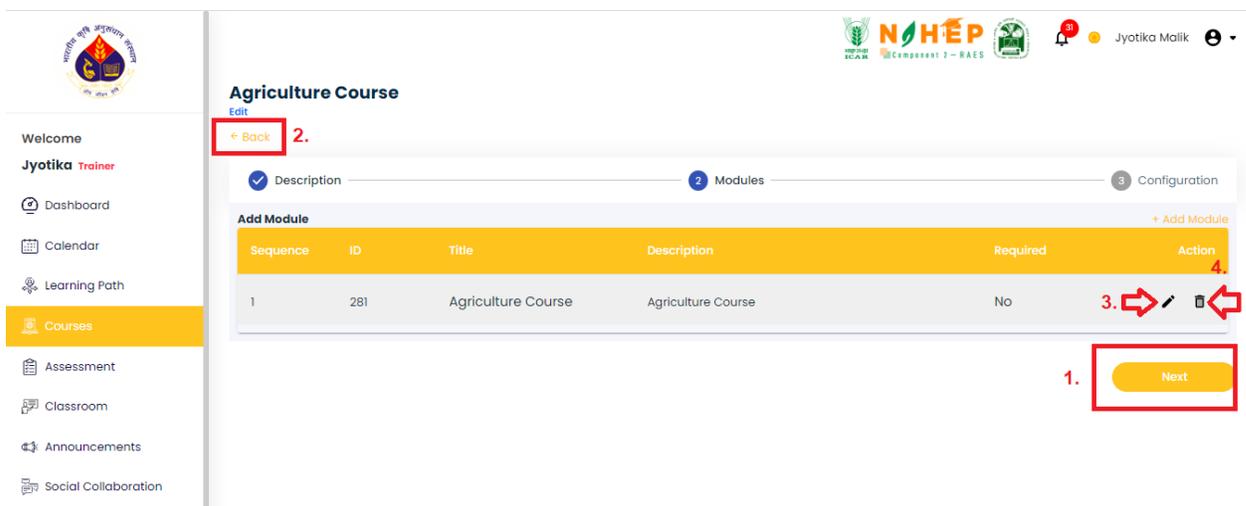
1. Enter file name
2. Description of the page

3. Upload file
4. Click on Upload



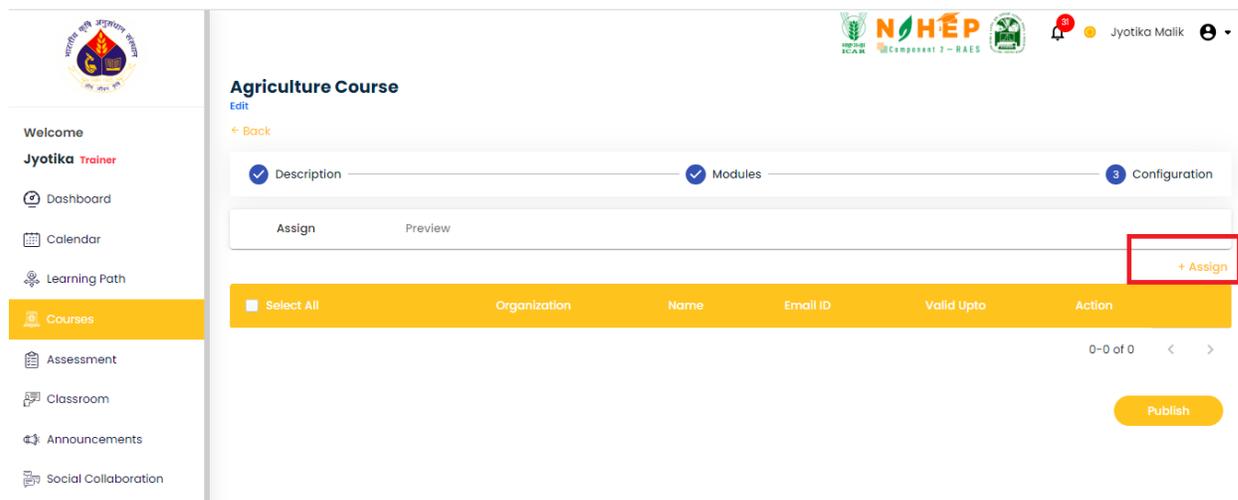
Step 5 – One Module will get added as shown below. Repeat the process to add more modules.

1. Click on Next button to go to the net page/screen which is +Assign page of students.
2. Click on Back button to go to the previous page.
3. Click on Edit icon to edit the Module.
4. Click on delete icon to delete the Module.



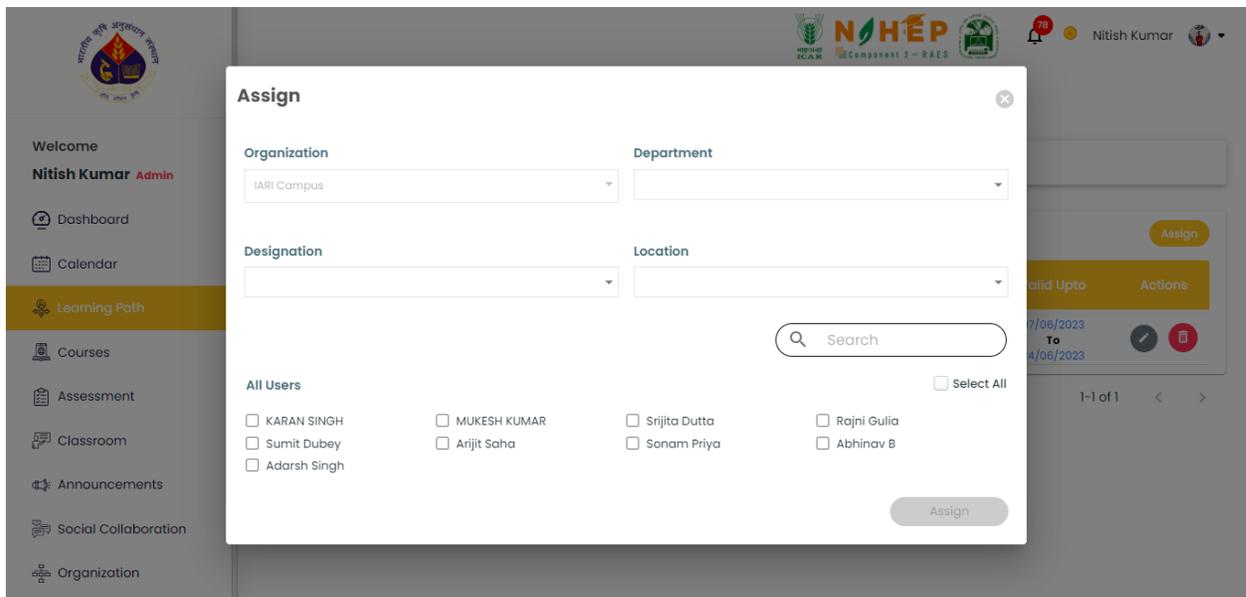
5.12.2 Assign Students

Step 1 – Click on '+Assign' from the below page.

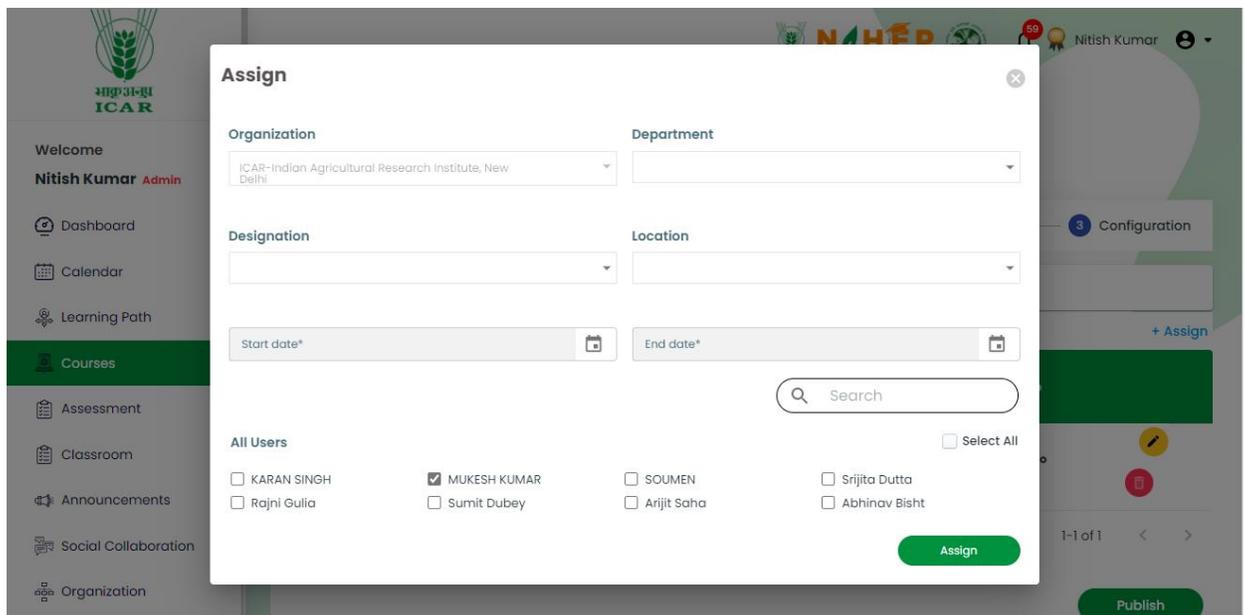


Step 2 - A pop will appear Select Organization, Department, Designation, Location and select based on the selection students name will appear.

1. Click on the check boxes associated with the names of the students to select single or multiple learners.
2. If you wish to select all students click on the check box associated with 'Select All' option.



Step 3 - After selecting student, a date option will come up, select dates, and click on Assign as shown below:

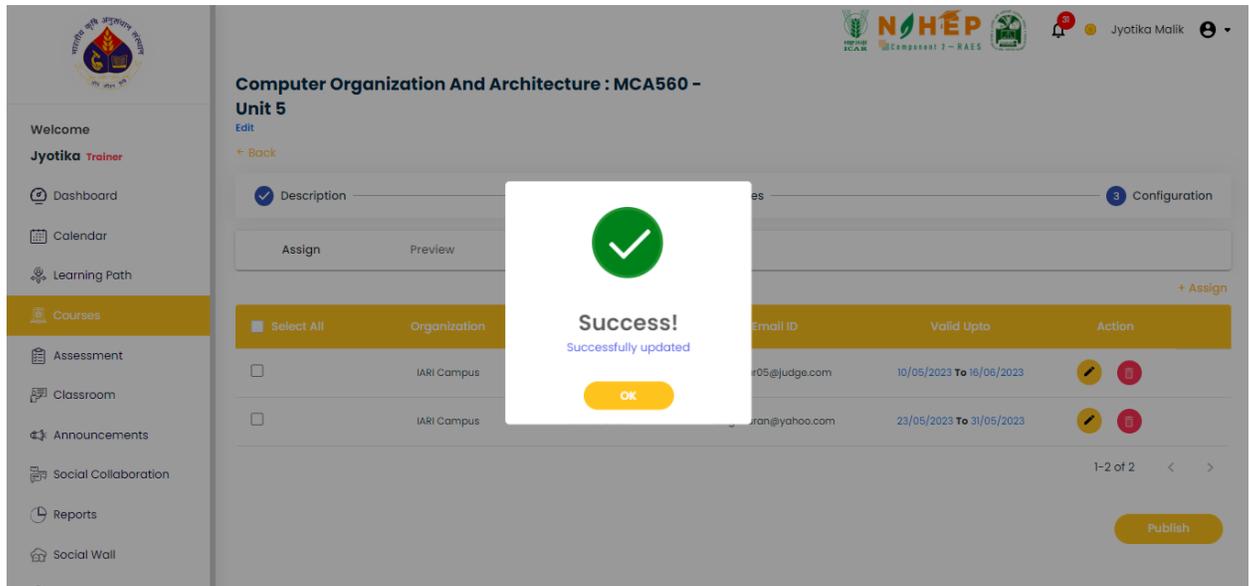


Step 4 – Students get added, for further edit the dates click on edit icon as shown in below image.

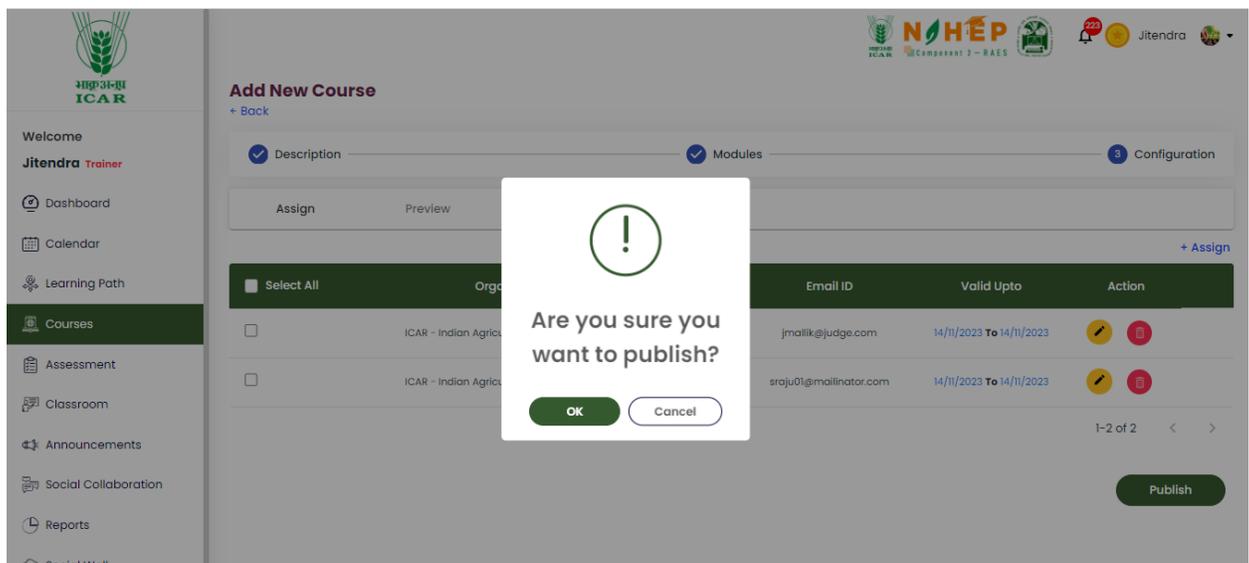
1. Click on 'Edit' icon to edit dates for students.
2. Click on 'Delete' icon to delete the details of the students
3. Click on 'Back' button to go back to the previous page.
4. Click on 'Publish' button to publish the course.

Step 5 – On the click on edit icon a below page will appear, make changes in dates, and click on Save button.

Step 6 – A success message will appear.



Step 7 – Click on ‘Publish’ button, a pop up will appear as shown below.



Step 8 – Click on Ok to publish the course. The course will be sent for the approval to the reviewer. Below message will appear as shown below.

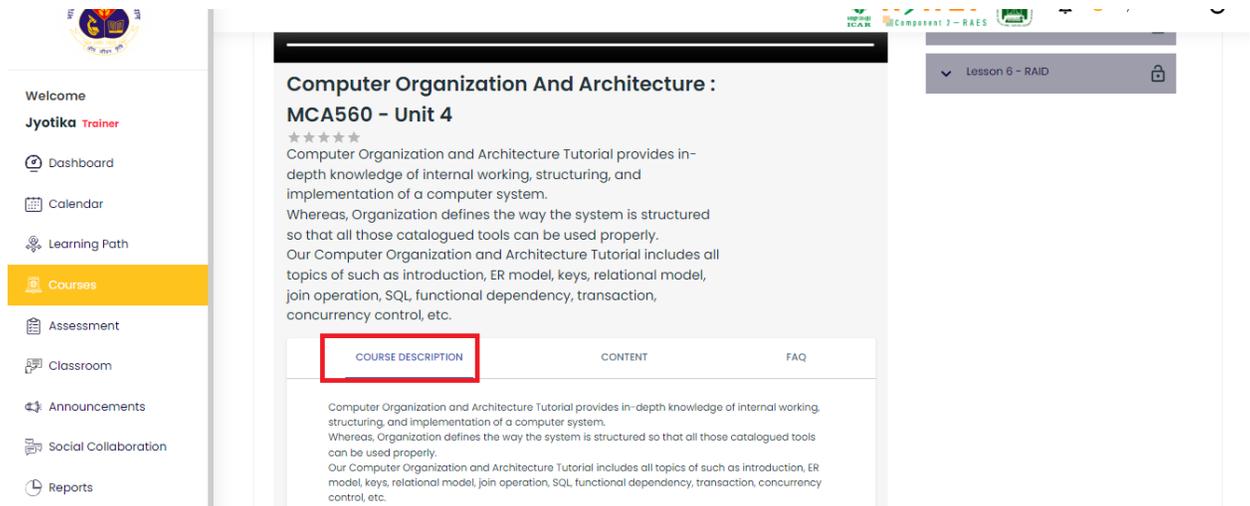
The screenshot shows the 'Course' management page in the NOHEP system. A modal window with a green checkmark and the text 'Published!' is centered over the course list. Below the notification, it says 'Publication request is pending for approval' and has an 'OK' button. The background table lists courses with columns for Sr No., Course Name, Category, Status, Last Modified On, Last Modified By, and Action.

Sr No.	Course Name	Category	Status	Last Modified On	Last Modified By	Action
1	Advance Food Science	Agriculture learning	Approved	09-11-2023	Jitendra	[?][✎][🗑]
2	Microbiology	Agriculture learning	Approved	30-10-2023	Jaslin Kaur	[?][✎][🗑]
3	Plant Biochemistry	Agriculture	Approved	30-10-2023	Jaslin Kaur	[?][✎][🗑]
4	Farming equipment	Agriculture	Approved	06-09-2023	Jaslin Kaur	[?][✎][🗑]

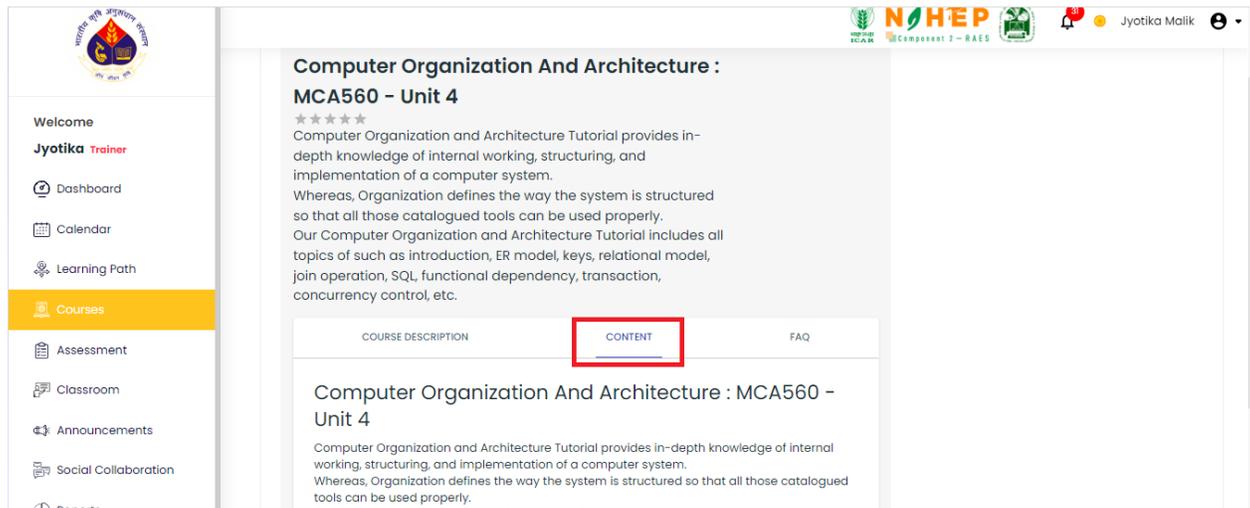
5.12.3 Preview Course

Step 1 - Click on Preview option to see the course preview. Scroll down a below and you will be able to see course description, Content and FAQs are available.

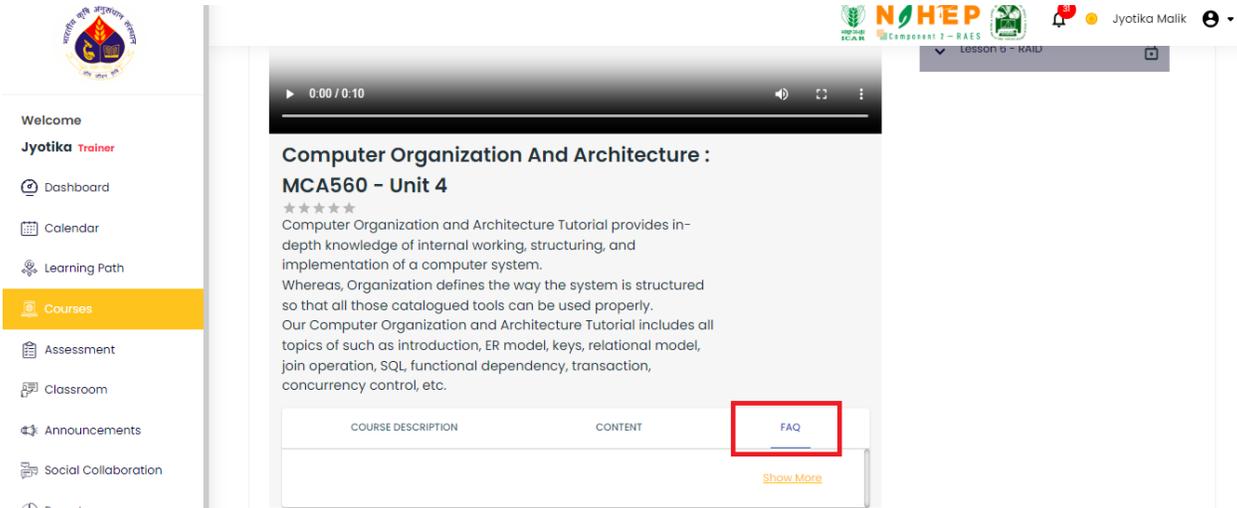
The screenshot shows the 'Preview' view of a course. The 'Preview' tab is selected and highlighted with a red box. The course title is 'Computer Organization And Architecture : MCA560 - Unit 4'. Below the title, there is a video player with the NARES logo and 'Blended Learning Platform' text. On the right side, there is a 'Course Content' section with a list of lessons, each with a lock icon: Lesson 1 - Memory Organization, Lesson 2 - Cache Memory, Lesson 4 - Advanced DRAM Organization, Lesson 5 - External Memory, and Lesson 6 - RAID.



Step 2 – Click on ‘Content’ to see the course content as shown in below image.



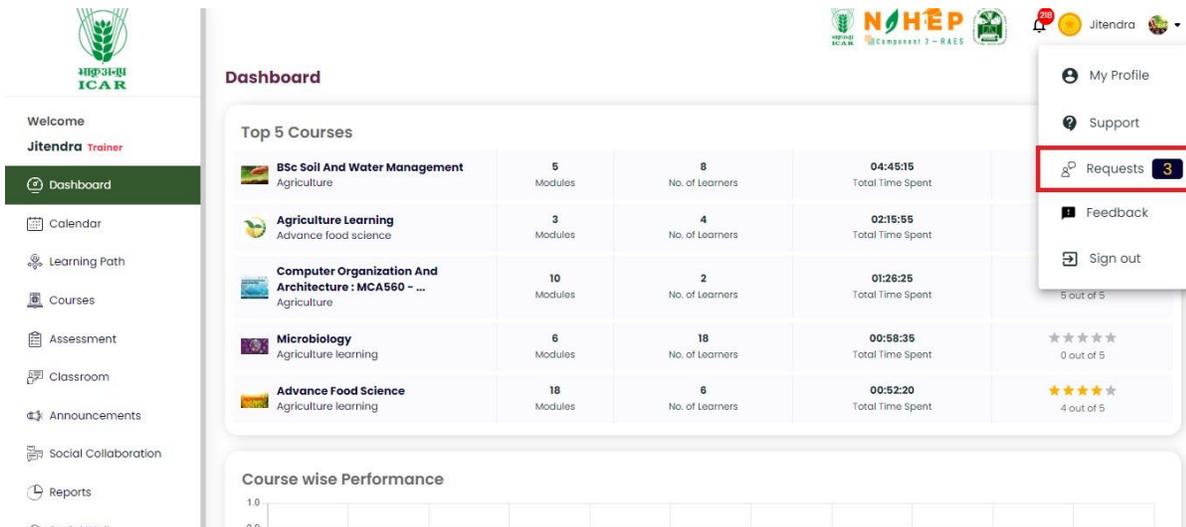
Step 3 – Click on ‘FAQ’ button to see the Frequently Asked Questions as shown in below image.



5.12.4 Content Review

It's a functionality where content is reviewed by reviewers before it is published to the students.

Step 1- Login Faculty user and click on Drop down of my Profile and Select “Request” option.



Steps 2 - Click on **Requestion** option to get the list of all the Content requests.



Welcome

Jitendra Trainer

- Dashboard
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- Assessment
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- Social Collaboration
- Reports
- Social Wall



Jitendra



Requests

Search by Keyword

From To

Status

Sr. No.	Module	Module Name	Functionality	Date	Requester Name	Approver Name	Status	Action
1	Course	Content Approver	Add,Edit,Delete	14/11/2023	Jitendra	Jitendra	Pending	View Approve Reject
2	Course	Testing EL	Add,Edit,Delete	09/11/2023	Jitendra	Jitendra	Approved	View
3	Course	Delete test	Add,Edit,Delete	06/11/2023	Jitendra	Jitendra	Approved	View
4	Course		Add,Edit,Delete	01/11/2023	Ashish Sharma	Jitendra	Approved	View
5	Course		Add,Edit,Delete	01/11/2023	Ashish Sharma	Jitendra	Approved	View
6	Assessment	Testing form	Add,Edit,Delete	01/11/2023	Jitendra	Jitendra	Approved	View
7	Course	Approval workflow	Add,Edit,Delete	01/11/2023	Jitendra	Jitendra	Rejected	View
8	Course		Add,Edit,Delete	17/10/2023	Jitendra	Jitendra	Approved	View
9	Course		Add,Edit,Delete	16/10/2023	Nitish Kumar	Jitendra	Approved	View

Step 3 – Click on “View” option to review the content before taking any action as Approved or Reject.



Welcome

Jitendra Trainer

- Dashboard
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- Reports
- Social Wall



Jitendra



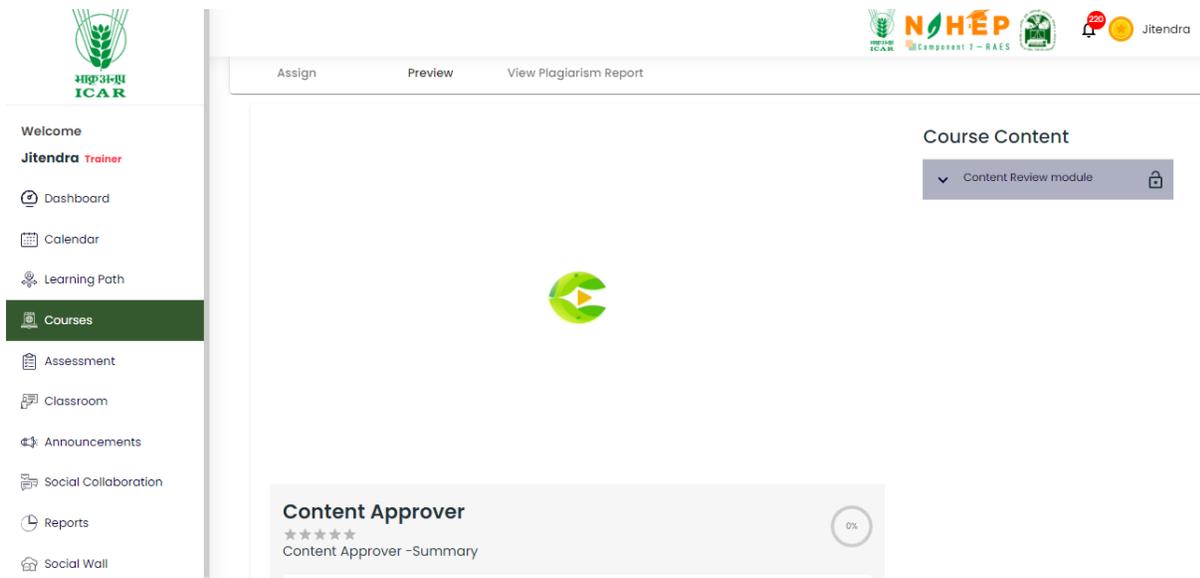
Requests

Search by Keyword

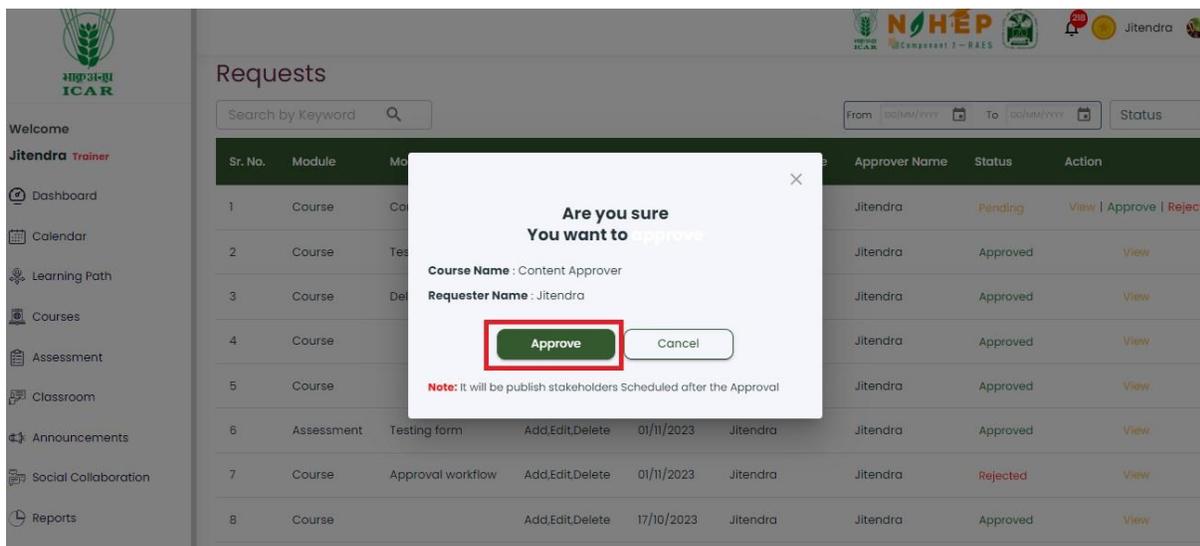
From To

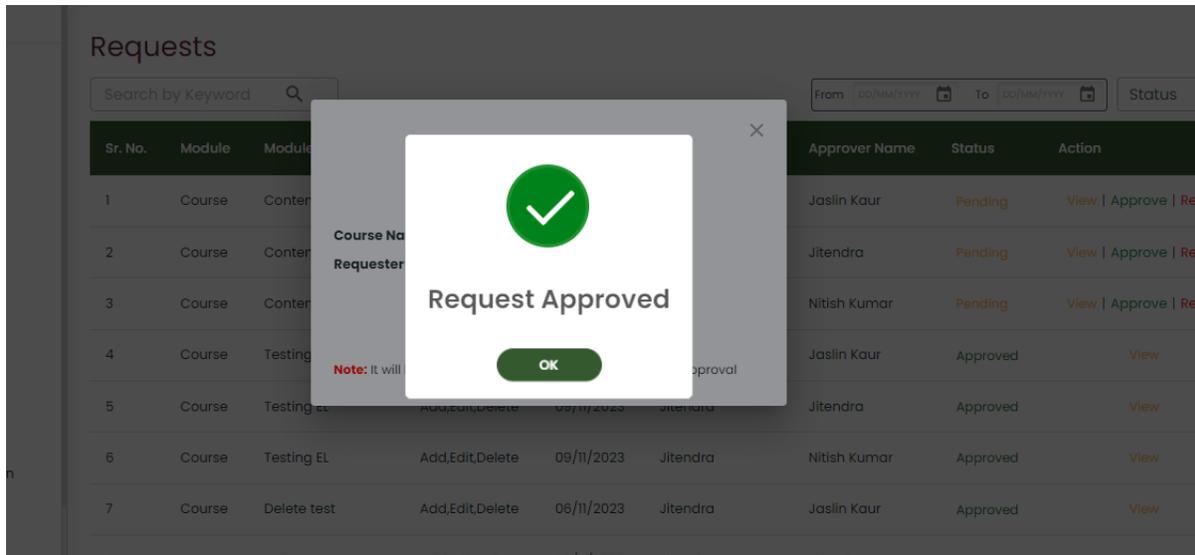
Status

Sr. No.	Module	Module Name	Functionality	Date	Requester Name	Approver Name	Status	Action
1	Course	Content Approver	Add,Edit,Delete	14/11/2023	Jitendra	Jitendra	Pending	View Approve Reject
2	Course	Testing EL	Add,Edit,Delete	09/11/2023	Jitendra	Jitendra	Approved	View
3	Course	Delete test	Add,Edit,Delete	06/11/2023	Jitendra	Jitendra	Approved	View
4	Course		Add,Edit,Delete	01/11/2023	Ashish Sharma	Jitendra	Approved	View
5	Course		Add,Edit,Delete	01/11/2023	Ashish Sharma	Jitendra	Approved	View
6	Assessment	Testing form	Add,Edit,Delete	01/11/2023	Jitendra	Jitendra	Approved	View
7	Course	Approval workflow	Add,Edit,Delete	01/11/2023	Jitendra	Jitendra	Rejected	View
8	Course		Add,Edit,Delete	17/10/2023	Jitendra	Jitendra	Approved	View
9	Course		Add,Edit,Delete	16/10/2023	Nitish Kumar	Jitendra	Approved	View

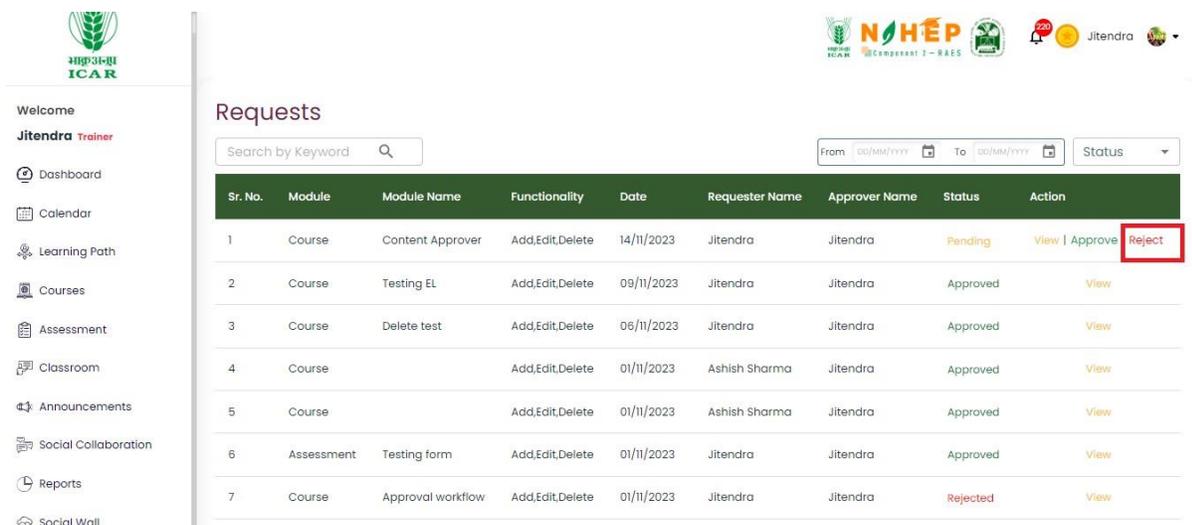


Step 4 – After Review the content, faculty user (Could be approver 1 , 2 , 3) can take the action as “Approved”.

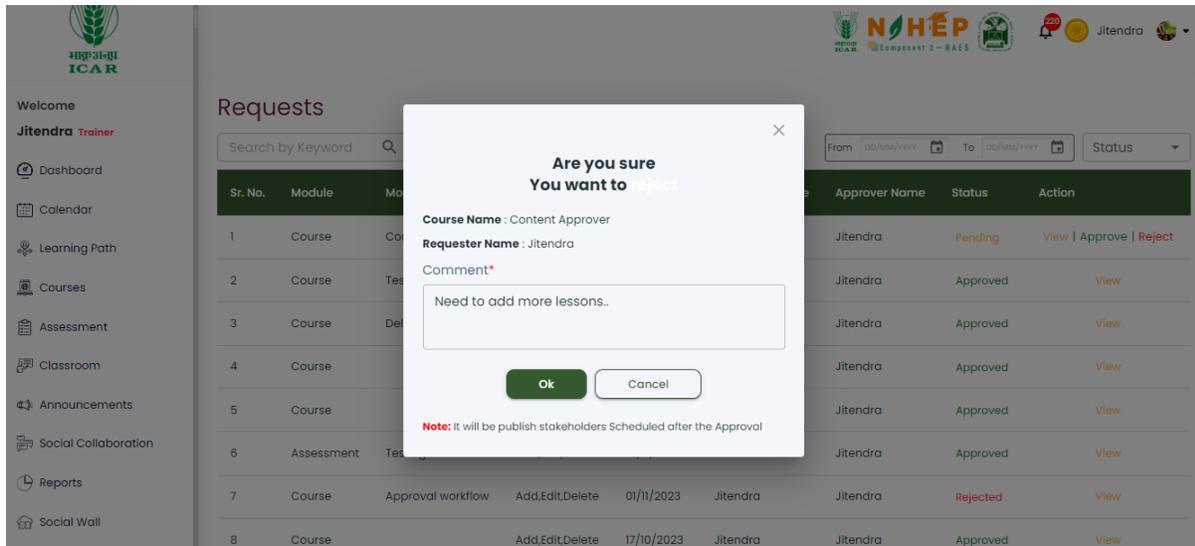




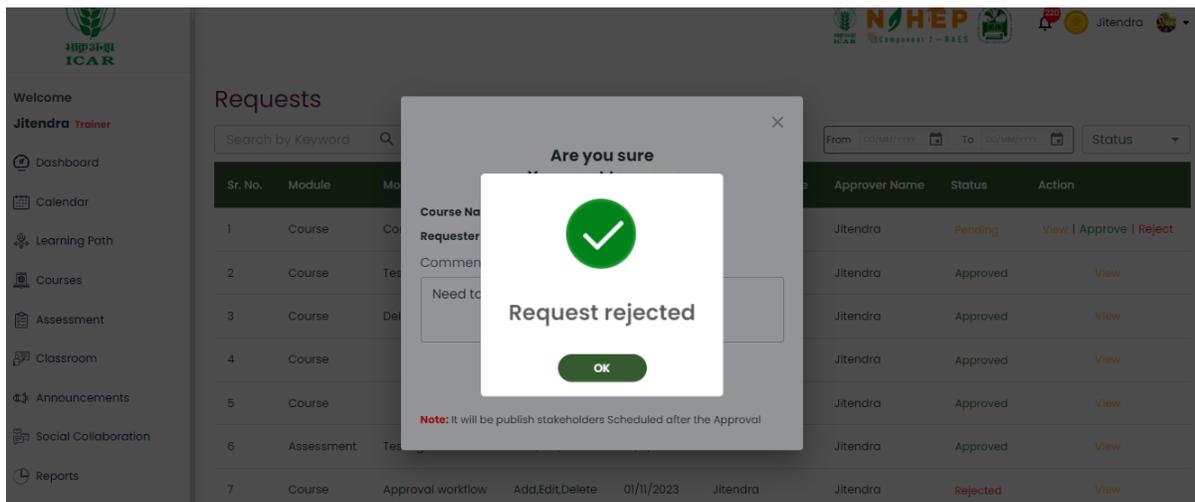
Steps 5 - After Review the content, faculty user (Could be approver 1 , 2 , 3) can “Reject “ the approval request with reason.



Step 6- Click on “Reject “Button, a dialogue box displayed with Comment box.



Step 7 – Once the Faculty user clicks on “OK” button, Approval Request gets Rejected.



Step 8 – Content creator received the same message to their Course Configuration screen.



Welcome
Jitendra Trainer

- Dashboard
- Calendar
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- Courses**
- Assessment
- Classroom
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- Social Collaboration
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- Social Wall

Content Approver
Edit

← Back

✓ Description ✓ Modules 3 Configuration

Assign Preview View Plagiarism Report

+ Assign

Select All	Organization	Name	Email ID	Valid Upto	Action
<input type="checkbox"/>	ICAR - Indian Agricultural Research Institute	Jyotika	jmalik@judge.com	14/11/2023 To 30/11/2023	
<input type="checkbox"/>	ICAR - Indian Agricultural Research Institute	Raju	sraju01@mailinator.com	14/11/2023 To 30/11/2023	

1-2 of 2 < >

Rejected: Publication request was rejected by Jitendra .

Need to add more lessons..

Publish

5.12.5 Bulk Upload of Content

Faculty user can do bulk upload of same type of content at a time, while adding lessons in any course.

Steps 1 – Open any created Course and go to the module screen. Click on “Add Module Button.”

Welcome
Jitendra Trainer

- Dashboard
- Calendar
- Learning Path
- Courses**
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall

Content Approver
Edit

← Back

✓ Description 2 Modules 3 Configuration

+ Add Module

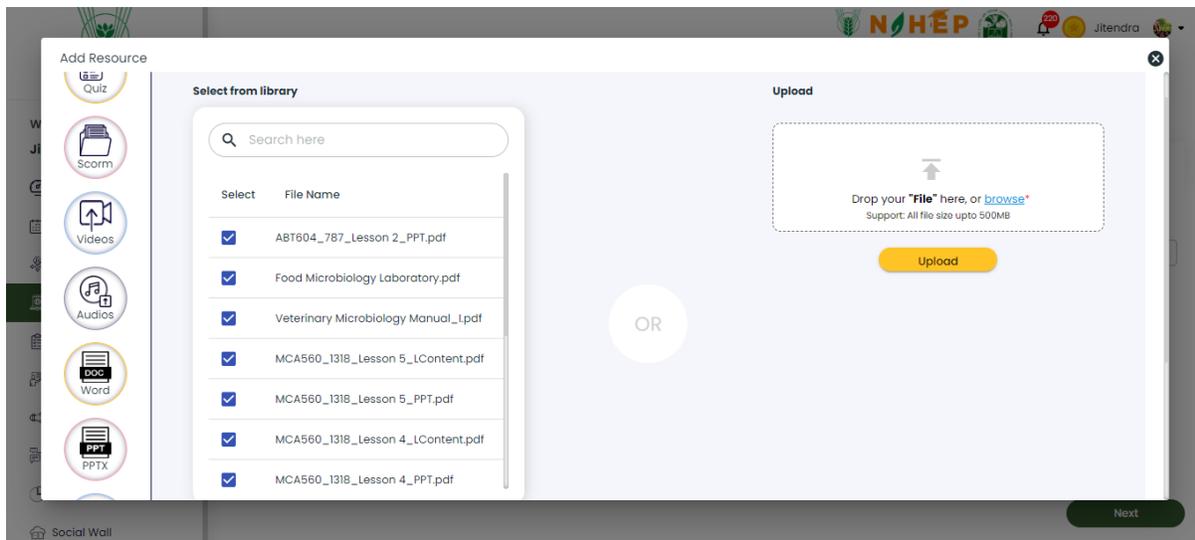
Sequence	ID	Title	Description	Required	Action
▶ 1	336	Content Review module	Content Review module - Description	No	Add Sub Module

Next

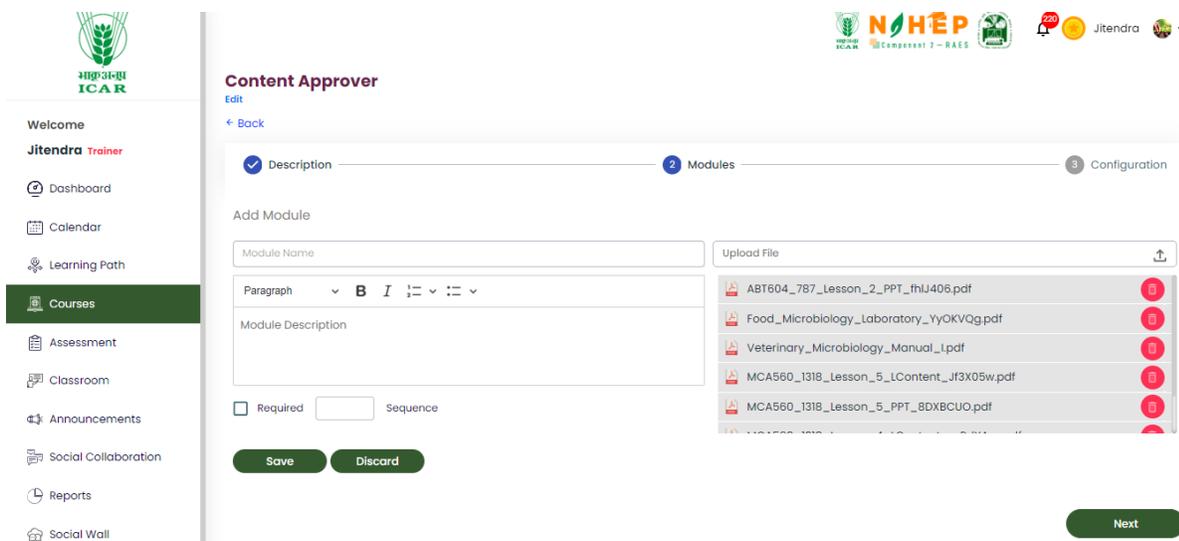
Step 2 – A dialogue box appear where need to fill Title and Description.

Step 3 – Click on Upload File field to upload the multiple same type of File in the lesson.

Step 4 - Course Library will appear. Now Faculty user and select multiple same type of file.



Step 5 – After select the multiple files, click on “ADD” button. All the selected files get uploaded in a lesson.



5.18 Certificate Upload

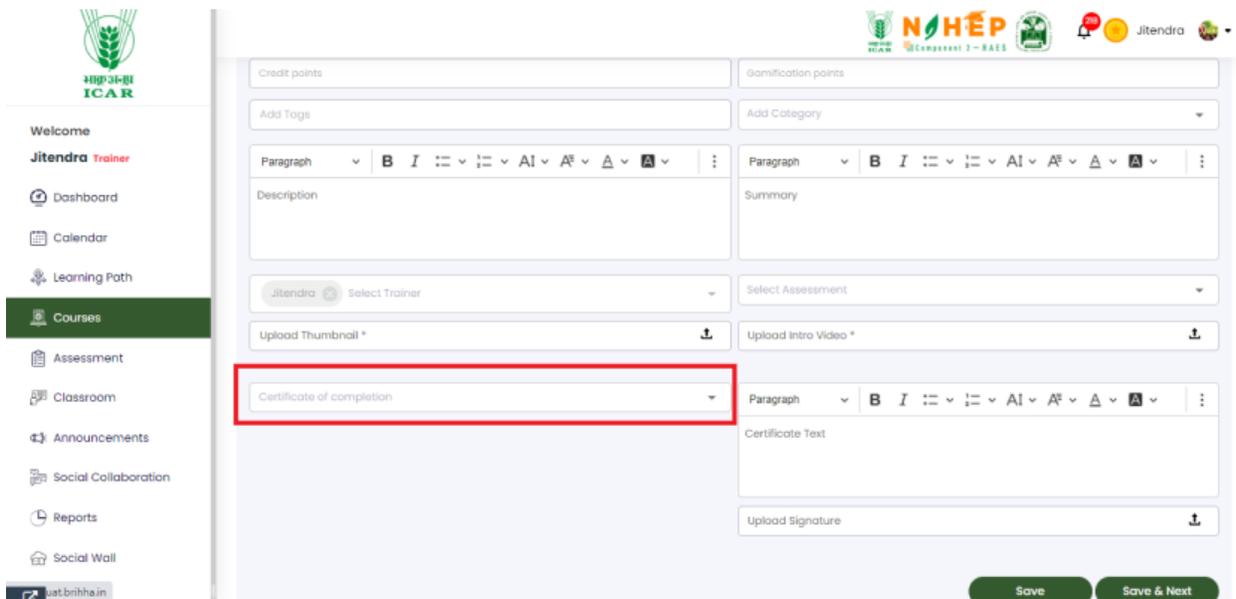
Step 1: Click on “Add Course” button from the “Courses” Module

The screenshot shows the Jitendra Trainer interface. On the left is a sidebar with navigation options: Welcome, Jitendra Trainer, Dashboard, Calendar, Learning Path, **Courses**, Assessment, Classroom, Announcements, Social Collaboration, Reports, and Social Wall. The main content area displays a grid of course cards. At the top right of the main area, there are two buttons: 'Import Course' and 'Add Course', with the latter being highlighted by a red rectangular box. Below the grid, there are search and filter options.

Step 2: “Add New Course” page will appear.

The screenshot shows the 'Add New Course' page. It features a progress indicator at the top with three steps: 1. Description, 2. Modules, and 3. Configuration. The 'Description' step is currently active. The form includes fields for Course Name, Course Code, Credit points, and Gamification points. There are also dropdown menus for Add Tags and Add Category. A rich text editor is provided for the Description and Summary fields. At the bottom, there are dropdown menus for Select Trainer and Select Assessment.

Step 3: Scroll down to the certificate section. The created certificate will be visible on the drop-down section of “Certificate of Completion” field. Faculty will be able to upload the certificate by selecting the certificate. Faculty can also fill in the certificate text and upload the signature.



6 Classroom

The classroom module is the functionality that enables Super Admin, Administrator, and Faculty to conduct classes, topics, and sessions. The class organizer (Super Admin/Administrator/Faculty) can also edit or delete the class. The class organizer can add credits and gamification to the topics created.

On the dashboard, every user can see a calendar with the event cards of the class or event assigned to the user. Users will have the privilege to conduct online classes through our inbuilt video conferencing feature. Also, users can conduct offline classes through this functionality.

The classroom module supports quizzes and surveys aligned with every module in a course. These surveys are conducted as feedback on the session and delivery of the session. Classroom modules also support assessment with continuous online procuring and easy question navigation for students.

6.1 View Class from the Dashboard

Users can view a listing of all the classes on the dashboard with details like Class, Topic, Trainer, Session, Session Date, Start Time, and End Time.



- Welcome
- Jyotika Trainer
- Dashboard
- Calendar
- Learning Path
- Courses
- Assessment
- Classroom**
- Announcements
- Social Collaboration
- Reports

Dashboard

All Classes Total Topics Total Sessions

Upcoming Sessions

Add Classes

Crop Management and Production Class	Types of crops Topic	Fiber Crops Sessions	06/21/2023 Date	05:00 pm-06:00 pm Start and end time	View
Advance Food Science Class	Classification Importance and Composition Topic	Processing of fruits and Vegies Sessions	06/16/2023 Date	04:00 pm-06:00 pm Start and end time	View
Advance Food Science Class	Classification Importance and Composition Topic	Changes in Quality attributes Sessions	06/16/2023 Date	03:00 am-04:00 am Start and end time	View
Advance Food Science Class	Classification Importance and Composition Topic	Pigments and Flavours Sessions	06/16/2023 Date	01:00 pm-03:00 pm Start and end time	View

Step-1. Click on “View”.

If the session has occurred in the past, the Administrator user can view the class.

6.2 Edit class from the Dashboard

Users can edit upcoming sessions.

Classes

Add Classes

Demo Class Class	Demo Topic Topic	Jyotika Malik Trainer	Demo Session Sessions	06/16/2023 Date	10:51 am-02:51 pm Start and end time	Edit
Advance Food Science Class	Classification Importance and Composition Topic	Jyotika Malik Trainer	Processing of fruits and Vegies Sessions	06/16/2023 Date	04:00 pm-06:00 pm Start and end time	View
Advance Food Science Class	Classification Importance and Composition Topic	Jyotika Malik Trainer	Changes in Quality attributes Sessions	06/16/2023 Date	03:00 am-04:00 am Start and end time	View

Step-1. Click on the “Edit Icon” associated with the class.

6.3 How to create a class?

Dashboard

Welcome
Jyotika Trainer

- Dashboard
- Calendar
- Learning Path
- Courses
- Assessment
- Classroom**
- Announcements
- Social Collaboration
- Reports

All Classes 4

Total Topics 12

Total Sessions 29

Upcoming Sessions

Crop Management and Production	Types of crops	Fiber Crops	06/21/2023	05:00 pm-06:00 pm	View
Class	Topic	Sessions	Date	Start and end time	
Advance Food Science	Classification Importance and Composition	Processing of fruits and Vegies	06/16/2023	04:00 pm-06:00 pm	View
Advance Food Science	Classification Importance and Composition	Changes in Quality attributes	06/16/2023	03:00 am-04:00 am	View
Advance Food Science	Classification Importance and Composition	Pigments and Flavours	06/16/2023	01:00 pm-03:00 pm	View
Advance Food Science	Classification Importance and Composition	Chemical Composition	06/16/2023	12:00 pm-01:00 pm	View

Step 2 Click on “Add Classes”.

Class Name*
Enter Class Name

Assign Learners*
Choose Learners +Assign

Survey*
Select Survey

Add Cancel

Step-2. Add “Class Name”.

Step-3. Click on “+Assign” to assign users.

University
IARI Campus University

Search here

Select All

All Learners

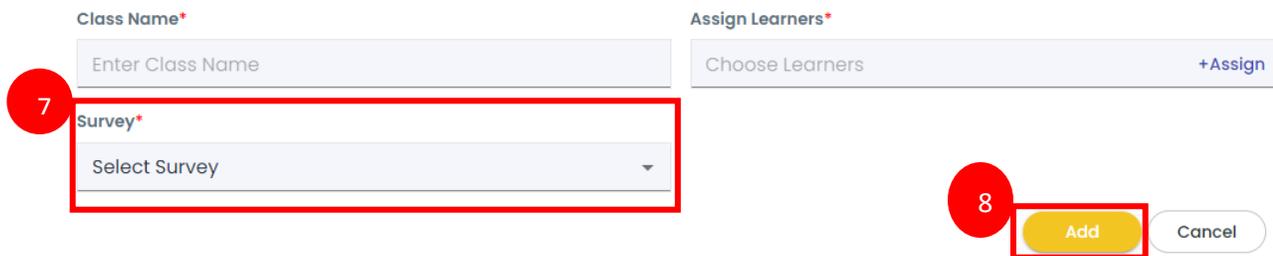
<input type="checkbox"/> Abhinav B	<input type="checkbox"/> Adarsh Singh	<input type="checkbox"/> Arijit Saha	<input type="checkbox"/> KARAN SINGH
<input checked="" type="checkbox"/> Divyanshu Kumar	<input type="checkbox"/> Srijita Dutta	<input type="checkbox"/> MUKESH KUMAR	<input type="checkbox"/> Sumit Dubey
<input type="checkbox"/> Rajni Gulia	<input type="checkbox"/> Sonam Priya	<input type="checkbox"/> Sugavaneshwaran K	<input type="checkbox"/> Rahul Kumar
<input type="checkbox"/> Rashmi Anand	<input type="checkbox"/> Gaurav Kumar	<input type="checkbox"/> Abhishek Gangwal	<input type="checkbox"/> Shaily Tandon

Add

Step-4. Click on “Select All”.

Step-5. Click on the check box associated with the student’s name to select a student.

Step-6. Click on “Add”.

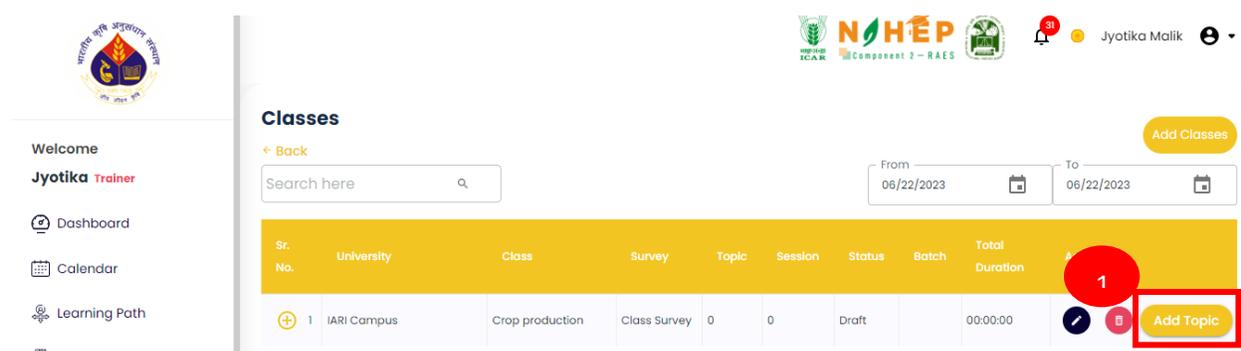


Step-7. Select “Survey” from the drop-down menu.

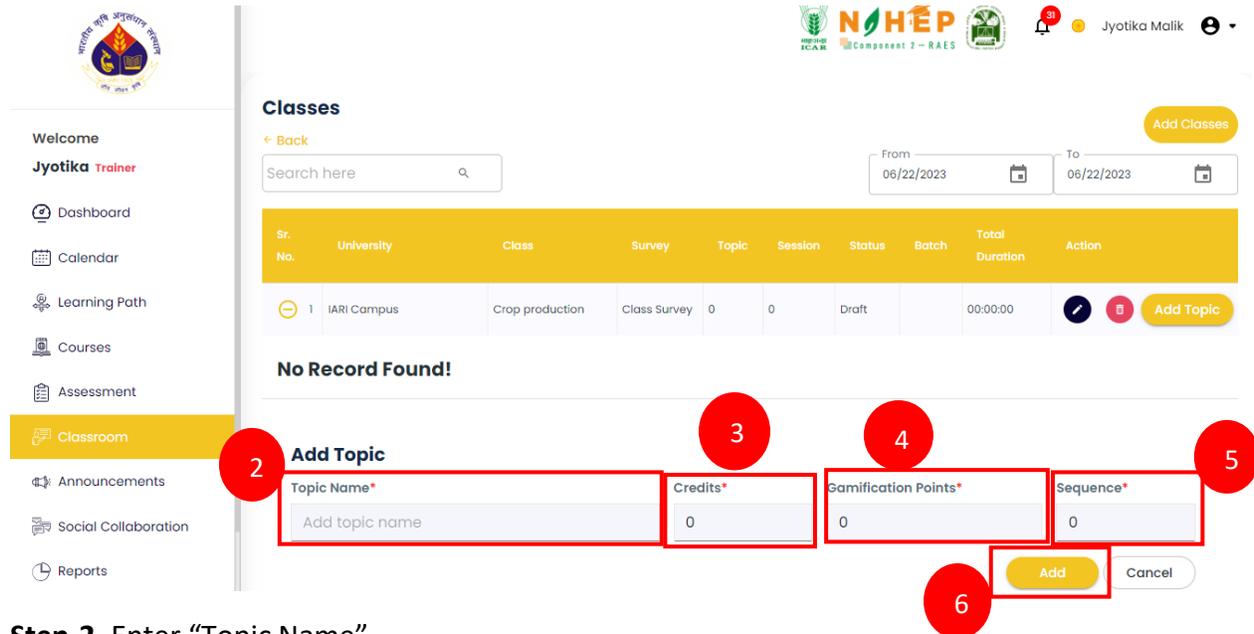
Step-8. Click on “Add”.

6.4 How to create a topic underclass?

Once the class is created Faculty can create a topic under the class. faculty user will be able to see the screen with the complete listing of classes with the details like university name, class name, faculty name, survey name, no. of topics, no of sessions, the status of the class, batch, total duration, action (Edit/delete).



Step-1. Click on “Add topic”.



The screenshot shows the 'Classes' management interface. A table lists existing classes, with one entry for 'IARI Campus' under 'Crop production'. Below the table, a 'No Record Found!' message is displayed. The 'Add Topic' form is open, featuring four input fields: 'Topic Name*' (with a placeholder 'Add topic name'), 'Credits*' (with '0'), 'Gamification Points*' (with '0'), and 'Sequence*' (with '0'). An 'Add' button and a 'Cancel' button are at the bottom right. Red annotations highlight the 'Add Topic' button (2), the 'Credits' field (3), the 'Gamification Points' field (4), the 'Sequence' field (5), and the 'Add' button (6).

Step-2. Enter “Topic Name”.

Step-3. Add “Credits”.

Step-4. Add “Gamification Points”.

Step-5. Add “Sequence”.

Step-6. Click on “Add”.

A success message will appear, “Topic created successfully”.

6.5 How to create a session under the topic?

Once the topic is created, you can see the list of topics underclass.

Step-1. Click on “Add Session”.

Add Session

2

Session Name*

Session name

Date* Start Time* End Time*

06/22/2023 02:46 PM 02:46 PM

Room Type

Virtual Physical

Enter Link Generate Link

Description

Schedule

Day Week Month < June 18 – 24 >

	18 S...	19 M...	20 T...	21 W...	22 T...	23 Fri	24 S...
12:00 AM							
1:00 AM							
2:00 AM							
3:00 AM							
4:00 AM							

Step-2. Add Session Name

Add Session

Session Name*
Rice crops

Date* 06/22/2023 Start Time* 02:46 PM End Time* 02:46 PM

Room Type
Virtual Physical

Enter Link [Generate Link](#)

Description

Day Week Month < June 18 – 24 >

	18 S...	19 M...	20 T...	21 W...	22 T...	23 Fri	24 S...
12:00 AM							
1:00 AM							
2:00 AM							
3:00 AM							
4:00 AM							

Schedule

Step-3. Select “Date”.

Step-4. Select “Start Time”.

Step-5. Select “End time”.

Sequence Topic Name Duration Credits Sessions Gamification Points Action

+	1	Food crops	00:00:00	1	0	10			Add Session
---	---	------------	----------	---	---	----	--	--	-------------

Add Session

Session Name*
Rice crops

Date* 06/22/2023 Start Time* 02:46 PM End Time* 02:46 PM

Room Type
Virtual Physical

Enter Link Generate Link

Description

Schedule

Step-6. Click on “Virtual” to create a virtual session.

Step-7. Click on “Generate Link”.

Session Name* Fiber Crops Trainer* Jyotika Malik

Date* 06/21/2023 Start Time* 04:00 PM End Time* 05:00 PM

Room Type
Virtual Physical

Select Room *

Description

Schedule

Step-8. Click on “Physical” to create a physical session.

Step-9. Select Room from the drop-down menu.

Date* 06/21/2023 Start Time* 04:00 PM End Time* 05:00 PM

Room Type: Virtual (selected), Physical

Room ID: BLP747406

Generate Link

Description

Schedule

Add Cancel

Step-10. Add “Description”.

Step-11. Click on “Add”.

Welcome Nitish Kumar Admin

Dashboard, Calendar, Learning Path, Courses, Assessment, Classroom, Announcements

Session Name	Trainer Name	Date	Start Time	End Time	Duration	Room Type	Prerequisite	Postrequisite	Action
Fiber Crops	Jyotika Malik	21/06/2023	04:00 pm	05:00 pm	01:00:00	Virtual	Add	Add	[Edit] [Delete]
+ 2	Steps of crop production		00:00:00	10	0	1	[Edit] [Delete]	Add Session	

Save Publish

Step-12. Click on “Save”.

6.6 How to add pre-requisites and post-requisites?

The screenshot shows the NHEP Classroom interface. On the left is a sidebar with navigation options: Welcome Nitish Kumar Admin, Dashboard, Calendar, Learning Path, Courses, Assessment, Classroom (highlighted), Announcements, and Social Collaboration. The main area displays a table of sessions. The first row is for 'Fiber Crops' by Jyotika Malik on 21/06/2023, from 04:00 pm to 05:00 pm, duration 01:00:00, in a Virtual room. The 'Prerequisite' and 'Postrequisite' columns for this row have yellow 'Add' buttons highlighted with red boxes and numbered 1 and 2 respectively. Below the table, there is a summary row for 'Steps of crop production' with a duration of 00:00:00, 10 units, 0 duration, and 1 prerequisite. An 'Add Session' button is visible at the bottom right of the table.

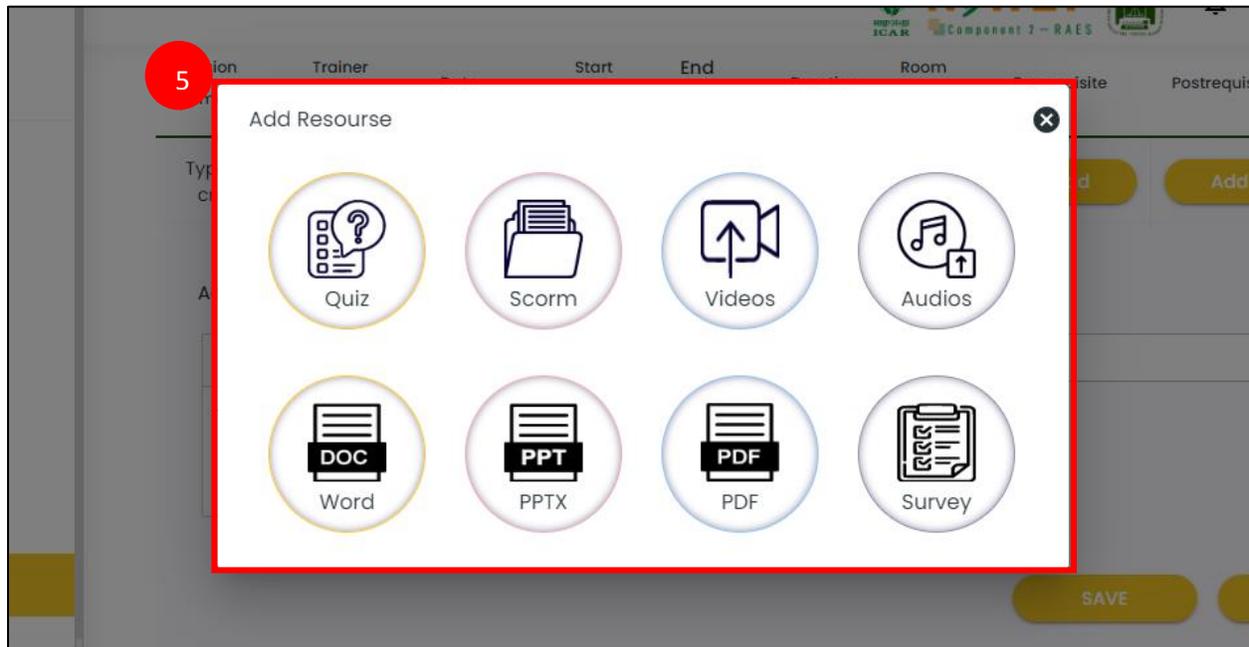
Step-1. Click on “Add” under Prerequisite.

Step-2. Click on “Add” under Post requisite.

The screenshot shows the 'Add prerequisite' dialog box. It has a title bar 'Add prerequisite' and a text area with a 'Paragraph' dropdown and bold, italic, and list icons. The text 'Let's get started!' is entered in the text area, which is highlighted with a red box and number 3. To the right is an 'Upload File' button with an upload icon, also highlighted with a red box and number 4. At the bottom are 'SAVE' and 'CANCEL' buttons.

Step-3. Add Text under “Paragraph”.

Step-4. Click on “Upload Icon”.



Step-5. Select the file type.

This feature supports files like:

- Quiz
- SCROM
- Videos
- Audios
- Word
- PPTX
- PDF
- Survey

Add Resource

Add Scorm file

6

Name*

7

Description*

8

Drop your "File" here or browse*

Support: All file size upto 50Mb

Upload

Quiz

Scorm

Videos

Audios

Word

Step-6. Enter the “Name” of the file.

Step-7. Add “Description” to the file.

Step-8. Select the file and click on “Upload”.

6.7 How to Edit a class, topic, or session?

Classes

← Back

Search here

From 06/21/2023 To 06/21/2023

Add Classes

Sr. No.	University	Class	Trainer	Survey	Topic	Session	Status	Batch	Total Duration	Action
1	IARI Campus	Crop Management and Production	Jyatika Malik	Class Survey	2	1	Draft		01:00:00	  
2	IARI Campus	Demo Class	Sonam Priya	Class Survey	1	1	Draft		04:00:00	  

1

Step-1. Click on the “Edit Icon” associated with the class.

Step-2. Click on the “Edit Icon” associated with the Topic.

Step-3. Click on the “Edit Icon” associated with the Session.

Step-4. Click on “Save”

6.8 How to Delete a class, topic, or session?

Classes

← Back Add Classes

Search here

From: 06/21/2023 To: 06/21/2023

Sr. No.	University	Class	Trainer	Survey	Topic	Session	Status	Batch	Total Duration	Action
+	1	IARI Campus	Crop Management and Production	Jyotika Malik	Class Survey	2	1	Draft	01:00:00	
+	2	IARI Campus	Demo Class	Sonam Priya	Class Survey	1	1	Draft	04:00:00	

Step-1. Click on the “Delete Icon” associated with the class.

Sr. No.	University	Class	Survey	Topic	Session	Status	Batch	Total Duration	Action
-	1	IARI Campus	Crop production	Class Survey	1	1	Draft	01:00:00	

Sequence	Topic Name	Duration	Credits	Sessions	Gamification Points	Action	
-	1	Food crops	01:00:00	1	1	10	

Session Name	Trainer Name	Date	Start Time	End Time	Duration	Room Type	Prerequisite	Postrequisite	Action
Rice crops	Jyotika Malik	22/06/2023	04:00 pm	05:00 pm	01:00:00	Virtual			

Step-2. Click on the “Delete Icon” associated with the Topic.

⊖ 1	Types of crops	01:00:00	10	1	1			Add Session	
Session Name	Trainer Name	Date	Start Time	End Time	Duration	Room Type	Prerequisite	Postrequisite	Action
Fiber Crops	Jyotika Malik	21/06/2023	04:00 pm	05:00 pm	01:00:00	Virtual	Add	Add	
⊕ 2	Steps of crop production	00:00:00	10	0	1			Add Session	

4

Step-3. Click on the “Delete Icon” associated with the Session.

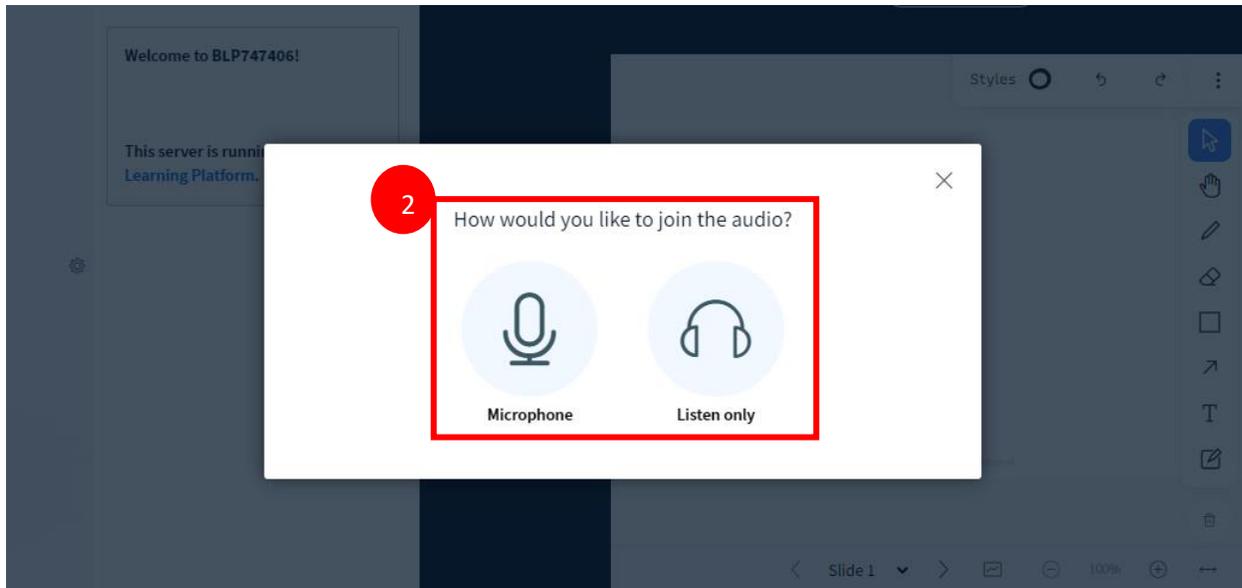
Step-4. Click on “Save”.

6.9 How to start a session?

⊖ 1	IARI Campus	Crop Management and Production	Jyotika Malik	Class Survey	2	1	Published	01:00:00	
Sequence	Topic Name	Duration	Credits	Sessions	Gamification Points	Action			
⊖ 1	Types of crops	01:00:00	10	1	1				
Session Name	Trainer Name	Date	Start Time	End Time	Duration	Room Type	Prerequisite	Postrequisite	Action
Fiber Crops	Jyotika Malik	21/06/2023	05:00 pm	06:00 pm	01:00:00	Virtual			
⊕ 2	Steps of crop production	00:00:00	10	0	1				

Step-1. Click on “Join”.

The screen will display a pop-up stating, “How would you like to join the audio?” with two options: Microphone and listen only.

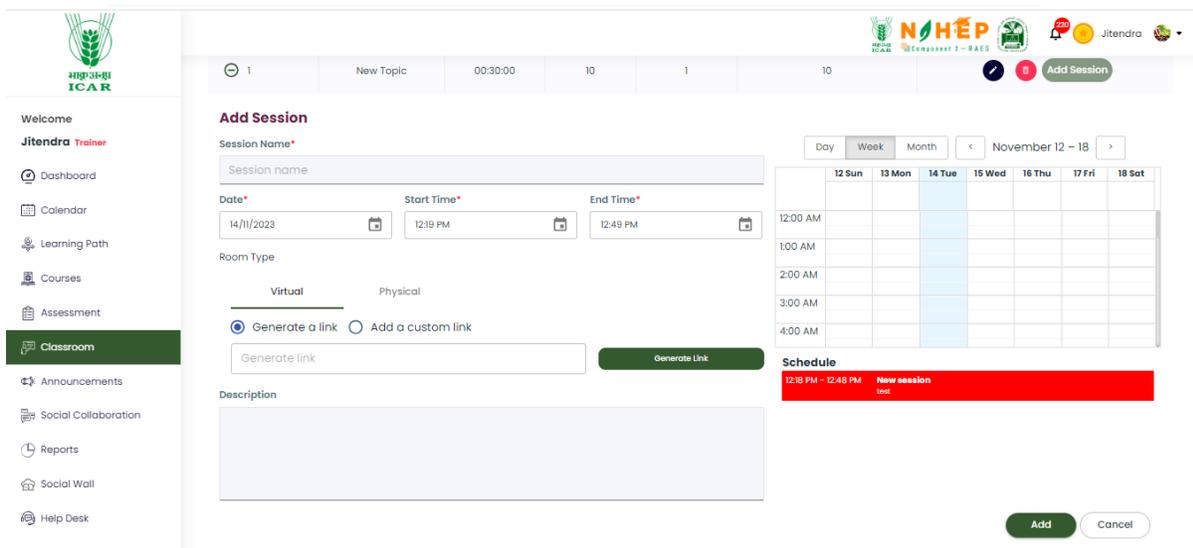


Step-2. Click on “Microphone” or “Listen only”.

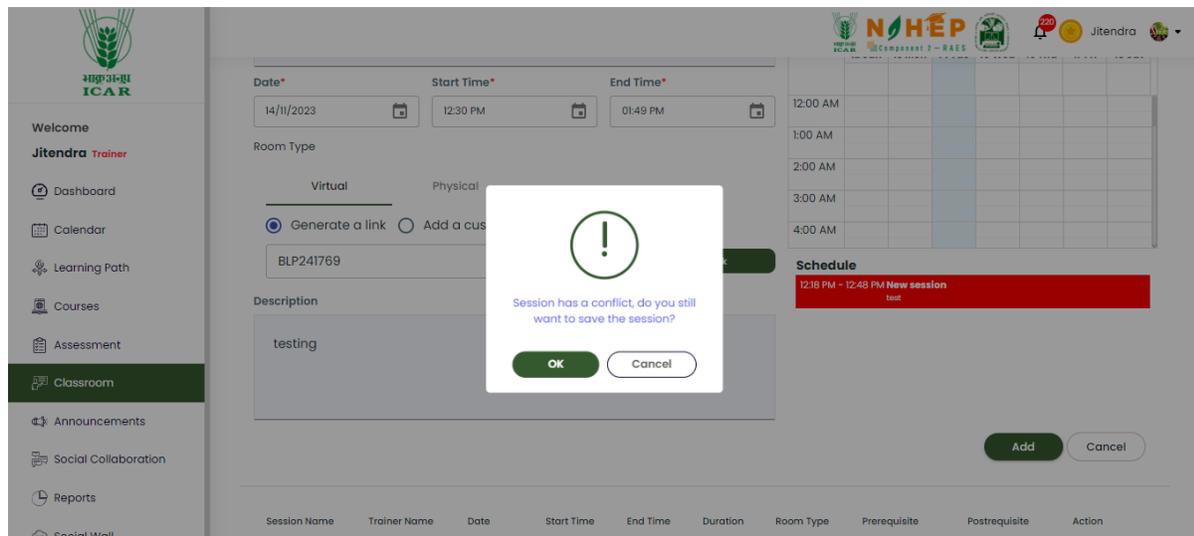
6.10 Lesson Planning

The faculty user can engage in lesson planning. If they attempt to create a session that overlaps with an existing one, they will receive a conflict message. In such cases, they can schedule the session for a different time slot.

Step 1 – Click on Add session button to create a new session in a class.



Step 2 – Create a new session with the overlap timings to get the conflict message.



7 Assessment

The assessment module is the functionality that enables the Faculty to create assessments in the form of surveys, polls, assessments, and quizzes. Student's responses will be reviewed post completing and submitting the assessments. The assessment created can comprises various types of questions like

- Multiple Choice
- Multiple Response
- Large Open Answer
- Small Answer
- Matching

Questions can also be tagged through advanced options, and durations for the questions can also be set. Different types of messages can be set for the assessment, like messages to be displayed before quiz comment box messages, messages displayed at the end of the quiz, etc. Some other options like the number of questions per page, the time limit for the assessment, force submission after time expiry, the number of times the assessment can be attempted, and the start time and end time of the assessment.

Once assessment framing is complete from the faculty end, the same can be assigned to the students. Students will be notified through notifications about the assessments.

Other features of the Assessment Module.

- Conduct online tests, assignments, and examinations with efficient mechanisms of evaluation and feedback.
- Ability to weigh and grade individual questions within an assessment.

- Get notifications for upcoming assessments.
- View assessment feedback.
- Ability to Create polls/surveys.
- Ability to report on question-level data from surveys and assessments/tests.
- Assign to Individual Learner or a Group in a fixed or Random Mode Bulk Upload.

Step1. The users can navigate to the assessment module by scrolling down the menu bar on the left side.

Step2. Users can set the date range to filter assessments.

Step3. Users can click on ‘Create New’ button to create new assessments.

Step4. Users can click on ‘Question Bank’ to Import, Export, or Add new questions to the question bank.

Step5. Users can click on ‘Review’ button to review the assessments sent for review

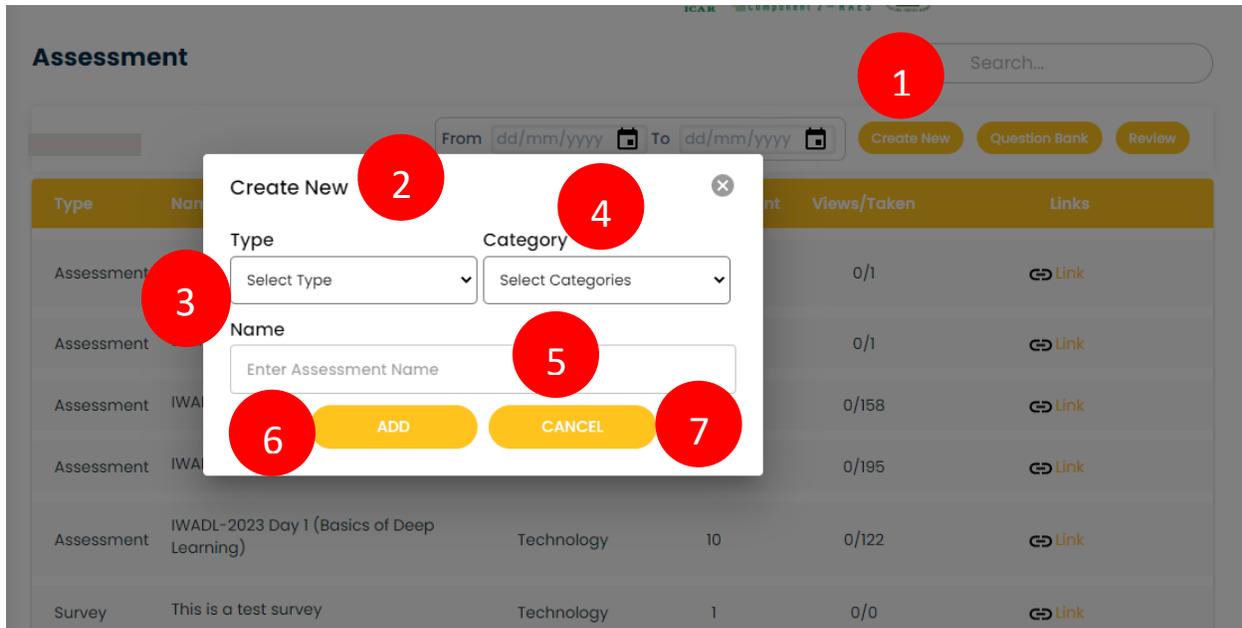
Step6. Users can click on ‘Edit’ to edit the assessment.

Step7. Users can click on ‘Delete’ to delete the assessments.

The screenshot shows the 'Assessment' module interface. On the left, a sidebar menu has 'Assessment' highlighted (1). The top navigation bar includes a date range filter (2), 'Create New' (3), 'Question Bank', and 'Review' buttons (4, 5). The main content is a table of assessments with columns for Type, Name, Category, Questions Count, Views/Taken, and a 'Link' column. The first row has 'Edit' (6) and 'Delete' (7) buttons.

Type	Name	Category	Questions Count	Views/Taken	Link
	Technology quiz_20062023	Technology	5	0/0	Link
Assessment	testing	Food Science	6	0/1	Link
Assessment	Demo Assessment	Technology	3	0/1	Link
Assessment	IWADL-2023 Day 3 (Sequence Models)	Technology	10	0/158	Link
Assessment	IWADL-2023 Day 2 (Basics of CNNs)	News	10	0/195	Link
Assessment	IWADL-2023 Day 1 (Basics of Deep Learning)	Technology	10	0/122	Link

7.1 Create Assessment



Step1. The user Clicks on 'Create New' button.

Step2. A Create New pop-up will appear.

Step3. The users select the assessment type

Step4. The users select the assessment category.

Step5. The users enter the assessment name.

Step6.The users click on 'Add' button to add the assessment framework.

Step7.The users can click on cancel if he/she wants to cancel the assessment.

7.2 Add Questions

Type	Category	Questions Count	Views/Taken	Links
Assessment	Technology	5	0/0	Link
Assessment	Food Science	6	0/1	Link
Assessment	Technology	3	0/1	Link
Assessment	Technology	10	0/158	Link
Assessment	News	10	0/195	Link
Assessment	Technology	10	0/122	Link

Step1. The users click on the assessment module

Step2. The users find the assessment name.

Step3. The users click on edit.

7.3 Add Question Screen

Step1. The users click on the edit icon to edit the assessment name.

Step2. The users can change categories through the drop-down.

Step3. The users can click on create new questions to add new questions.

Step4. The users click on Add question from Question Bank to add questions from question bank.

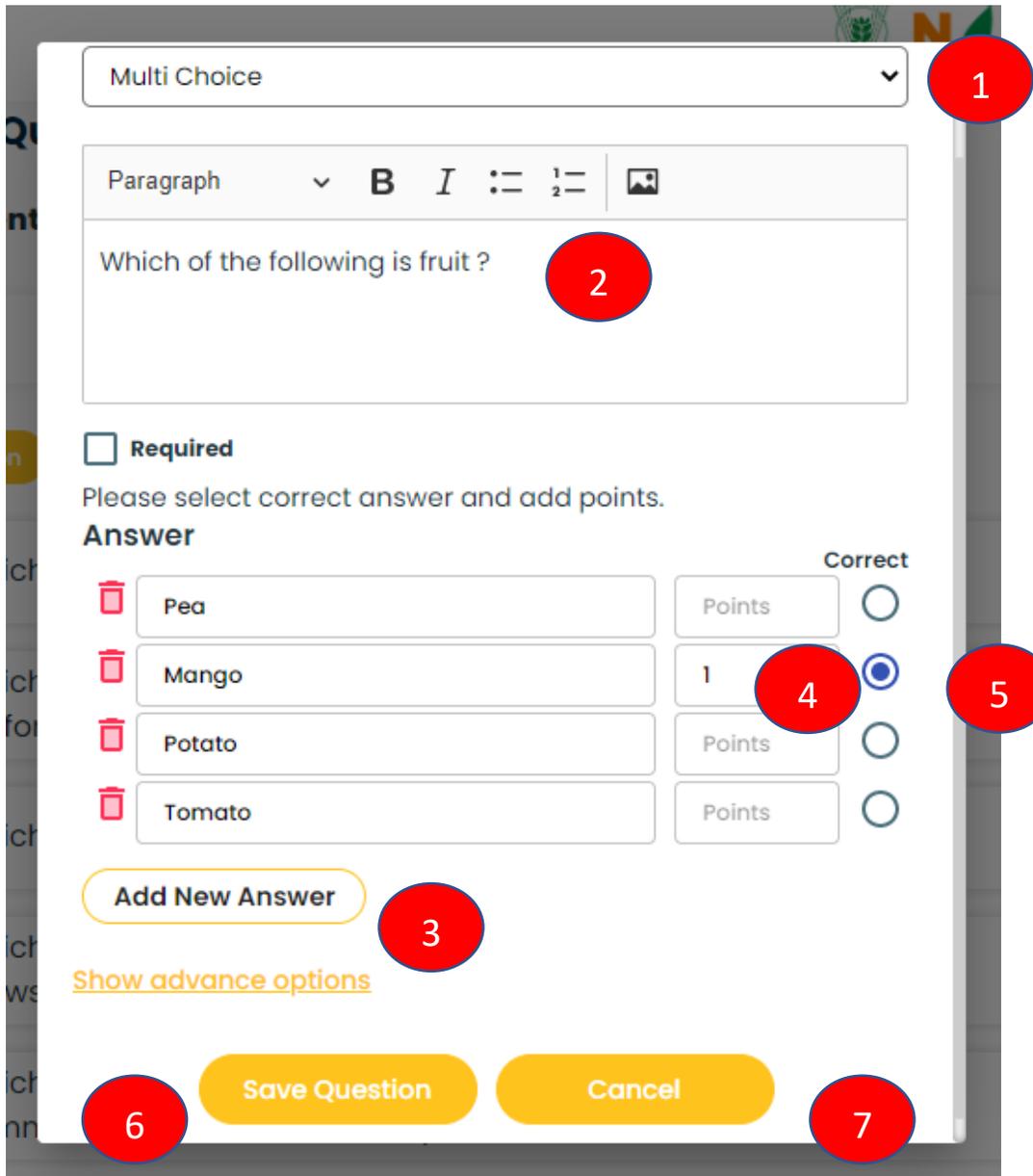
Step5. The user clicks on the edit icon to edit the question.

Step6. The user clicks on the delete icon questions to delete the question.

Step7. The user clicks on the drag icon to drag the question to change the order

Step8. The user clicks on the save order icon to save the order.

7.4 Steps to Create Questions



The screenshot shows a question creation form with the following elements and callouts:

- 1:** A dropdown menu at the top left is set to "Multi Choice".
- 2:** A text input field containing the question "Which of the following is fruit ?".
- 3:** A yellow button labeled "Add New Answer" below the question field.
- 4:** A table of answer options with columns for the answer text, points, and a "Correct" radio button. The "Mango" option is selected as correct and has 1 point.
- 5:** A red circle highlighting the "Correct" column header and the selected radio button for "Mango".
- 6:** A yellow button labeled "Save Question" at the bottom left.
- 7:** A yellow button labeled "Cancel" at the bottom right.

Answer	Points	Correct
Pea	Points	<input type="radio"/>
Mango	1	<input checked="" type="radio"/>
Potato	Points	<input type="radio"/>
Tomato	Points	<input type="radio"/>

Multi-Choice

Step1. The users can set the question as a multi-choice through the drop-down

Step2. The users can type the question.

Step3. The users clicks on Add New Answer to add the answers.

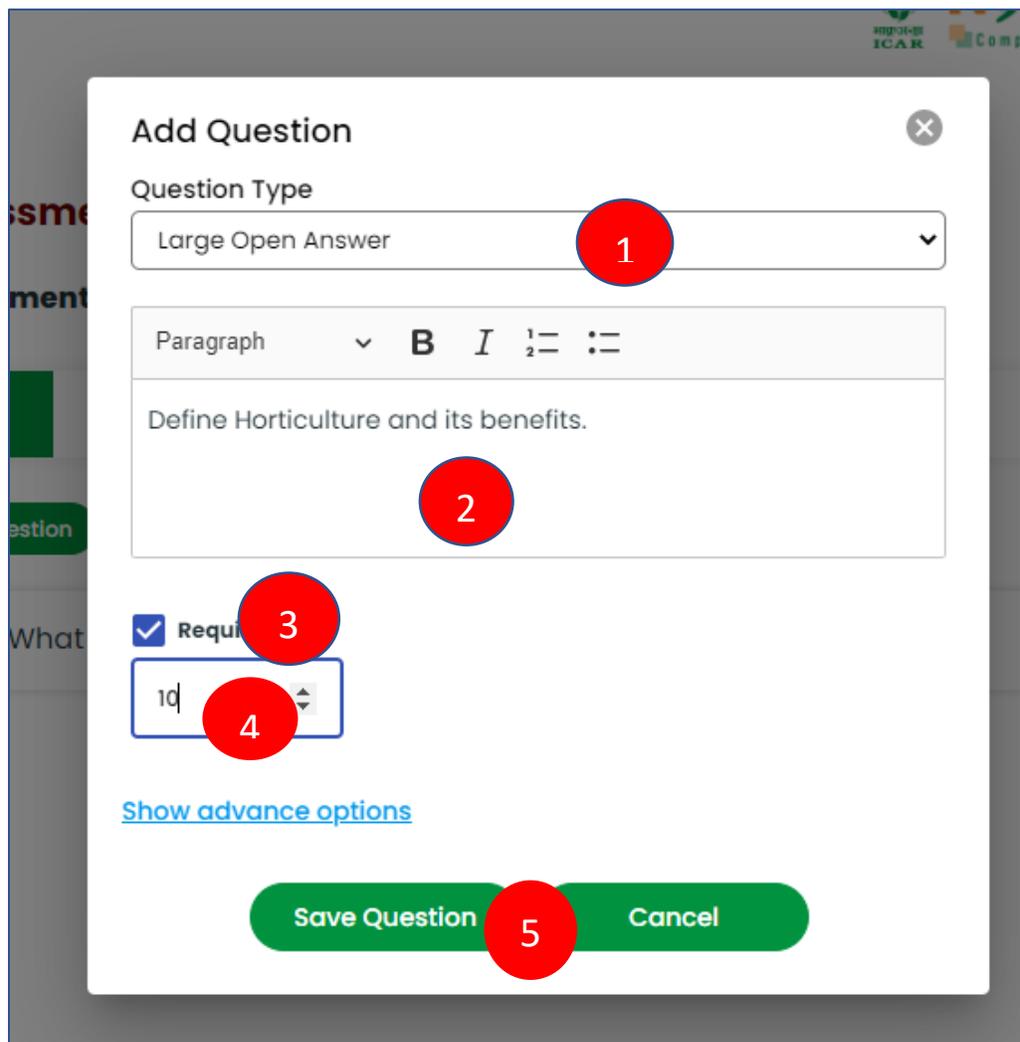
Step4. The users enter the point for the correct answer.

Step5. The users can check the correct radio button

Step6. The users click on 'Save Question' to save the question.

Step7. The users click on the 'Cancel' button to cancel the question

Large Open Answer



The screenshot shows a 'Add Question' dialog box with the following elements:

- 1:** A dropdown menu for 'Question Type' set to 'Large Open Answer'.
- 2:** A text area containing the question text: 'Define Horticulture and its benefits.'
- 3:** A checked checkbox labeled 'Required'.
- 4:** A small input field containing the number '10'.
- 5:** A green button labeled 'Save Question'.

Step1. The user can set the question as Large Open Answer through the drop-down

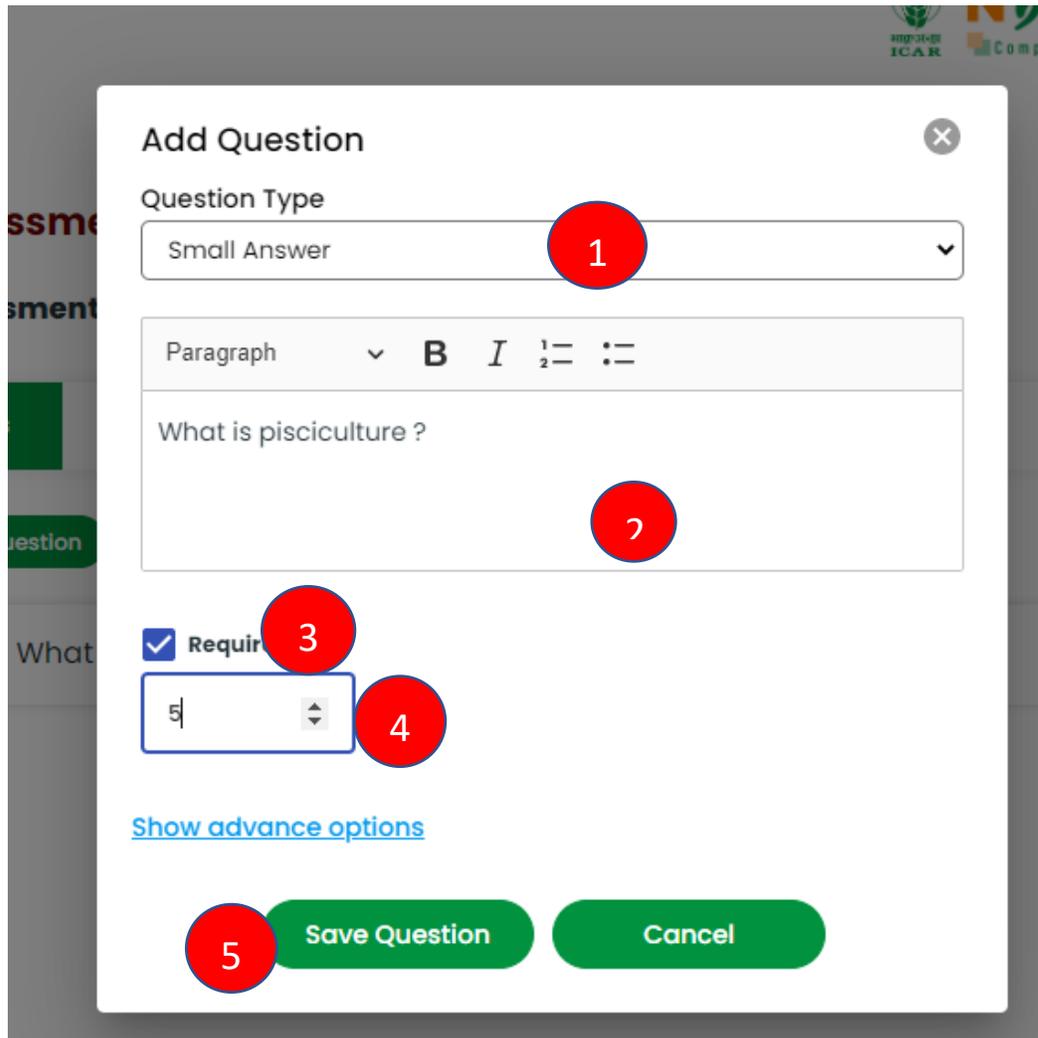
Step2. The users can type the question.

Step3. The users check the required option.

Step4. The users enter the point details.

Step5. The users click on Save Question to save the question.

Small Answer



The screenshot shows a 'Add Question' dialog box with the following elements:

- 1:** A drop-down menu for 'Question Type' set to 'Small Answer'.
- 2:** A text input field containing the question 'What is pisciculture?'.
- 3:** A checked checkbox labeled 'Required'.
- 4:** A small input field containing the number '5'.
- 5:** A green 'Save Question' button.

Step1. The users can set the question as Small Answer through the drop-down

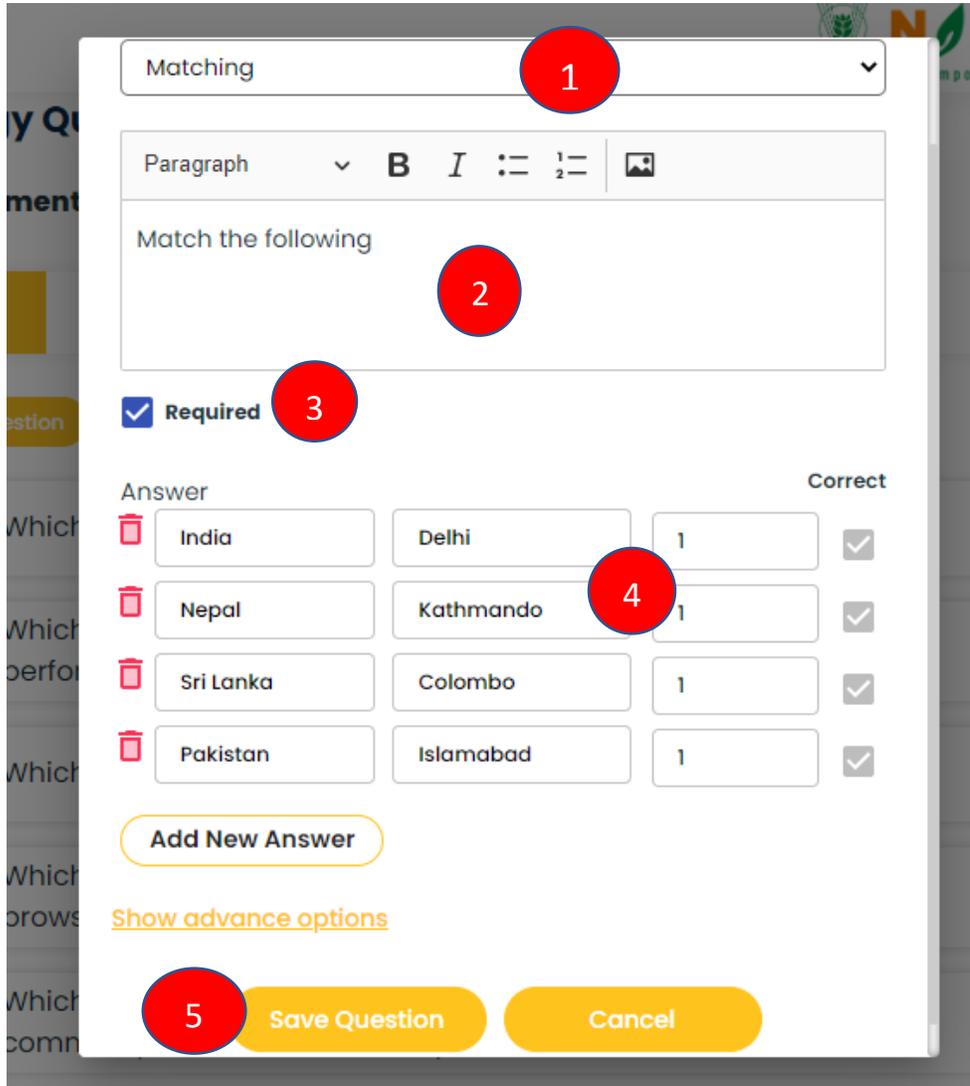
Step2. The users can type the question.

Step3. The users check the required option.

Step4. The users enter the point details

Step5. The users click on Save Question to save the question

Match the following



Matching

Paragraph

Match the following

Required

Answer		Correct	
India	Delhi	1	<input checked="" type="checkbox"/>
Nepal	Kathmando	1	<input checked="" type="checkbox"/>
Sri Lanka	Colombo	1	<input checked="" type="checkbox"/>
Pakistan	Islamabad	1	<input checked="" type="checkbox"/>

Add New Answer

Show advance options

Save Question Cancel

Step1. The users can set the question as Matching through the drop-down

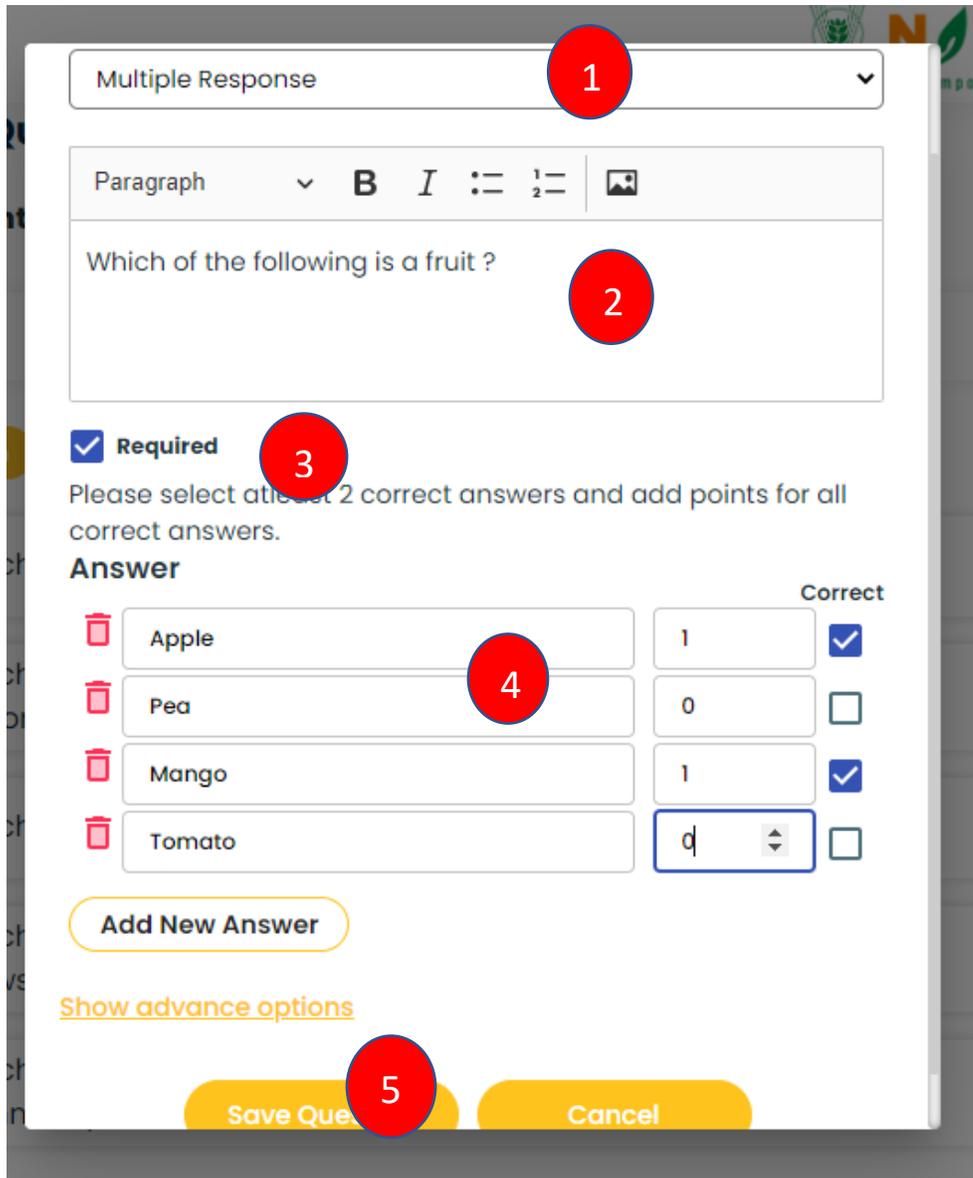
Step2. The users can type the question.

Step3. The users can check the required option.

Step4. The users add the answer and assigns the points, and checks the correct option

Step5. The users click on the save question.

Multi Response



Multiple Response

Paragraph **B** *I* **:=** **½=** 

Which of the following is a fruit ?

Required

Please select at least 2 correct answers and add points for all correct answers.

Answer

		Correct
 Apple	1	<input checked="" type="checkbox"/>
 Pea	0	<input type="checkbox"/>
 Mango	1	<input checked="" type="checkbox"/>
 Tomato	1	<input type="checkbox"/>

[Add New Answer](#)

[Show advance options](#)

[Save Question](#) [Cancel](#)

Step1. The users can set the question as Multiple Responses through the drop-down

Step2. The users can type the question.

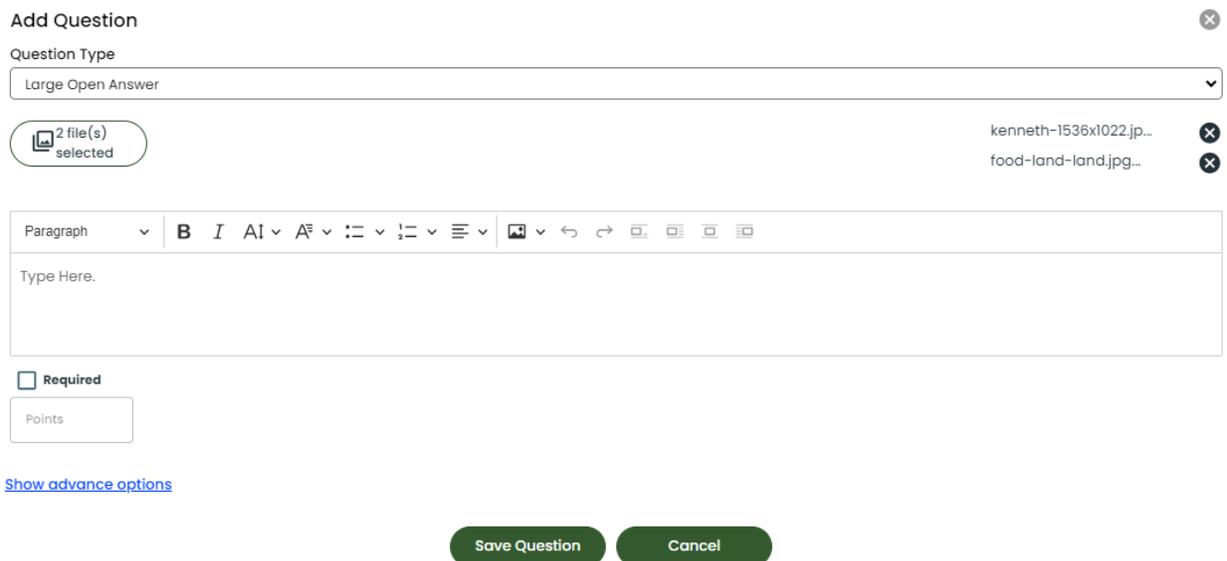
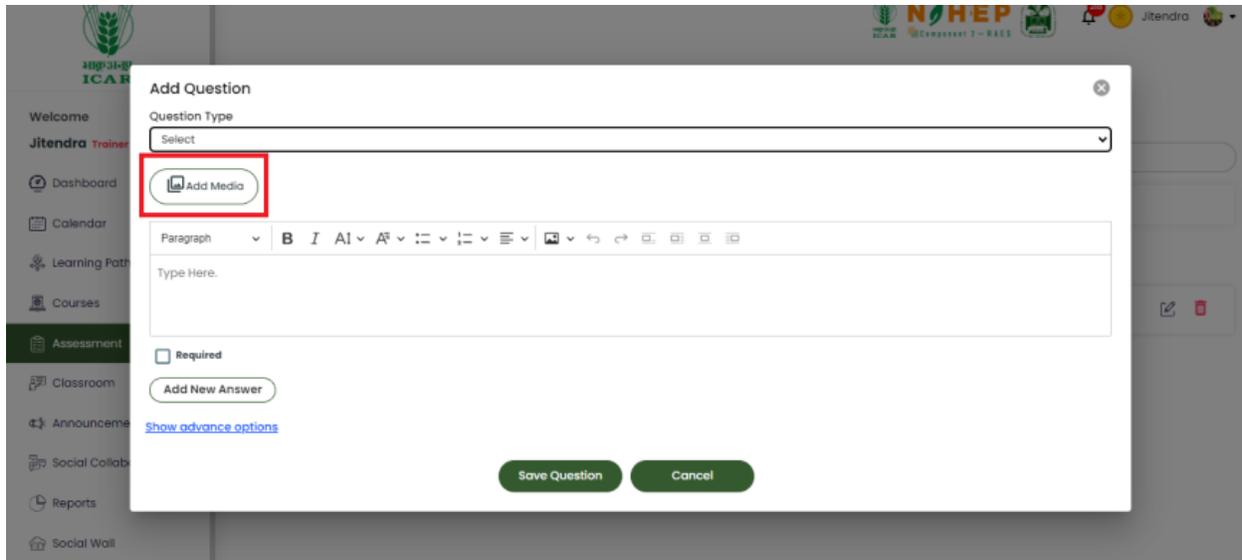
Step3. The users check the required option.

Step4. The users add the answers, provides the points, and checks the correct option.

Step5. The users click on Save Question to save the question

7.5 Attaching documents and images with questions:

Faculty user can add images and documents in the form of pdf, ppt, word doc, mp4 along with the questions with the help of “Add Media” button as shown below:



7.6 Responses to Objective Questions, Negative Marking & Online Scoring

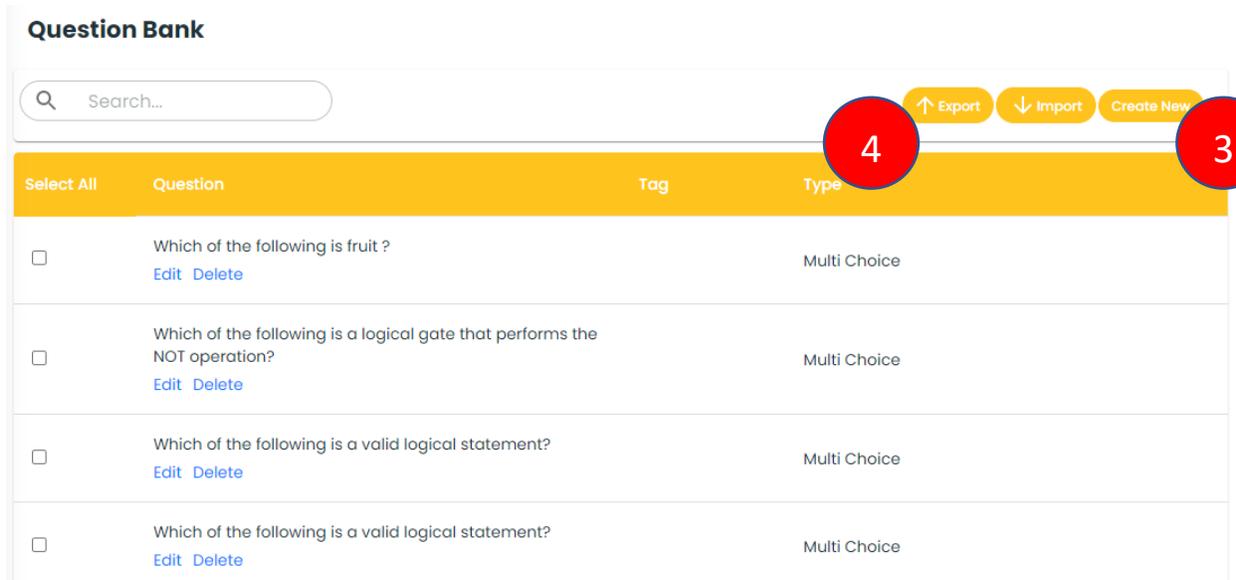
Faculty user can set negative marking also for any wrong answer for Multi Choice, Multi Response, Matching as shown below

7.7 Steps to Create/Export/Import Question Bank

Type	Name	Category	Questions Count	Views/Taken	1 links
Assessment	Technology quiz_20062023	Technology	5	0/2	Link
Assessment	testing	Food Science	6	0/1	Link
Assessment	Demo Assessment	Technology	3	0/1	Link

Step1. The users can create a question by clicking on the question bank.

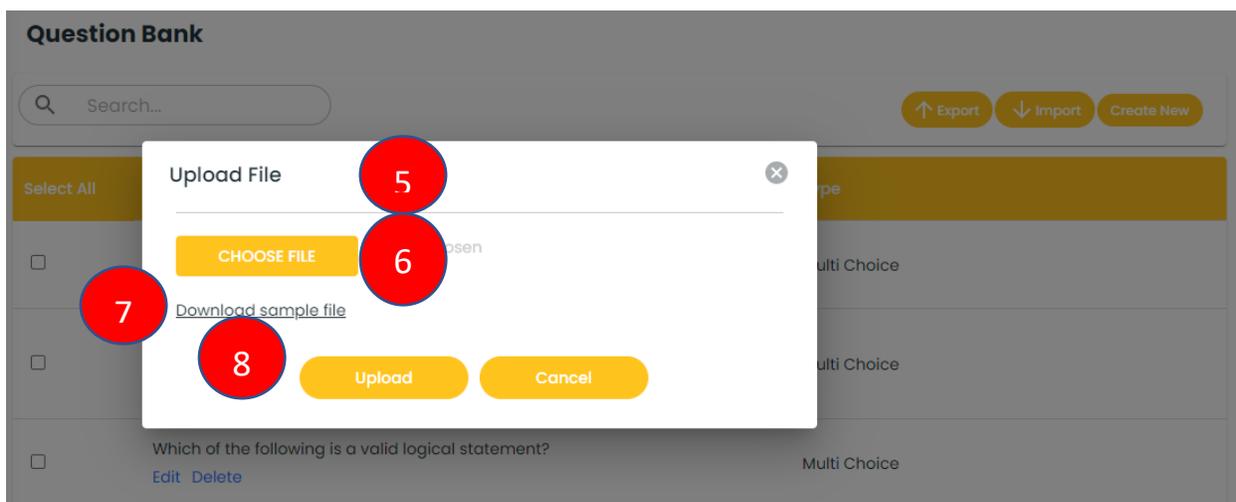




Step2. Users can import the questions by clicking on the import button.

Step3. Users can add new questions from 'Create New' button.

Step4. Users can export questions from the Export button.

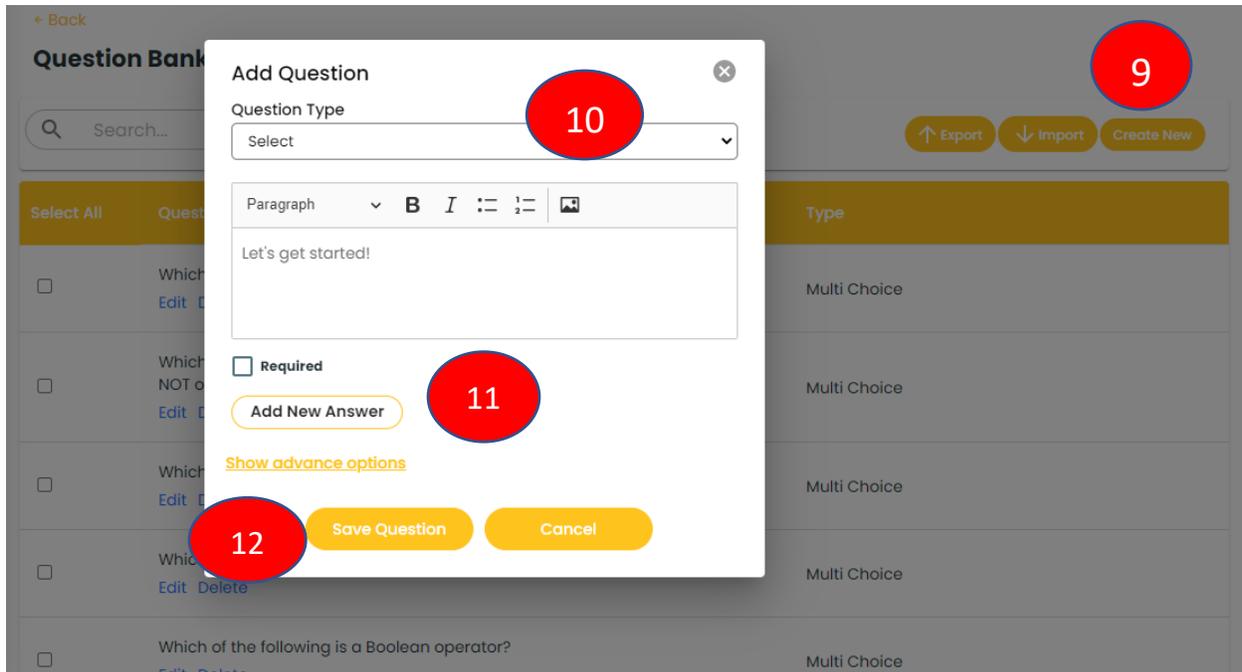


Step5. The users get the upload file screen when he/she clicks on the import button.

Step6. Users can now choose the file to upload by clicking on choose file.

Step7. Users can download the sample file to prepare the question sheet to be uploaded.

Step8. The users click on the upload button once have browsed and selected the question file.

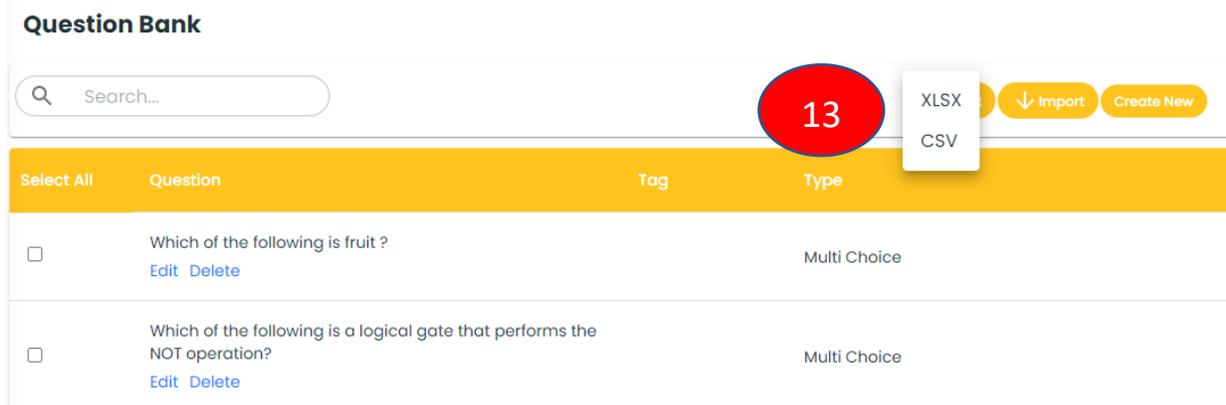


Step9. The users click on create new button to add question screen.

Step10. The users select the question type and types of the question.

Step11. Users click on the Add New Answer button to add answer options.

Step12. The users can click on Save Question to save the questions.



Steps13. The users click on the export button to export the questions in .xlsx and .csv.

7.8 Steps to Create Assessment from Question Bank

Demo Exam

Type: **Assessment** Category: Select Categories 

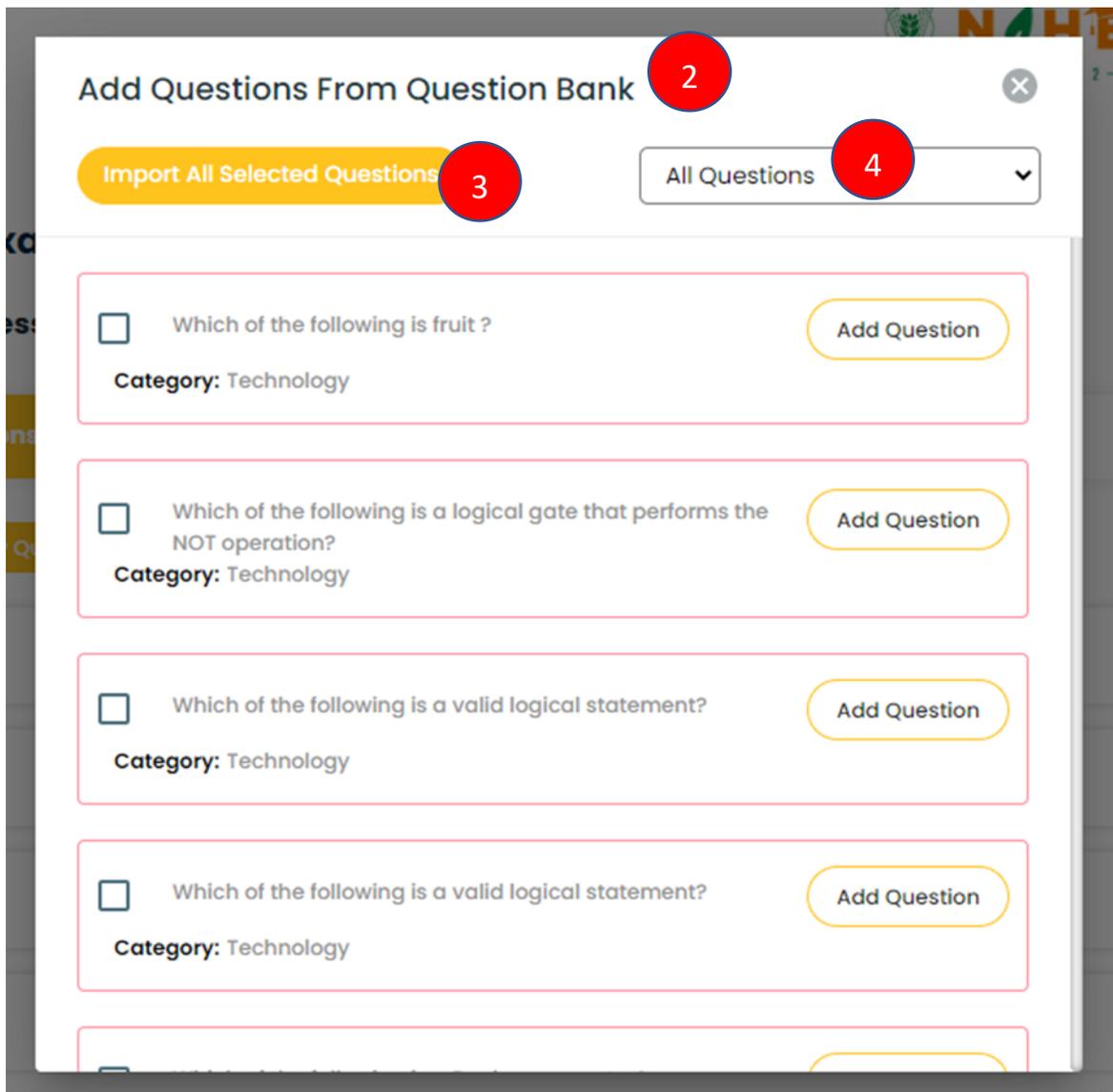
 Search...

Questions Text Options Preview Assign

Create New Question Save Order Add Question From Question Bank

-  Is Agronomy is part of Agriculture.  
-  Origin place of rice is  
-  What are the type of functional testing ?  

Step1. The users click on Add Questions from the question bank.



The screenshot shows a modal window titled "Add Questions From Question Bank" with a close button (X) in the top right corner. At the top left of the modal is a yellow button labeled "Import All Selected Questions" with a red circle containing the number "3" overlaid on it. To the right of this button is a dropdown menu currently showing "All Questions" with a red circle containing the number "4" overlaid on it. Below these elements is a list of four questions, each in a white box with a pink border. Each question has a checkbox on the left and an "Add Question" button on the right. The questions are:

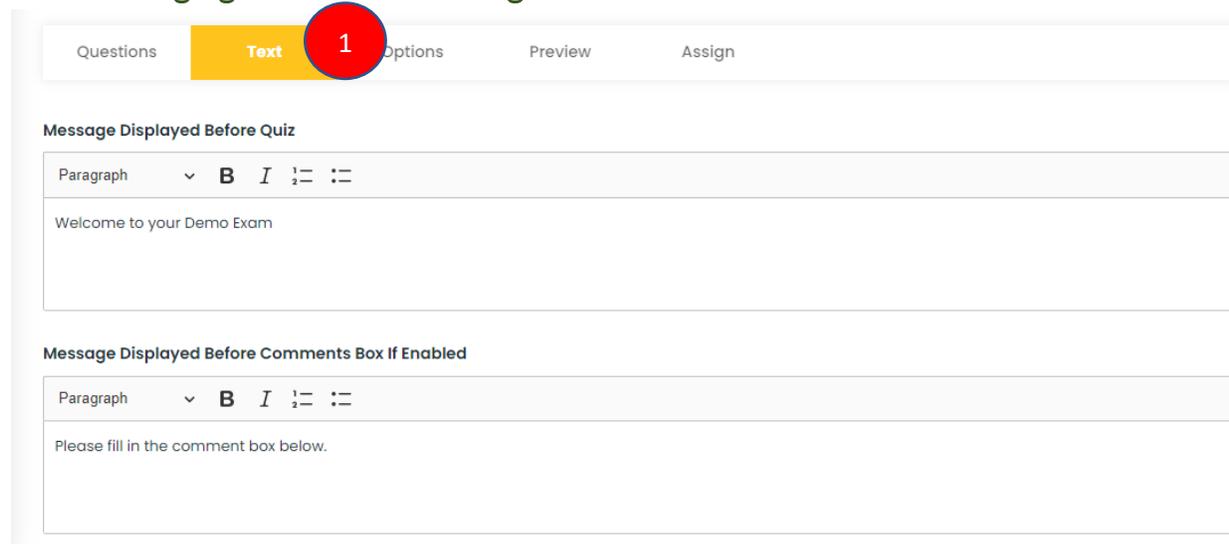
- Which of the following is fruit ?
Category: Technology
- Which of the following is a logical gate that performs the NOT operation?
Category: Technology
- Which of the following is a valid logical statement?
Category: Technology
- Which of the following is a valid logical statement?
Category: Technology

Step2. Add Questions from Question Bank Screen appears.

Step3. Select a question to be imported and click on Import All Selected Questions.

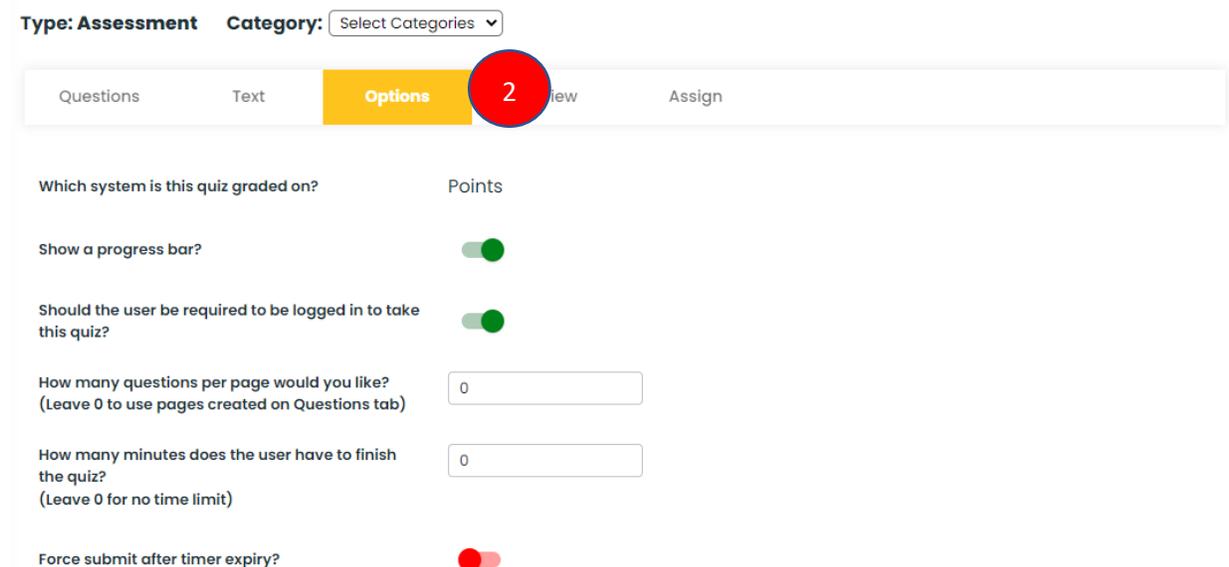
Step4. Users can use all question filters to filter questions.

7.9 Managing Assessment Configuration



Step1. The users click on the 'Text' tab and can now edit the pre-configured messages from this section.

Type: **Assessment** Category:



Step2. The users click on the 'Options' tab to edit the assessment option from this section.

Type: Assessment

Category:

3

Questions

Text

Options

Preview

Assign

Demo Exam

Welcome to your Demo Exam

NEXT

Step3. Users can click on the Preview tab to get a preview of the assessment.

Type: Assessment

Category:

4

Questions

Text

Options

Preview

Assign

Learners

5

+ Assign

Select All

Organization

Name

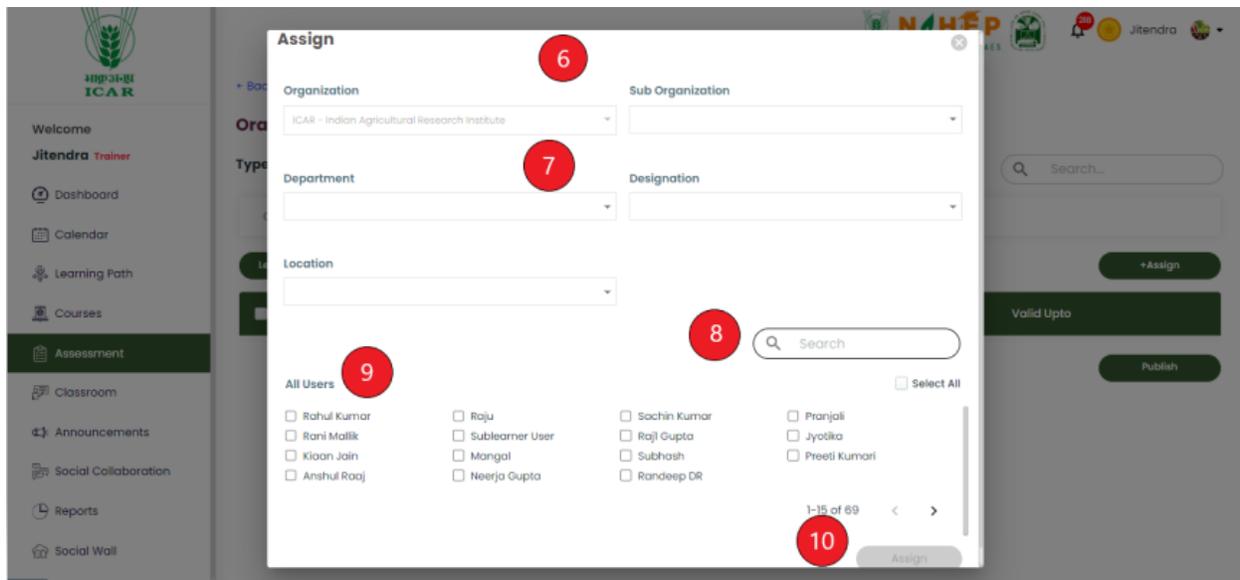
Email ID

Valid Upto

Publish

Step4. Users can click on Assign to assign the assessment to the students.

Step5. The users click on +Assign Button to assign the assessment to the students.



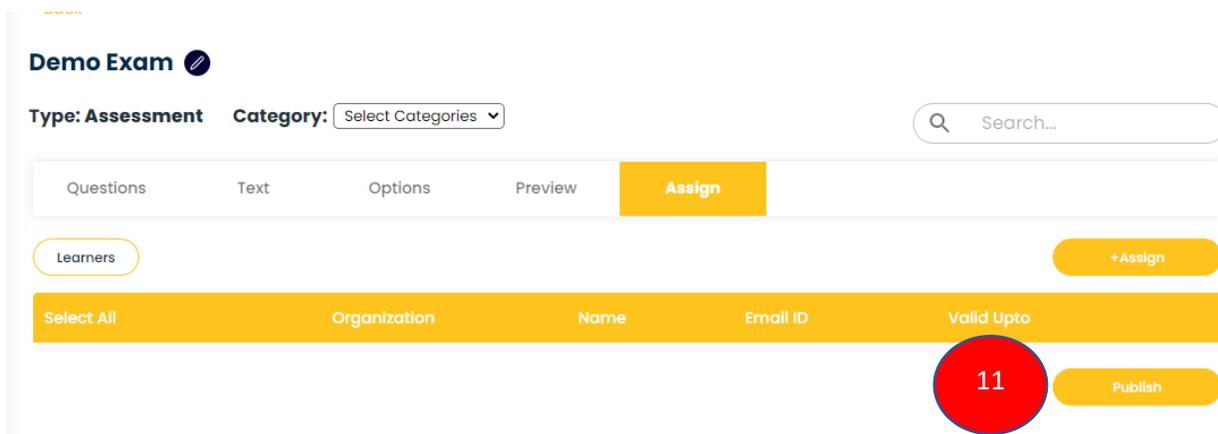
Step6. The users get the assigned screen.

Step7. The users select Sub Organization, Department, Designation, and location from the drop-down.

Step8. Users can search for specific users from the search bar.

Step9. Users can select specific users from the list of users.

Step10. The users click on assign once the students have been selected.



Step11. The users click on 'Publish' button to publish the assessment.

7.10 Assessment Review

From To Create New Question Bank Review 1

Type	Name	Category	Questions Count	Views/Taken	Links
Assessment	Technology quiz_20062023	Technology	5	0/2	Link
Assessment	testing	Food Science	6	0/1	Link
Assessment	Demo Assessment	Technology	3	0/1	Link
Assessment	IWADL-2023 Day 3 (Sequence Models)	Technology	10	0/158	Link

Step1. The users click on the 'Review' button to view the assessments.

3 To 4 5 Category

Sr No	Assessment Name	Type	Category	Assigned	Completed	Pending	Avg Score
1	Technology quiz_20062023 6	Assessment	Technology	0	2	0	3.00
2	testing	Assessment	Food Science	0	1	0	3.00
3	Demo Assessment	Assessment	Technology	0	1	0	1.00
4	IWADL-2023 Day 3 (Sequence Models)	Assessment	Technology	0	158	0	6.47
5	IWADL-2023 Day 2 (Basics of CNNs)	Assessment	News	0	195	0	5.80

Step2. The users get the assessment review screen.

Step3. Users can set the date range.

Step4. Users can search for the assessment name from here.

Step5. The users can set the filter of category from here.

Step6. The users click the assessment name hyperlink to open the review screen.

Technology quiz_20062023 7

2023-06-20 Start date	2023-06-21 End date	0 Assigned	8
0 Pending		0 Failed	
2 Passed		2 Completed	

From To Total Assigned ▼

Sr No	Learner Name	Email Id	Time to Complete	Date	Questions	Status	Action
1	Rashmi Anand	rashmi.anand@in.ey.com	00:00:56	06/20/2023	5	Completed	View
2	Rahul Kumar	rahul.kumar1@in.ey.com	00:04:34	06/20/2023	5	Completed	View

Step7. The users get the assessment review screen.

Step8. The users get the details of the assigned, pending, passed, and failed completed assessments.

Step9. The users clicks on view to review the assessment of the student.

Component 2 - RAES

Rashmi Anand	rashmi.anand@in.ey.com	00:00:56	06/20/2023	5
Learner Name	Email ID	Time To Complete	Date	Questions

10

Total Marks: 7	Total Marks Obtained: 1
----------------	-------------------------

Q.1 <p>Which of the following is a valid logical statement?</p>

If A then B

If A then not A

If A then B or C

If A then B or C

Correct : If A then B

Total Marks	Marks Obtained
2	0

Step10. The users get the review screen with all the student details.

Q.4 Define agriculture and its advantages?

11

Total Marks	Marks Obtained
5	1

Step11. The users can only review the long or short answer type question and therefore allocate marks in the marks obtained section and finally clicks on save.

Results

From To

Sr No	Assessment Name	Type	Category	Assigned	Completed	Pending	Avg Score
1	Technology quiz_20062023	Assessment	Technology	0	2	0	3.00
2	testing	Assessment	Food Science	0	1	0	3.00
3	Demo Assessment	Assessment	Technology	0	1	0	1.00
4	IWADL-2023 Day 3 (Sequence Models)	Assessment	Technology	0	158	0	6.47
5	IWADL-2023 Day 2 (Basics of CNNs)	Assessment	News	0	195	0	5.80

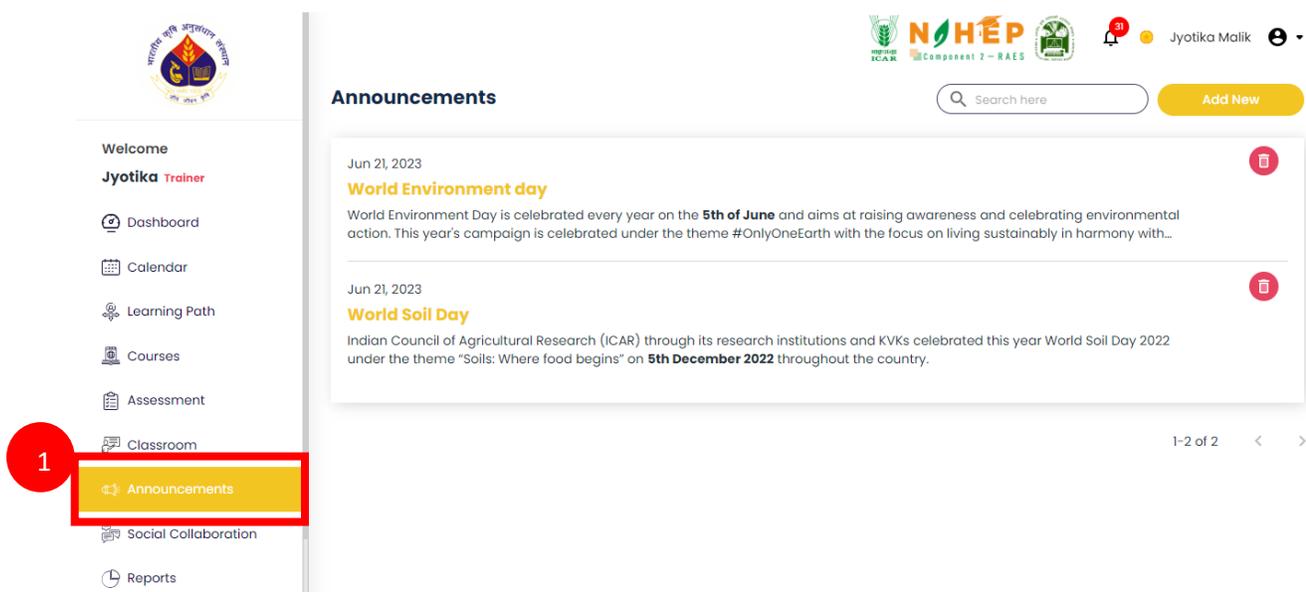
Step12. Once the user has completed the review of the assessment, its name will be hyperlinked, and all the corresponding columns of the assessment will be filled accordingly.

8 Announcement

Announcement modules comprise the functionality to make global announcements. Announcements made by faculty can be viewed by the students through the announcement module. These announcements can also be scheduled to be published later.

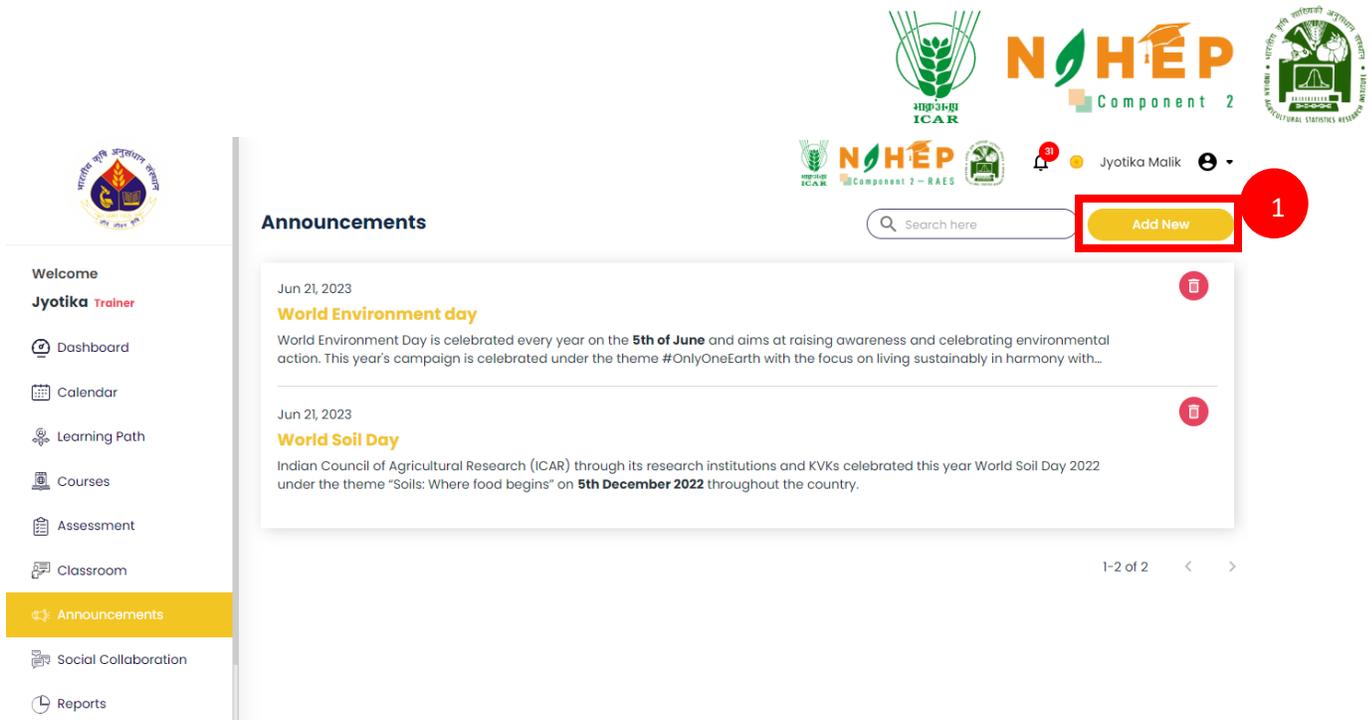
8.1 How to view announcements?

Users can click on the announcement from the left navigation. Once the user selects announcements, they will be able to see the announcements with the date of Publish.



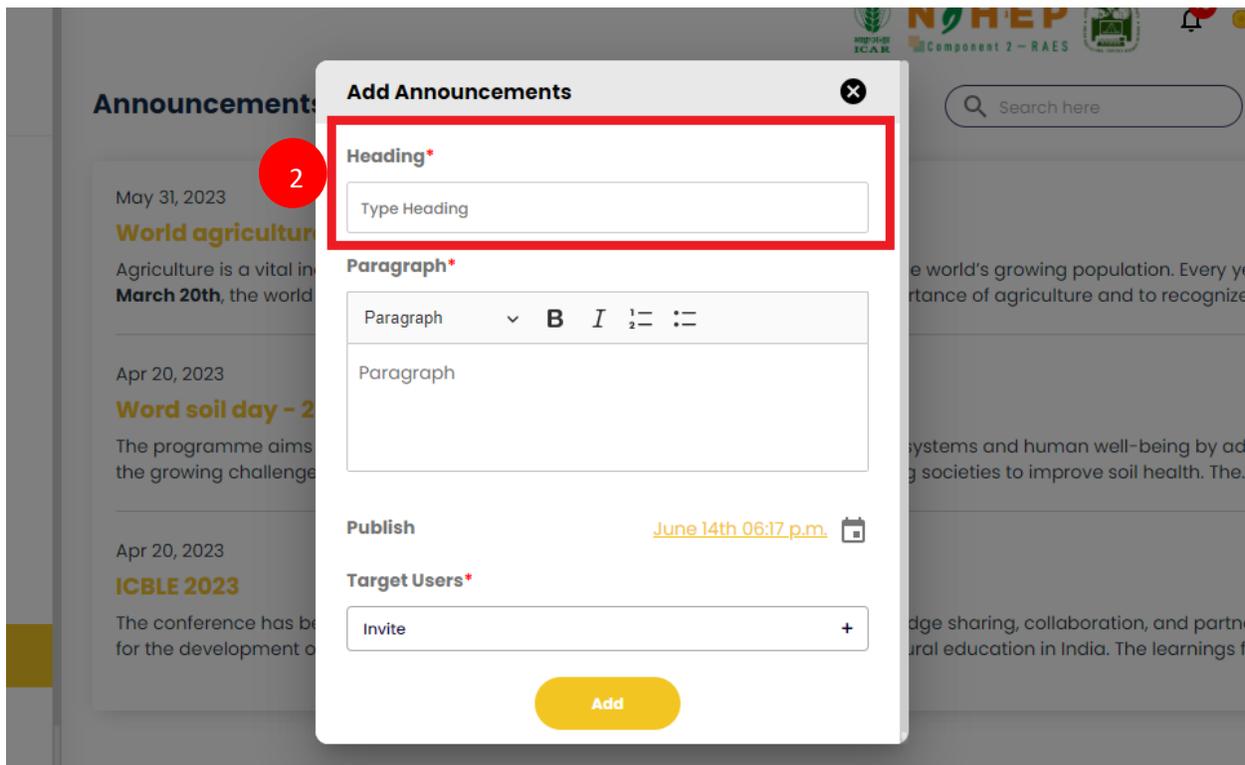
Step-1. Click on the “Announcement Name”. Users can read the complete announcement.

8.2 How to add a new announcement?

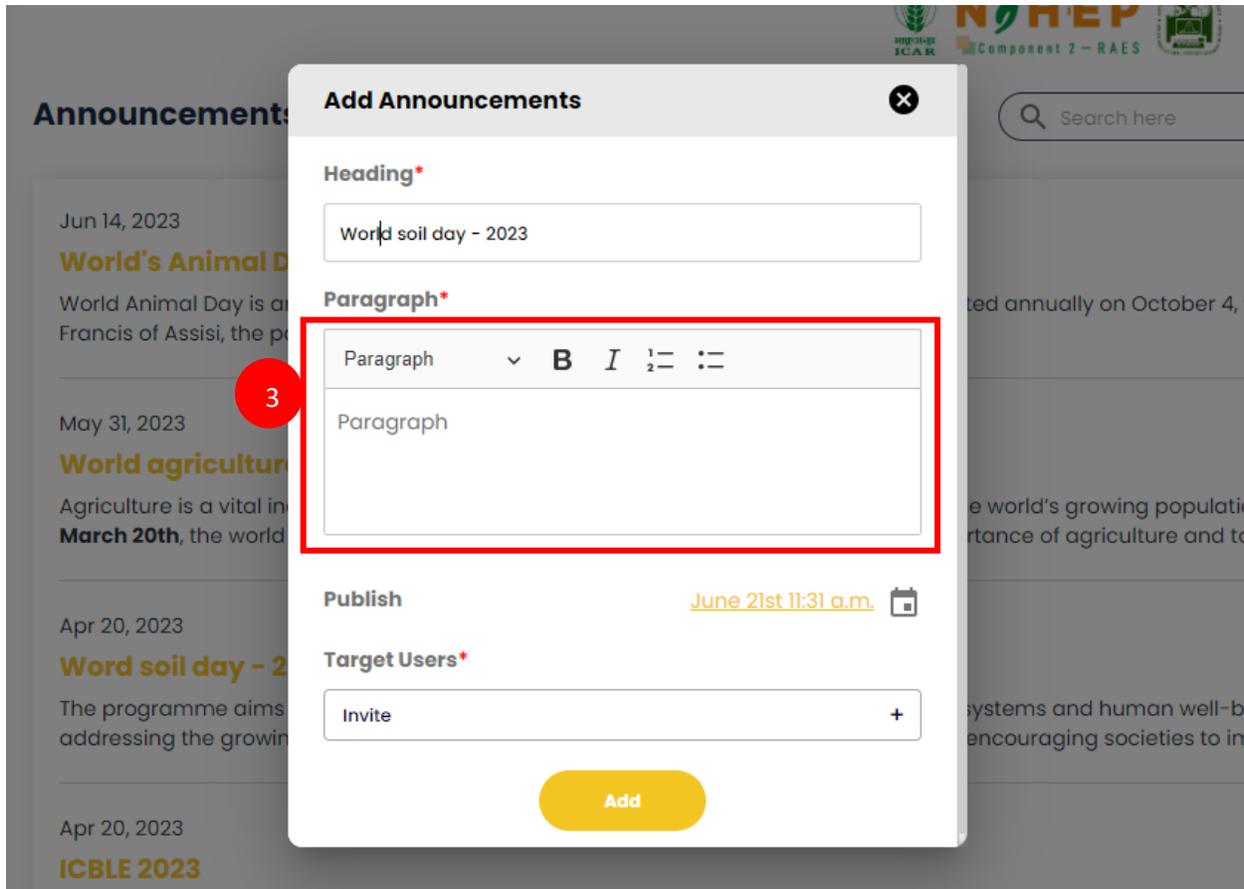


Step- 1. Click on “Add new” button to create a new announcement.

A pop-up will appear, “Add Announcements”.



Step-2. Add Heading of the announcement under “Heading” option.



Step-3. Add a description for an announcement under “Paragraph” option.

Step-4. Select Publish date and time of an announcement by clicking on the calendar associated with Publish.

Announcements

Jun 14, 2023
World's Animal Day
World Animal Day is celebrated annually on October 4, 1979, in honor of St. Francis of Assisi, the patron saint of animals.

May 31, 2023
World agriculture day
Agriculture is a vital industry for the world's growing population. Every year, on March 20th, the world celebrates World Agriculture Day to recognize the importance of agriculture and to encourage societies to improve soil health.

Apr 20, 2023
World soil day - 2023
The programme aims at addressing the growing challenges of soil health and soil fertility, and promoting systems and human well-being by encouraging societies to improve soil health.

Apr 20, 2023
ICBLE 2023
The conference has been organized for the development of knowledge sharing, collaboration, and par...

Add Announcements

Heading*
World soil day - 2023

Paragraph*
Paragraph **B** *I* u **≡**

Publish
June 21st 11:31 a.m.  4

Target Users*
Invite +

Add

Announcements

May 31, 2023
World agriculture day
Agriculture is a vital industry for the world's growing population. Every year, on March 20th, the world celebrates World Agriculture Day to recognize the importance of agriculture and to encourage societies to improve soil health.

Apr 20, 2023
World soil day - 2023
The programme aims at addressing the growing challenges of soil health and soil fertility, and promoting systems and human well-being by encouraging societies to improve soil health.

Apr 20, 2023
ICBLE 2023
The conference has been organized for the development of knowledge sharing, collaboration, and par...

Add Announcements

Head
2023
Jun 14 06:17 AM
PM

Para
< June 2023 >

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Public 

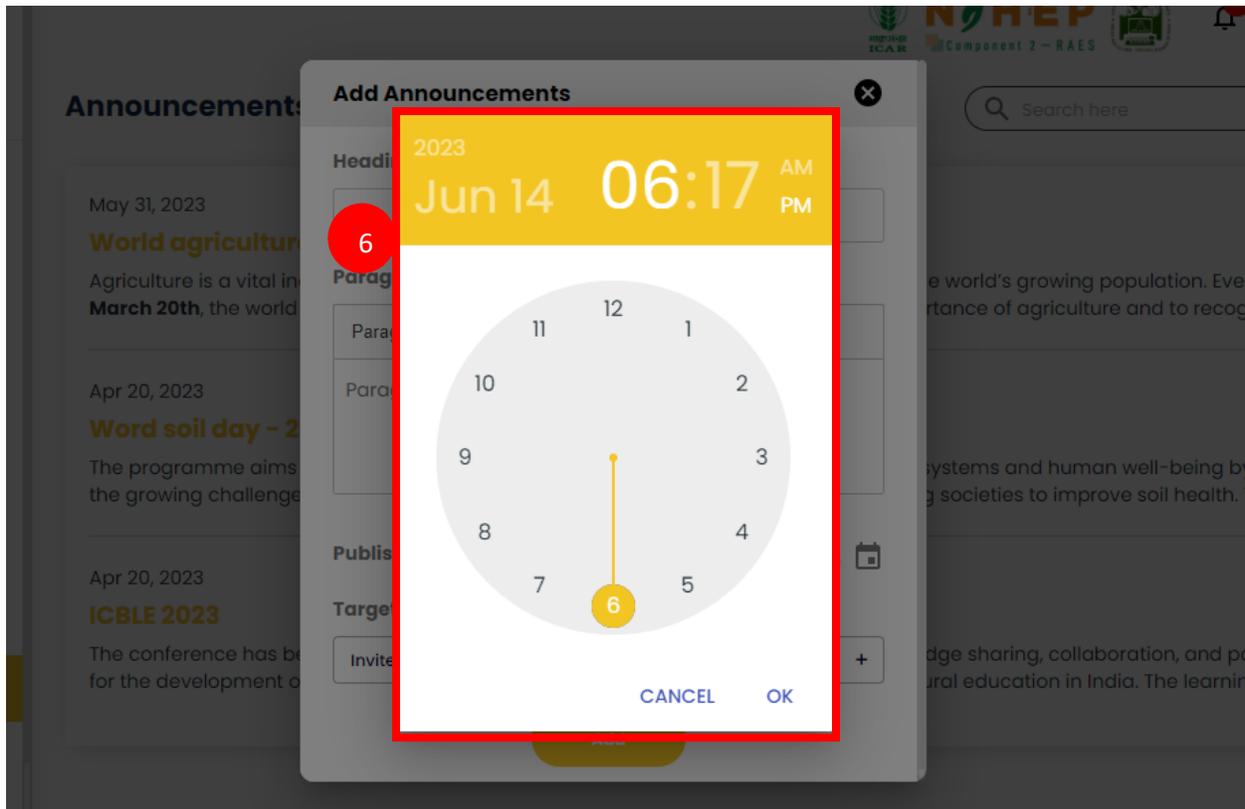
Target

Invite +

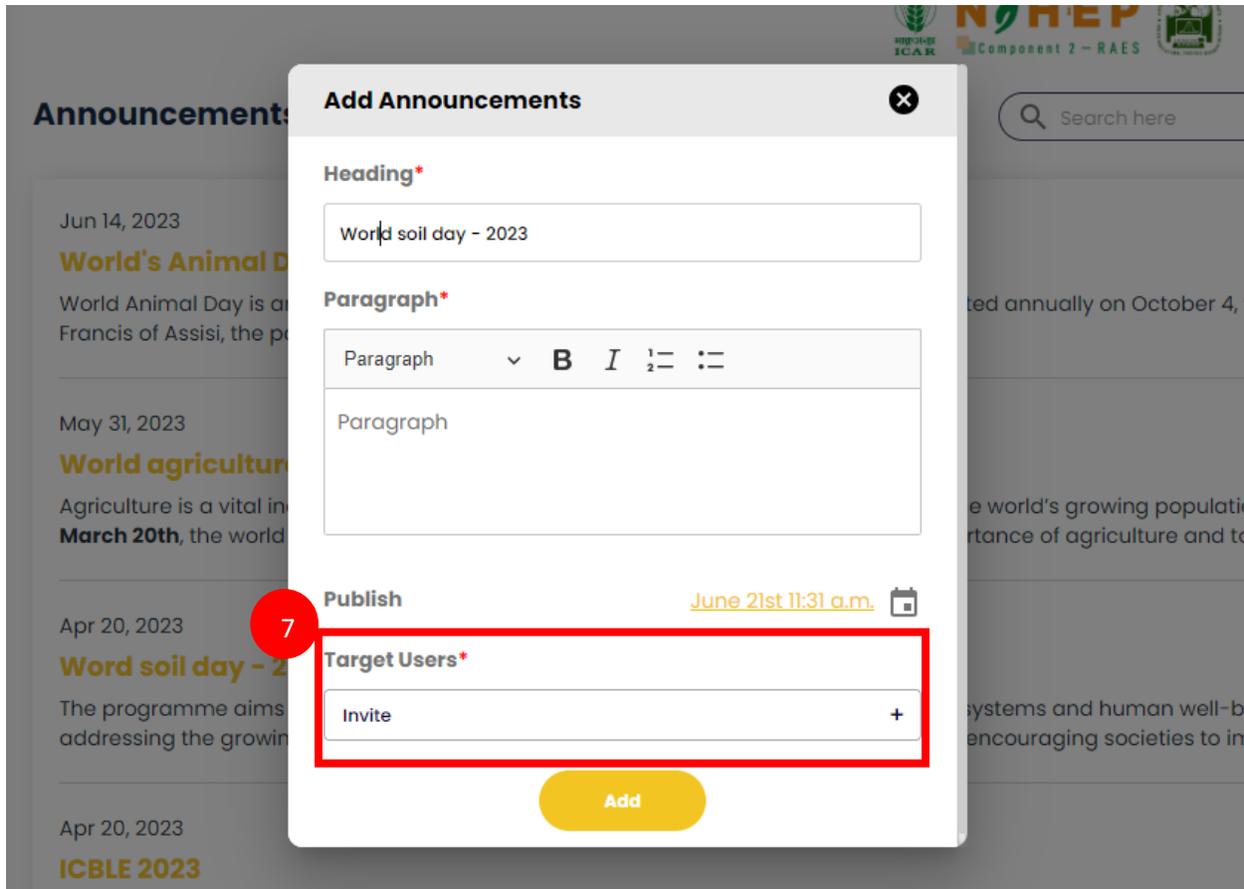
CANCEL **OK**

Add

Step-5. Select Date.

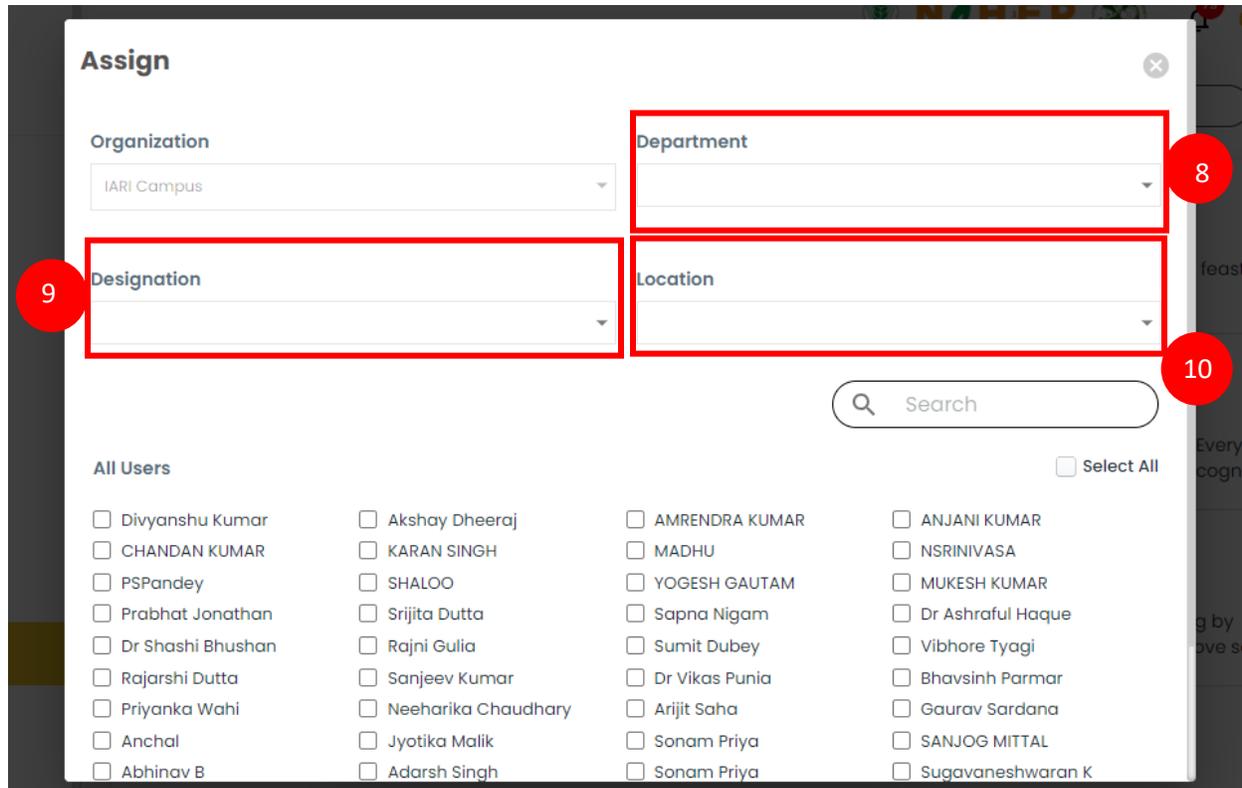


Step-6. Select time.



Step-7. Click on the “+” associated with an invite.

A pop will display to assign participants.



Assign

Organization: IARI Campus

Department

Designation

Location

Search

Select All

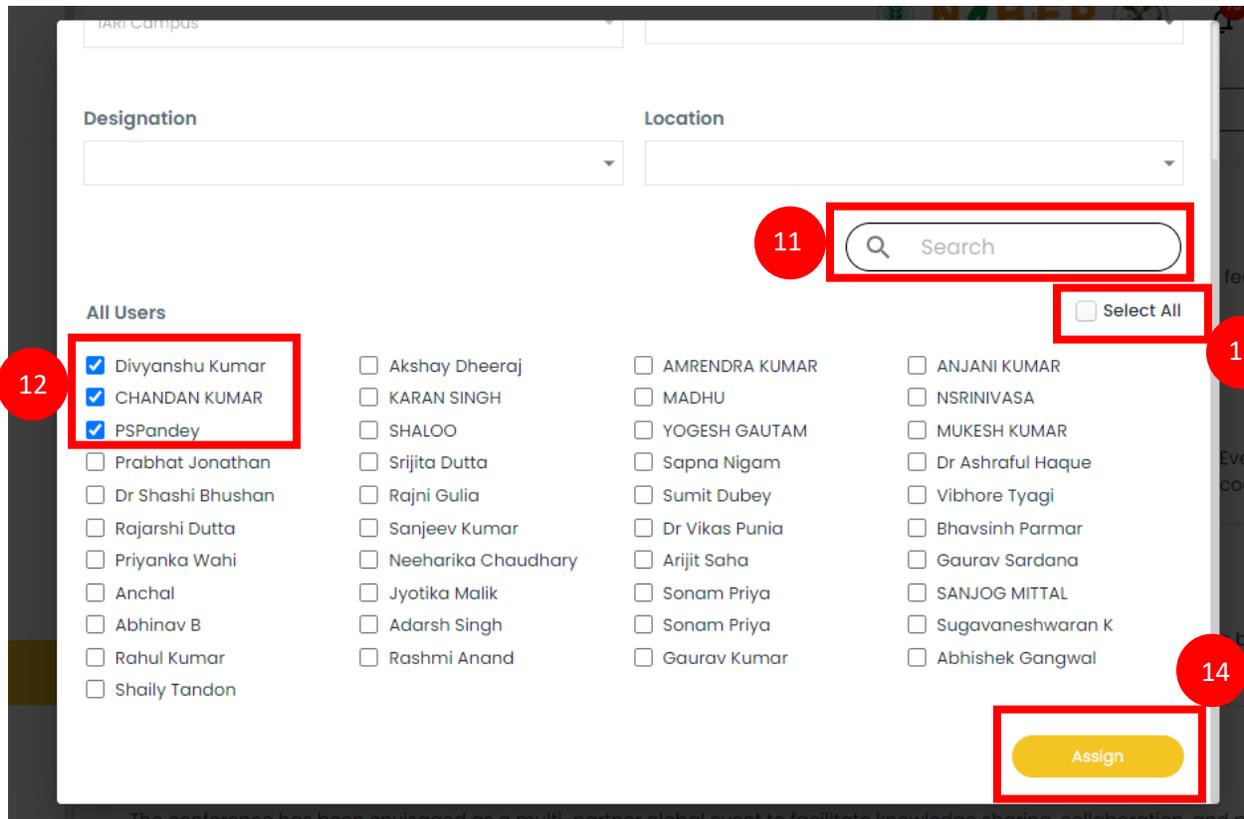
All Users

<input type="checkbox"/> Divyanshu Kumar	<input type="checkbox"/> Akshay Dheeraj	<input type="checkbox"/> AMRENDRA KUMAR	<input type="checkbox"/> ANJANI KUMAR
<input type="checkbox"/> CHANDAN KUMAR	<input type="checkbox"/> KARAN SINGH	<input type="checkbox"/> MADHU	<input type="checkbox"/> NSRINIVASA
<input type="checkbox"/> PSPandey	<input type="checkbox"/> SHALOO	<input type="checkbox"/> YOGESH GAUTAM	<input type="checkbox"/> MUKESH KUMAR
<input type="checkbox"/> Prabhat Jonathan	<input type="checkbox"/> Srijita Dutta	<input type="checkbox"/> Sapna Nigam	<input type="checkbox"/> Dr Ashrafal Haque
<input type="checkbox"/> Dr Shashi Bhushan	<input type="checkbox"/> Rajni Gulia	<input type="checkbox"/> Sumit Dubey	<input type="checkbox"/> Vibhore Tyagi
<input type="checkbox"/> Rajarshi Dutta	<input type="checkbox"/> Sanjeev Kumar	<input type="checkbox"/> Dr Vikas Punia	<input type="checkbox"/> Bhavsinh Parmar
<input type="checkbox"/> Priyanka Wahi	<input type="checkbox"/> Neeharika Chaudhary	<input type="checkbox"/> Arijit Saha	<input type="checkbox"/> Gaurav Sardana
<input type="checkbox"/> Anchal	<input type="checkbox"/> Jyotika Malik	<input type="checkbox"/> Sonam Priya	<input type="checkbox"/> SANJOG MITTAL
<input type="checkbox"/> Abhinav B	<input type="checkbox"/> Adarsh Singh	<input type="checkbox"/> Sonam Priya	<input type="checkbox"/> Sugavaneshwaran K

Step-8. Select “Department” from the drop-down menu.

Step-9. Select “Designation” from the drop-down menu.

Step-10. Select “Location” from the drop-down menu.



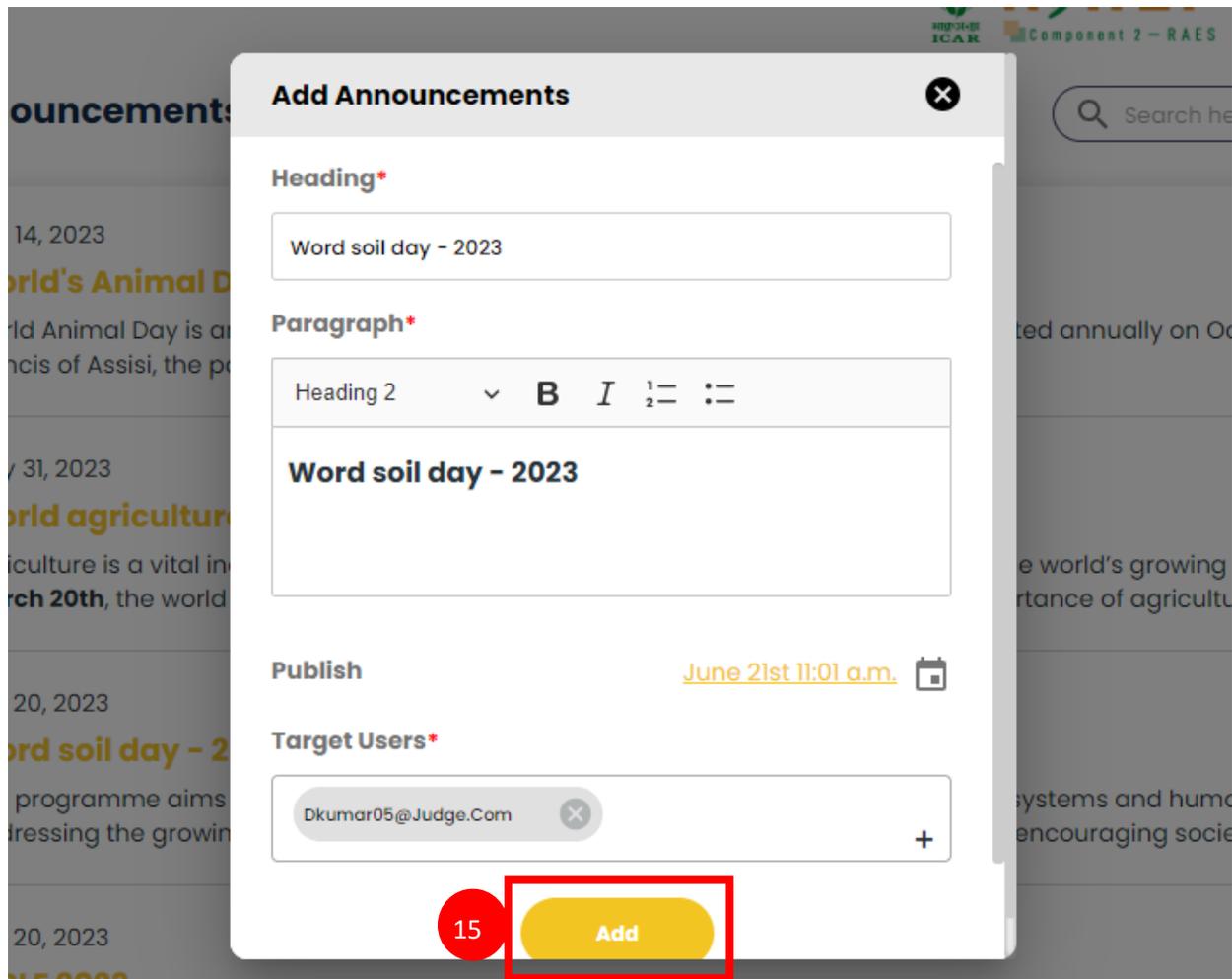
The screenshot shows a web interface for user selection. At the top, there are dropdown menus for 'IARI Campus', 'Designation', and 'Location'. A search bar with a magnifying glass icon and the text 'Search' is highlighted with a red box and the number 11. Below the search bar, there is a list of users under the heading 'All Users'. The first three users, Divyanshu Kumar, CHANDAN KUMAR, and PSPandey, are checked and highlighted with a red box and the number 12. A 'Select All' checkbox is highlighted with a red box and the number 13. At the bottom right, there is a yellow 'Assign' button highlighted with a red box and the number 14.

Step-11. Search the student's name in the local 'Search' given.

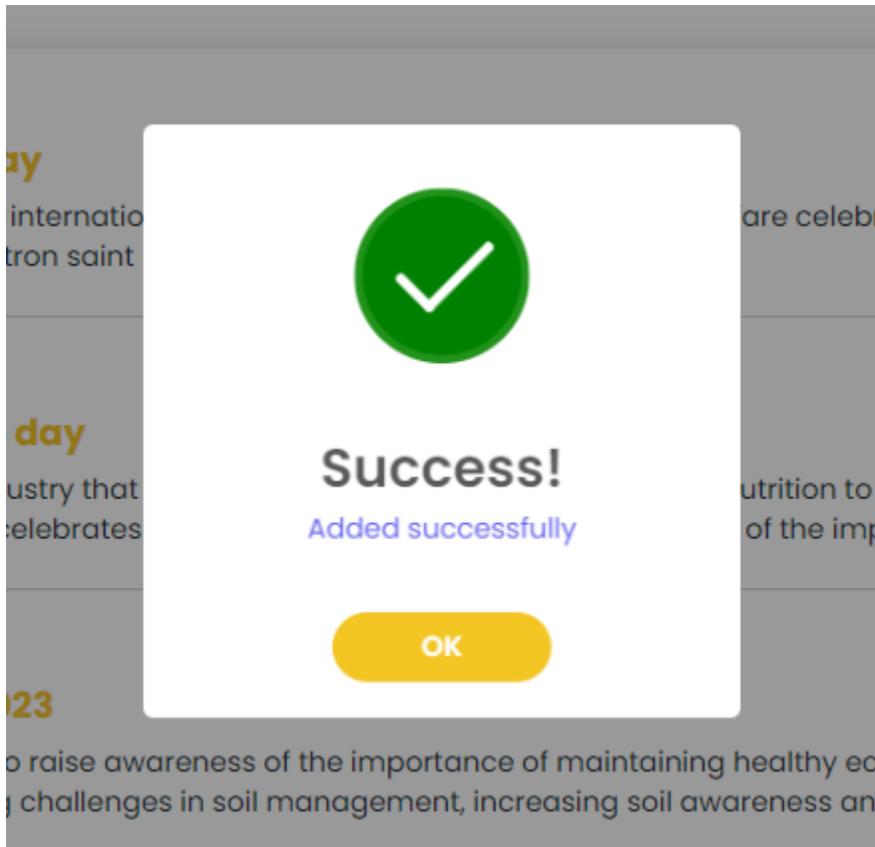
Step-12. Click on the check boxes associated with the names of the students.

Step-13. Click on the check box associated with "Select All" if you wish to select all the students.

Step-14. Click on "Assign".



Step-15. Click on “Add” button to save the announcement.



A success message will appear, “Added successfully”.

8.3 How to search for an announcement?

When the users select announcement from the left menu navigation, they can see an option for search.

The screenshot shows the NHEP Component 2 dashboard. On the left is a navigation menu with options like Dashboard, Calendar, Learning Path, Courses, Assessment, Classroom, Announcements (highlighted), Social Collaboration, and Reports. The main content area is titled 'Announcements' and contains two entries: 'World Environment day' and 'World Soil Day'. A search bar is located at the top right of the announcements section, with a red box and the number '1' indicating it.

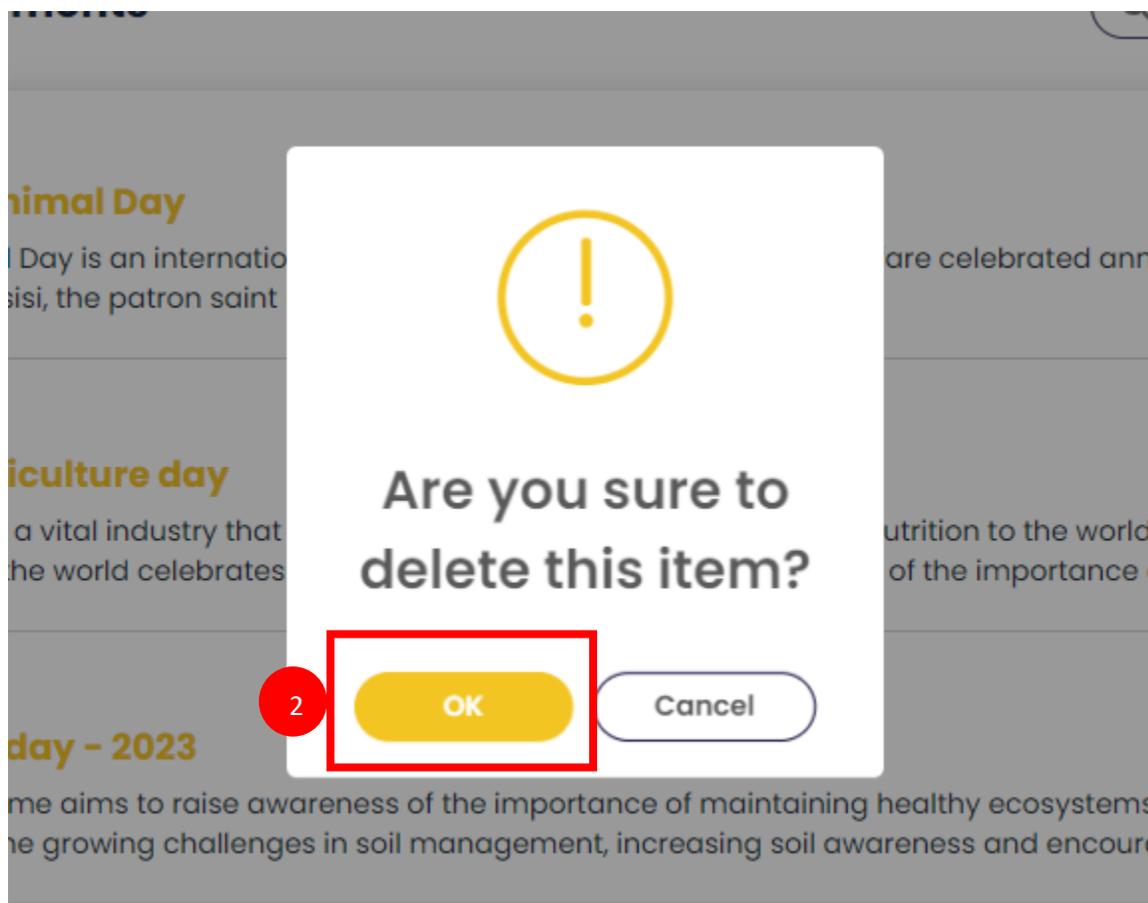
Step-1. Type the heading or keywords to search for any announcement.

8.4 How to Delete an Announcement?

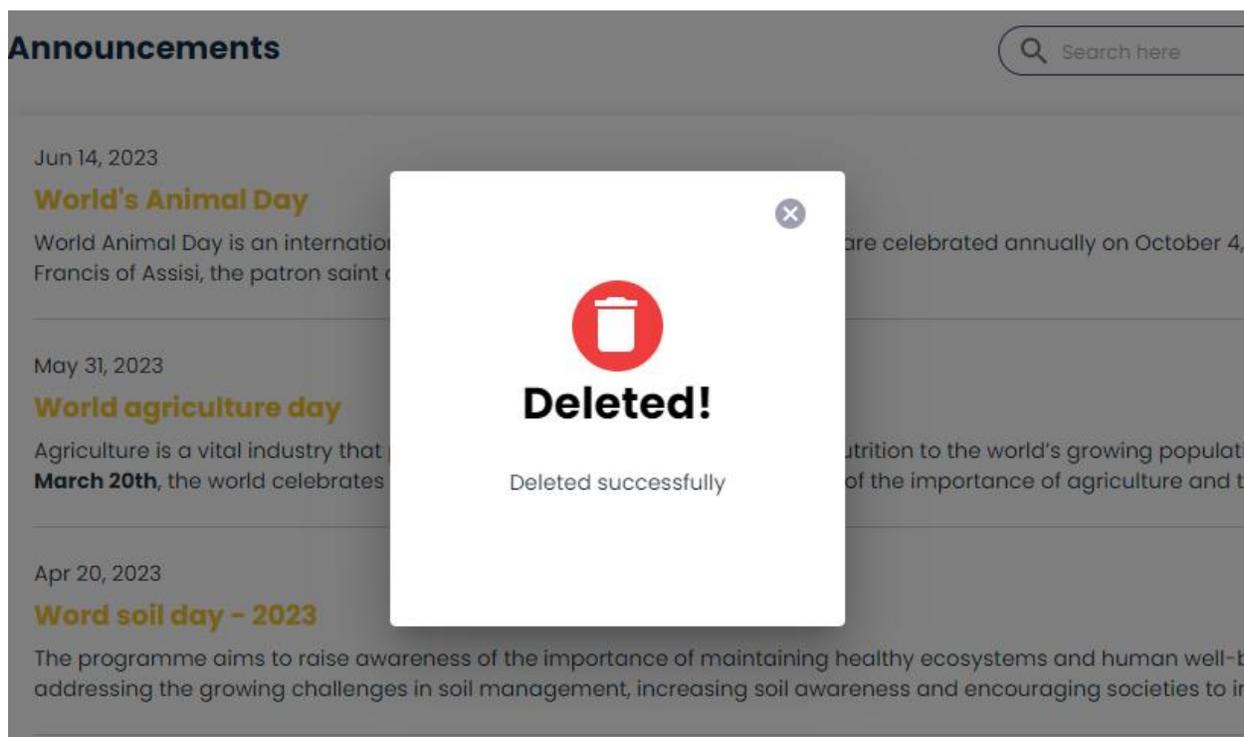
This screenshot is similar to the previous one but focuses on the delete action. A red box highlights the trash icon (delete button) for the 'World Environment day' announcement, with a red circle containing the number '1' next to it.

Step-1. Click on the delete button associated with every announcement published.

Once the users click on delete, a pop-up will appear with the message “Are you sure to delete this item”?



Step-2. Click on “OK” to delete this item. Click on “Cancel” to cancel.



A success message will appear “Deleted successfully”.

9 Social Collaboration

Social and Collaborative Learning are educational approaches that emphasize interaction and cooperation among students.

In social learning, individuals learn through observing and imitating others. It is based on the idea that people learn from each other, whether it is through direct observation or by modelling behavior.

Collaborative learning, on the other hand, involves students working together in groups or teams to achieve a common goal. It encourages active participation, communication, and cooperation among students. In collaborative learning, each member of the group contributes their unique perspectives, knowledge, and skills to solve problems, discuss ideas, or complete projects.

In Social and Collaborative learning there will be Blogs and Discussions. Blogs and discussions are both forms of online communication, but they differ in their purpose, structure, and mode of interaction.

Blogs are primarily used for sharing information, opinions, and personal reflections in a more structured and formal manner.

Discussions are typically more open-ended and encourage back-and-forth conversations. Discussions are designed for many-to-many communication, where multiple participants can contribute and respond to each other's comments.

The screenshot shows the 'Social Collaboration' page. On the left is a navigation menu with 'Social Collaborat' highlighted (1). The main content area has a search bar (5) and filter tabs for 'All', 'FMP 211 (1+1)', and 'HOR 211 (1+1)' (2). Below is a table of topics:

Topics	Type	Category	Likes	Replies	Views	Action
Mid-Summer Agricultural Blog	Blog	FMP 211 (1+1)	0	0	25	[Edit] [Delete]
World Agriculture Day	Blog	HOR 211 (1+1)	1	0	25	[Edit] [Delete]
How A Farmer From Nashik Grew 195 Quintal Onion	Blog	HOR 211 (1+1)	2	0	35	[Edit] [Delete]
What are the types of colloidal dispersions	Discussion	HOR 211 (1+1)	0	1	18	[Edit] [Delete]

At the bottom right of the table, there is a pagination indicator '1-4 of 4' and navigation arrows (4).

Step1. The users scroll down the left menu bar to click on Social Collaboration.

Step2. The users can be able to see all the topics being discussed.

Step3. The users can edit the topics.

Step4. The users can delete the topics.

Step5. The users can add the topics of the discussion.

Step6. The users can click on the topic name to view the content.

[←Back](#)

World Agriculture Day 7

initiated by : Gaurav Sardana 08/06/2023 | 12:02 PM 👍 1 🗑️ 0



Agriculture is a vital industry that plays a critical role in providing food and nutrition to the world's growing population. Every year, on **March 20th**, the world celebrates World Agriculture Day to raise awareness of the importance of agriculture and to recognize the hard work and contributions of farmers around the globe.

Step7. The users can now view the content and see the likes and dislike counts.



Agriculture is a vital industry that plays a critical role in providing food and nutrition to the world's growing population. Every year, on **March 20th**, the world celebrates World Agriculture Day to raise awareness of the importance of agriculture and to recognize the hard work and contributions of farmers around the globe.

👍 1 🗑️ 0

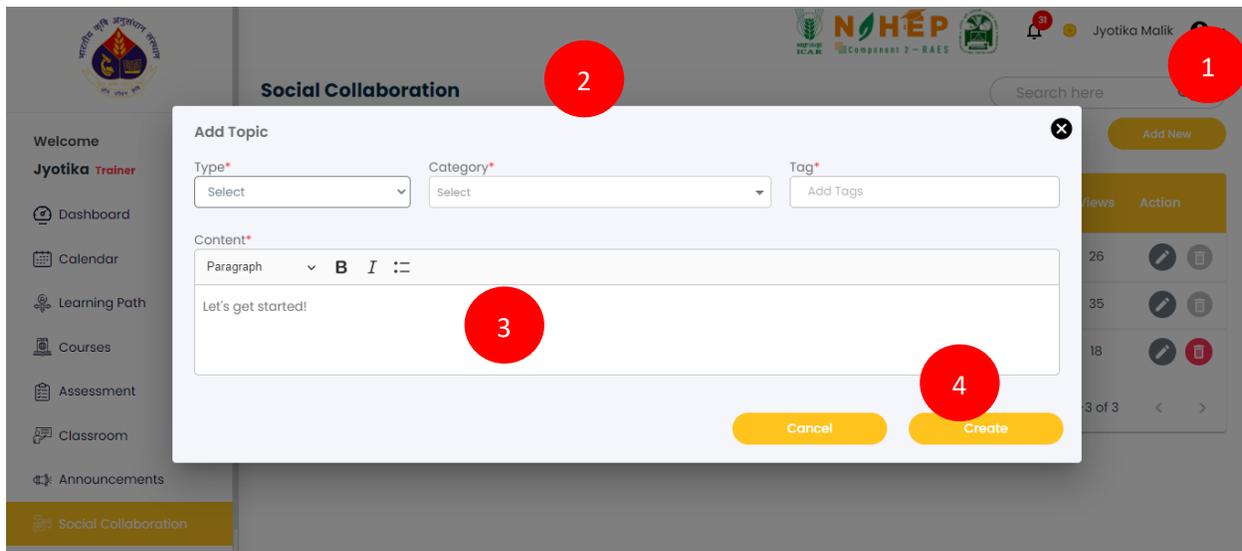
Your comment here ! 8

9 SUBMIT

Step8. The users can add comments from this section.

Step9. The users can click on submit once comment is entered.

9.1 Steps to Create Social Collaboration Topic



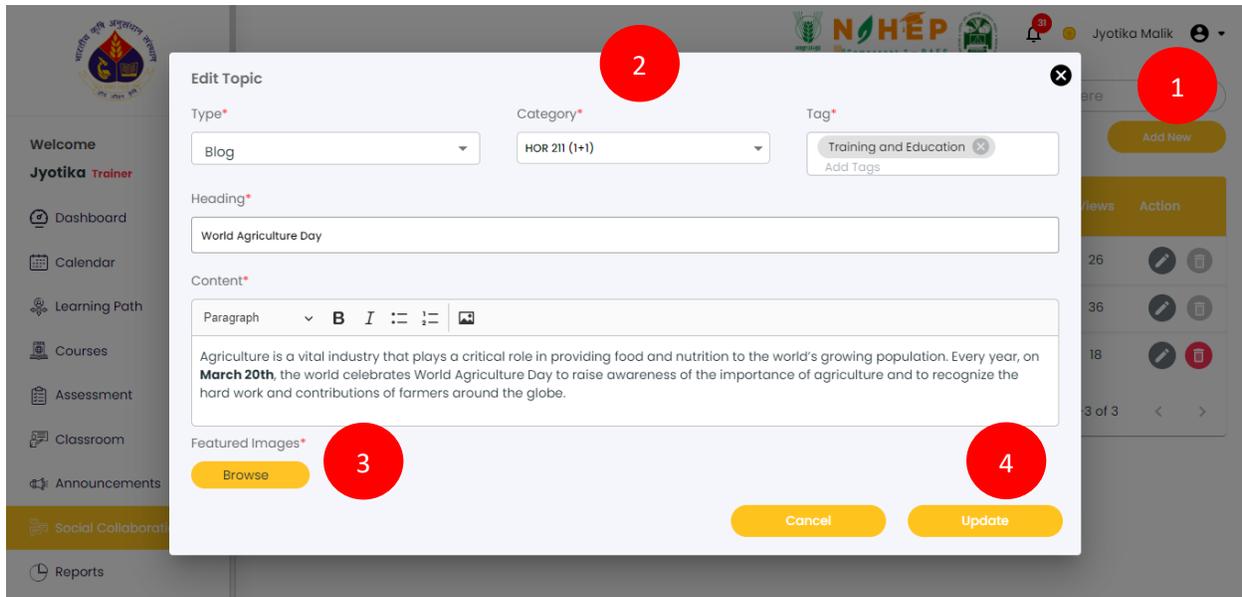
Step1. The users can click on Add New button.

Step2. The users get a pop up to add topic.

Step3. The users select the topic, category, tag and enter the content of the topic.

Step4. The users click on 'Create' button to create the topic.

9.2 Steps to Edit Social Collaboration Topic



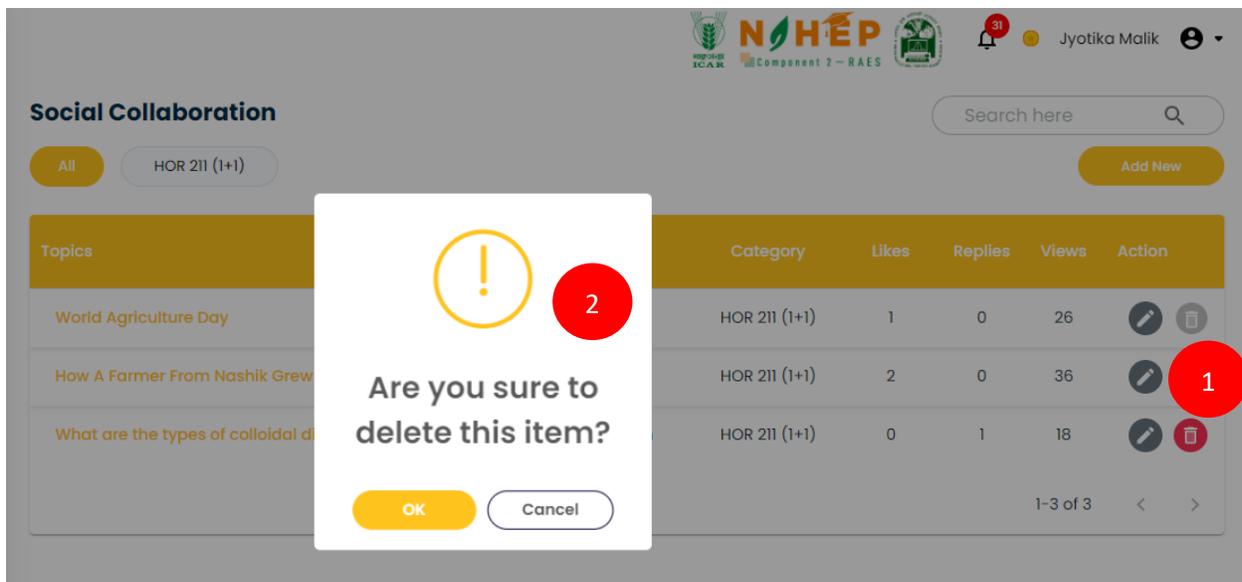
Step1. The users can click on Add New button.

Step2. The users get an edit topic pop up and now the user can edit type, category, tag, heading and content

Step3. The users can click on browse button to change the image.

Step4. The users once has completed the editing can click on Update button to save the changes.

9.3 Steps to Delete Social Collaboration Topic



Step1. The users can click on delete button.

Step2. The users can click on ok to confirm the delete.

10 Reports

Reports module constitutes the functionality to facilitate data reporting through telemetry, which can help faculty to gain actionable insights and implement improvement in user experience and achieve better outcomes. This data will be used to carry out various analyses required to evolve the system in the future. Report Module comprises different types of reports related to application usage. These reports are as follows– user report, course report, assessment report, training report, custom report, batch report, and classroom report.

A user-based report and dashboard are created for all user profiles. These reports will be accessible to all users: Administrator/Faculties/Students based on their privileges. Admin can view/ export the reports for all Students of their university. Faculties can view/export the reports for all students that are enrolled in their courses. Students can view reports of their own and Assessments etc.

Reports generated can be exported to Excel and saved for later use. A functionality to schedule reports is also available.

The report module also has the functionality to upload past session data. Data can be prepared in the prescribed format and imported through the panel. Once the data is imported successfully will start reflecting in the panel. A provision to schedule and email reports is also available in the module. Search and filter functionalities help users to perform search and filter on user data.

At least twenty different types of reports are generated within the BLP to understand the Faculty\Student interaction with the BLP.

Special custom reports based on university, role, course, department, location, and skills can be generated. Faculty will choose custom fields and can generate custom reports as per their requirements.

Step1. The users scroll down to the left of the menu bar to click on the Reports Module

10.1 Overview Report

Step1. The user can view the overview of the report.

Step2. Users can view the statistical details like active users, user courses, average ratings, and users who have not started training.

Step3. The users can view top students by the login.

Step4. Users can view a graph of the monthly time spent on BLP.

Step5. Users can view a graph of course completion month-wise.

Step6. Users can view the top 5 courses.

Step7. Users can view a graph of the login month-wise.

10.2 User Report

The screenshot displays the 'User Report' section of the Jyotika Trainer application. The interface includes a sidebar with navigation options and a main content area with various reports and statistics.

Callout 1: Points to the 'User' tab in the top navigation bar.

Callout 2: Points to the 'Learner' header in the main content area.

Callout 3: Points to a pie chart titled 'Course Completion' showing 5 Total Courses: 1 Not Started, 1 In progress, and 3 Complete.

Callout 4: Points to the 'User Status' section showing 2 Active Learners and 0 InActive Learners.

Callout 5: Points to the 'Top Learner' section showing a list of top learners: Divyanshu Kumar, KARAN SINGH, and MUKESH KUMAR.

Callout 6: Points to a bar chart titled 'Progress Report' showing progress over the week (Mon to Sun).

Callout 7: Points to the 'Name' column header in the student report table.

Callout 8: Points to the 'KARAN' entry in the student report table.

S.No.	Image	First Name	Name	Email ID	Organization	NO. Of Courses	TimeSpent	Progress
1		Divyanshu Kumar		dkumar05@judge.com	IARI Campus	13	2:17:25	45%
2		KARAN		singhkaran@yahoo.com	IARI Campus	03	00:00:00	0%

Step1. The users click on the user tab to view the user report.

Step2. The users can view the student report.

Step3. The users can view the course completion pie chart.

Step4. The users can view the user status reports.

Step5. The users can view the top students.

Step6. The users can view the progress report of the students.

Step7. The users can view the detailed student report.

Step8. The users click on individual students to view the detailed report.

The screenshot displays the user interface for a student named Divyanshu Kumar. The interface is divided into several sections:

- Header:** Includes the user's name "Jyotika Malik" and a profile icon.
- Navigation:** A sidebar on the left contains menu items like Dashboard, Calendar, Learning Path, Courses, Assessment, Classroom, Announcements, Social Collaboration, and Reports.
- User Profile:** Shows the student's name "Divyanshu Kumar" and a profile picture. Below the name are statistics: 3 Complete Course, 8 Inprogress Course, 0 Certificate, and 3 Discussions. A "Total Time Spent" of 02:17:25 is also displayed.
- Performance Table:** A table showing course completion details with columns for Courses, Time Spent, and Course Complet.

Courses	Time Spent	Course Complet
Advanced Food Science : FN501 UNIT-I	41min 4sec	Completed
Computer Organization And Architecture : MCA560 - Unit 1	38min 36sec	Completed
Computer Organization And Architecture : MCA560 - Unit 5	33min 55sec	Completed
- Course Progress Chart:** A bar chart showing course progress over time from January to December. The Y-axis represents the number of courses completed, ranging from 0 to 180. The X-axis shows months from Jan to Dec. The chart shows a significant spike in May, reaching approximately 170 courses completed.

Step9. The users can view the complete details of the student.

Step10. The users can view the student report card in the grid view.

Step11. Users can view the performance report of the student along with the functionality to export the report in Excel.

Step12. The users can view the completed course report of the student along with the functionality to export the report in Excel.

Step13. The users can view the course progress report. Course filters and a filter to set the date range are also available to change the graph.

Step14. The users click on Back to return to the main page.

10.3 Course Report

The screenshot displays the 'Course Report' interface. On the left is a navigation sidebar with options like Dashboard, Calendar, Learning Path, Courses, Assessment, Classroom, Announcements, and Social Collaboration. The main content area has tabs for Overview, User, Courses (highlighted), Assessment, Custom, and Classroom. Under the 'Courses' tab, there are four course cards: two for 'Computer Organization And Architecture' (MCA560 - Unit 2 and Unit 5), 'Functional Testing', and 'Agriculture Course'. Below these are two statistics sections: 'Overall Course Statistics' with a donut chart showing 3 Courses Started, 7 Ongoing Courses, and 5 Complete Courses; and 'Overall Category Statistics' with a line graph showing data from Jan to Dec. Red circles with numbers 1, 2, 3, and 4 highlight the 'Courses' tab, the first course card, the 'Courses Started' data point, and the line graph respectively.

Search here

EXPORT REPORT

S.NO.	Course	Module	Trainer	StartDate	Duration	TimeSpent	Learner	Progress	No. of Views
1	Agriculture Course	01	Jyotika Malik	07/06/23	00:03:00	0:21	01	Completed	01
2	Computer Organization And Architecture : MCA560 - Unit 5	06	Jyotika Malik	10/05/23	00:36:00	0:34:6	02	Completed	02
3	Computer Organization And Architecture : MCA560 - Unit 4	05	Jyotika Malik	10/05/23	00:30:00	00:00:00	01	0%	00
4	Computer Organization And Architecture : MCA560 - Unit 2	05	Jyotika Malik	10/05/23	00:30:00	0:40:42	01	Completed	02
5	Functional Testing	03	Jyotika Malik	10/05/23	00:09:00	0:6:58	01	33%	01

Step1. The users click on the Course tab to view the course report.

Step2. The users can view to view top 5 courses.

Step3. The users can view all course statistics as a donut chart.

Step4. The users can view overall category statistics.

Step5. The users can view detailed course reports.

Step6. The users click on the individual course name to study the more detailed report of the course.

+ Back

Computer Organization And Architecture : MCA560 UNIT-IV

0 Modules

0 Duration

08 Jun, 23 Start date

0 Learner

0 Total view

0 Total time spent

Search here

EXPORT REPORT

S.NO.	Student Name	Email ID	StartDate	EndDate	TimeSpent	Progress
No data						

Step7. The users can view the full details of the course.

Step8. The users can view the details of the students enrolled in the course.

Step9. The users can export the report in Excel.

10.4 Assessment Report

1

The screenshot shows the 'Assessment' tab selected in the top navigation bar. The dashboard includes a search bar (3), date range filters (4), and buttons for 'SCHEDULE REPORT' (5), 'IMPORT REPORT' (6), and 'EXPORT REPORT' (7). A table lists various assessments with columns for Assessment, Type, Duration, No. of Questions, Total Marks, Assigned users, Attendee, and Average Score. The first row is highlighted, and a callout (8) points to the assessment name 'Technology quiz'.

Assessment	Type	Duration	No. of Questions	Total Marks	Assigned users	Attendee	Average Score
1 Technology quiz	Assessment	0	5	7.00	2	2	3.00
2 testing	Assessment	0	6	7.00	1	1	3.00
3 Demo Assessment	Assessment	0	1	1.00	1	1	1.00
4 IWADL-2023 Day 3 (Sequence Models)	Assessment	15	10	10.00	220	158	6.47
5 IWADL-2023 Day 1 (Basics of D Learning)	Assessment	15	10	15.00	192	122	8.45
6 This is a test survey	Survey	0	1	1.00	1	0	0

Step1. The users click on the Assessment tab to view the Assessment report.

Step2. The users can view the assessment report.

Step3. The users can use the search filter for filtering assessments.

Step4. The user can set date range filters.

Step5. The users can set a schedule report.

Step6. The users can import reports to add back-date reports.

Step7. The users can export report repExcell and csv.

Step8. The users can click on the individual assessment name to view the detailed report.

The screenshot shows the detailed report for the 'Technology quiz_20062023' assessment. It includes a summary section with metrics: Assessment Type (Assessment), Total Duration (0), Total Questions (9), Total Marks (7), Assigned users (2), and Attendees (2). The Average score is 3.00. Below this is a search bar and buttons for 'SCHEDULE REPORT', 'IMPORT REPORT', and 'EXPORT REPORT'. A table lists individual learner performance:

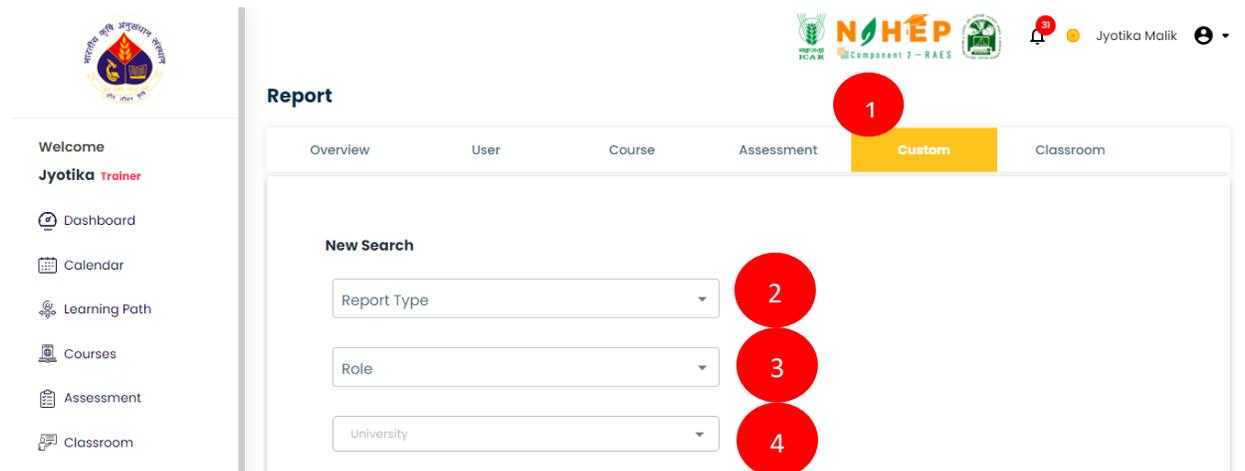
S.No.	Learner Name	Total questions	Total Attempted	Total marks obtained	Time spent (in sec)	QI	Answer
1	Rashmi Anand	5	5	1.00	56	<p>Which of the following is a valid logical statement?</p>	• If A then B or C,

Callout 10 points to the learner name 'Rashmi Anand'.

Step9. The users can view the complete details of the assessment.

Step10. The users also able to view complete details of the student’s response along with the score.

10.5 Custom Report



Step1. The users click on the Custom tab to view Custom Report.

Step2. The users select the report type. It’s a mandatory field.

Step3. The users select the role. It’s a mandatory field.

Step4. The user select University. It’s a mandatory field.



Step5. The users select Course.

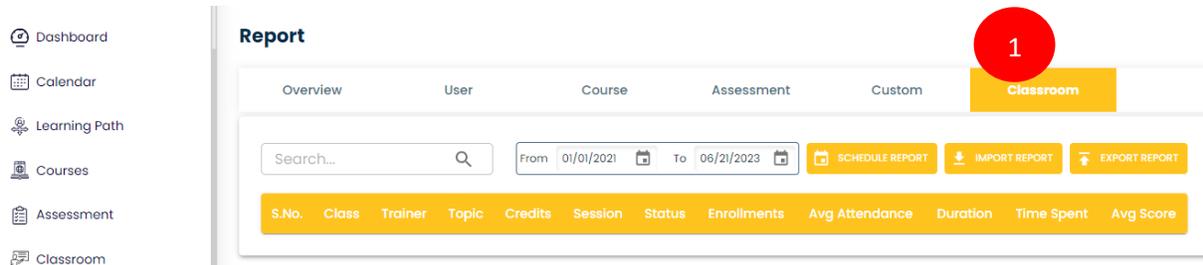
Step6. The users select Department.

Step7. The users select Skills.

Step8. The users select the date range.

Step9. The users click on generate a report to generate the custom report

10.6 Classroom Report



Report

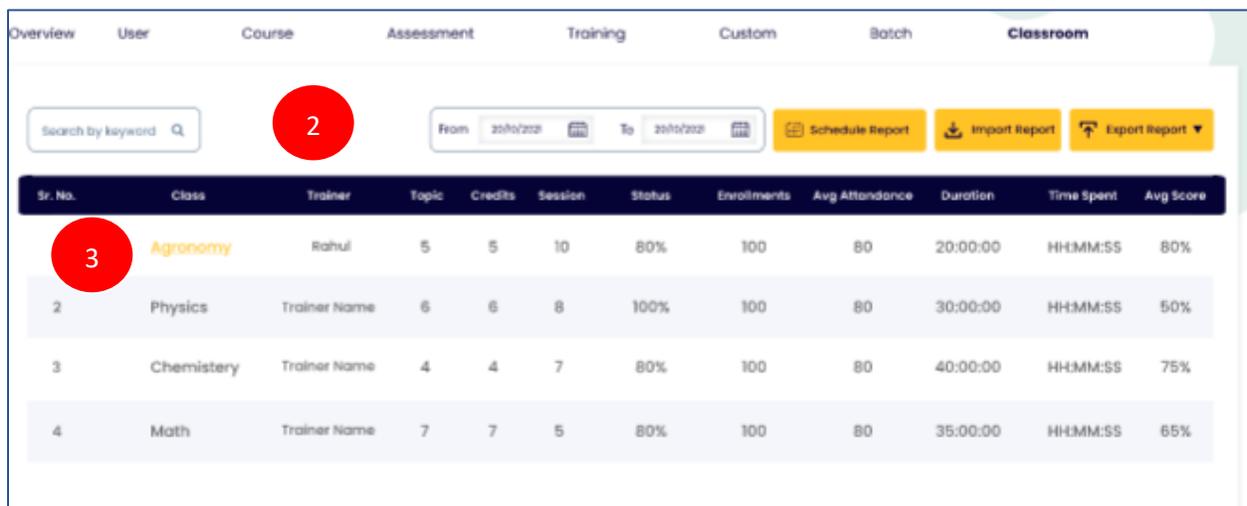
Overview User Course Assessment Custom **Classroom**

Search... From 01/01/2021 To 06/21/2023

SCHEDULE REPORT IMPORT REPORT EXPORT REPORT

S.No. Class Trainer Topic Credits Session Status Enrollments Avg Attendance Duration Time Spent Avg Score

Step1. The users click on the classroom tab to view the classroom report.



Overview User Course Assessment Training Custom Batch **Classroom**

Search by keyword From 25/05/2022 To 25/05/2022

Schedule Report Import Report Export Report

Sr. No.	Class	Trainer	Topic	Credits	Session	Status	Enrollments	Avg Attendance	Duration	Time Spent	Avg Score
1	Agronomy	Rahul	5	5	10	80%	100	80	20:00:00	HH:MM:SS	80%
2	Physics	Trainer Name	6	6	8	100%	100	80	30:00:00	HH:MM:SS	50%
3	Chemistry	Trainer Name	4	4	7	80%	100	80	40:00:00	HH:MM:SS	75%
4	Math	Trainer Name	7	7	5	80%	100	80	35:00:00	HH:MM:SS	65%

Step2. The users can view classroom reports.

Step3. The users click on individual class names to view detailed reports.

← Back

Argonomy

Completion : 80%

4

12 Topics

5 Credits

120 Sessions

90 Enrollments

80 Avg Attendance

HH:MM:SS Duration

HH:MM:SS Time Spents

50 Avg Score

Search by keyword

From 28/02/2023 To 28/02/2023

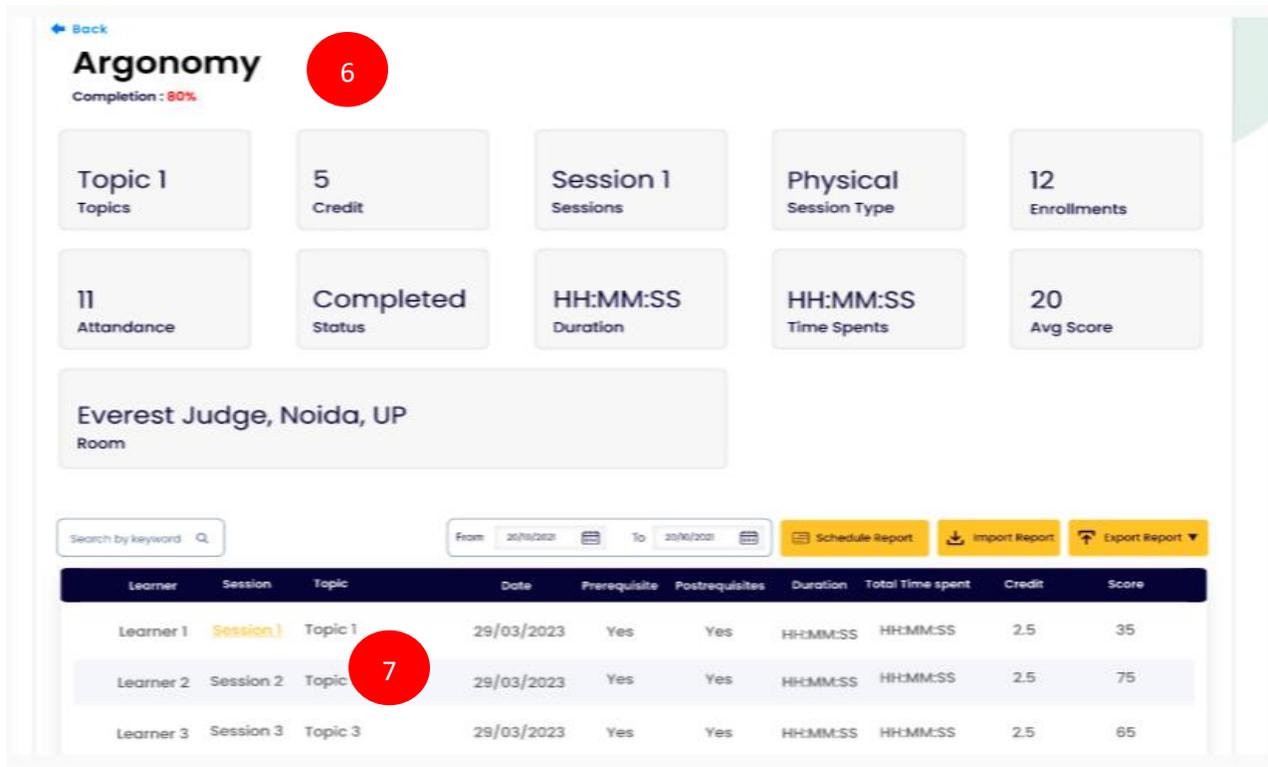
Schedule Report Import Report Export Report

Session	Topic	Date	Prerequisite	Postrequisites	Session Type	Room	Status
Session 1	Topic 1	29/03/2023	Yes	Yes	Virtual	http://icar.co...	Scheduled
Session 2	Topic 2	29/03/2023	Yes	Yes	Physical	Room1	Completed
Session 3	Topic 3	29/03/2023	Yes	Yes	Virtual	http://icar.co...	Canceled
Session 4	Topic 4	29/03/2023	Yes	Yes	Physical	Room1	Canceled

5

Step4. The users can view detailed class reports.

Step5. Users can view session details of the class, and the user who clicks on individual sessions can view session details.



Argonomy
Completion : 80%

6

- Topic 1 Topics
- 5 Credit
- Session 1 Sessions
- Physical Session Type
- 12 Enrollments
- 11 Attendance
- Completed Status
- HH:MM:SS Duration
- HH:MM:SS Time Spents
- 20 Avg Score

Everest Judge, Noida, UP
Room

Search by keyword

From: 29/03/2023 To: 29/03/2023

Schedule Report Import Report Export Report

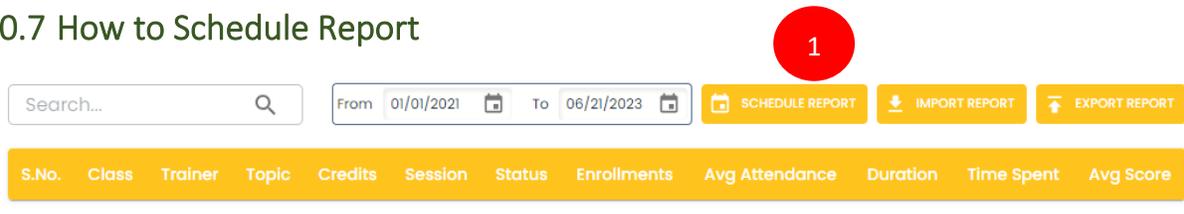
Learner	Session	Topic	Date	Prerequisite	Postrequisites	Duration	Total Time spent	Credit	Score
Learner 1	Session 1	Topic 1	29/03/2023	Yes	Yes	HH:MM:SS	HH:MM:SS	2.5	35
Learner 2	Session 2	Topic 2	29/03/2023	Yes	Yes	HH:MM:SS	HH:MM:SS	2.5	75
Learner 3	Session 3	Topic 3	29/03/2023	Yes	Yes	HH:MM:SS	HH:MM:SS	2.5	65

7

Step6. The users can view overall session details.

Step7. The users can view details of the students enrolled for the session.

10.7 How to Schedule Report



1

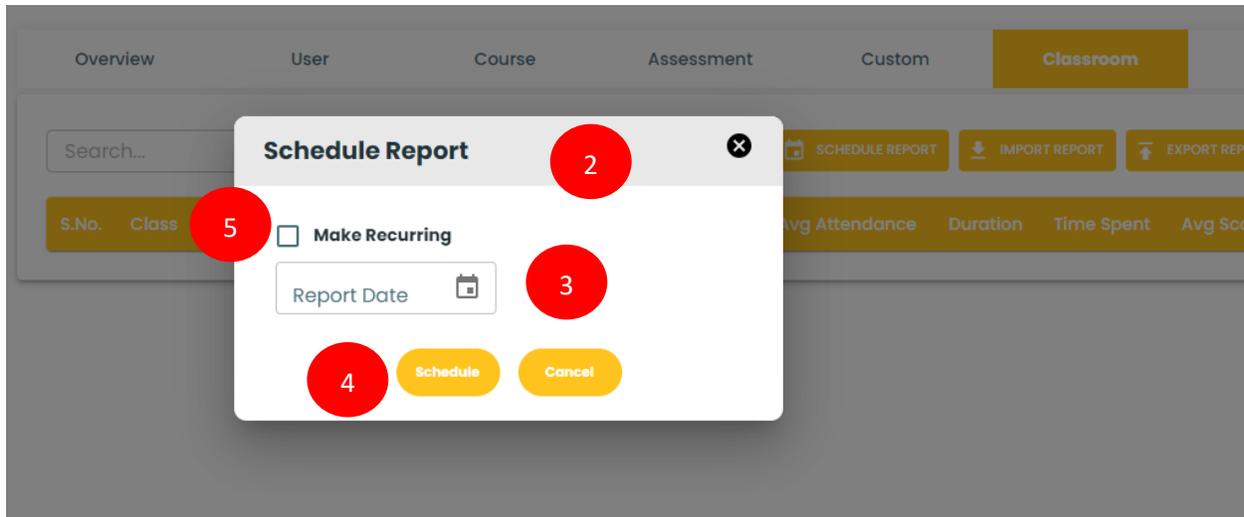
Search...

From: 01/01/2021 To: 06/21/2023

SCHEDULE REPORT IMPORT REPORT EXPORT REPORT

S.No. Class Trainer Topic Credits Session Status Enrollments Avg Attendance Duration Time Spent Avg Score

Step1. The user clicks on the Schedule Report button.



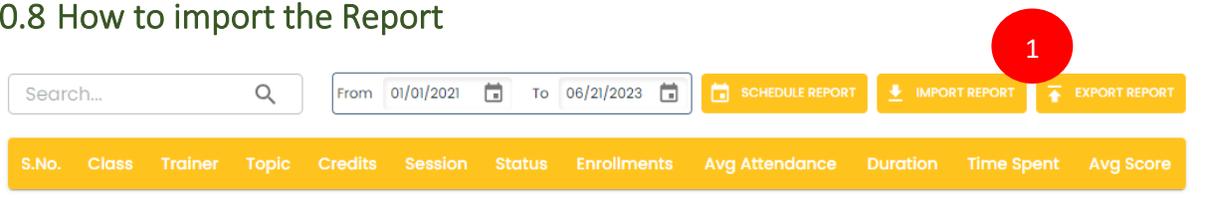
Step2. The users get Schedule Report pop-up screen.

Step3. The users select the date

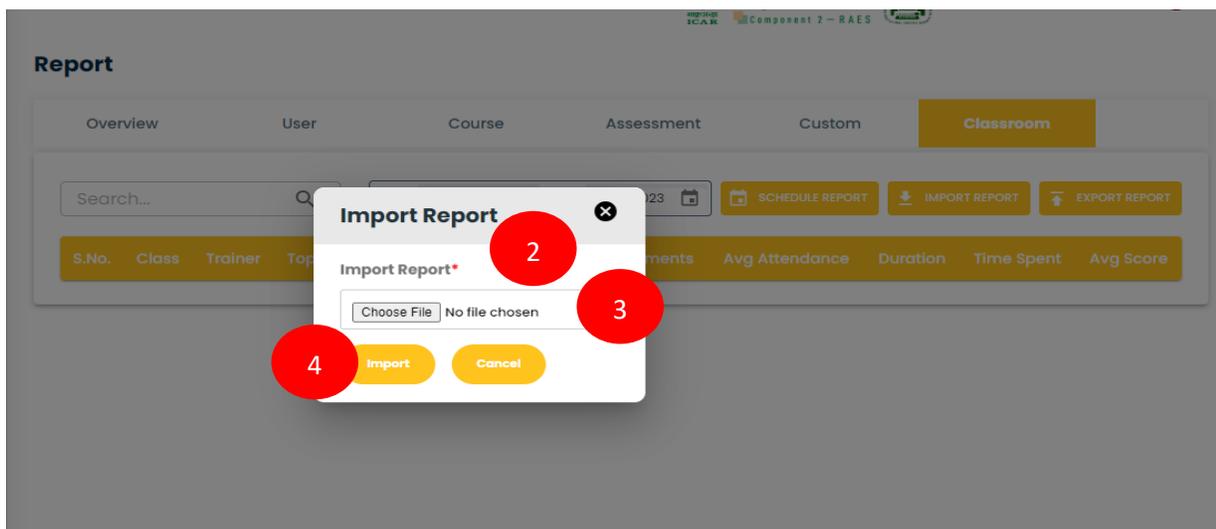
Step4. The users click on the Schedule button to schedule the report.

Step5. The users check on making recurring to get on a recurring date.

10.8 How to import the Report



Step1. The users click on the Import Report button.

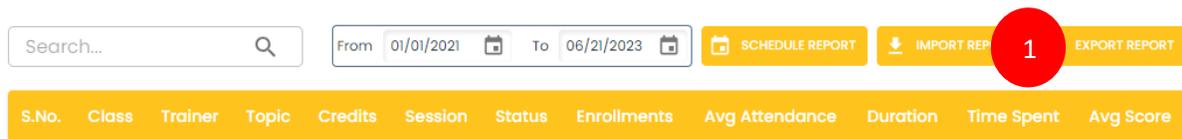


Step2. Users can Import Report screen.

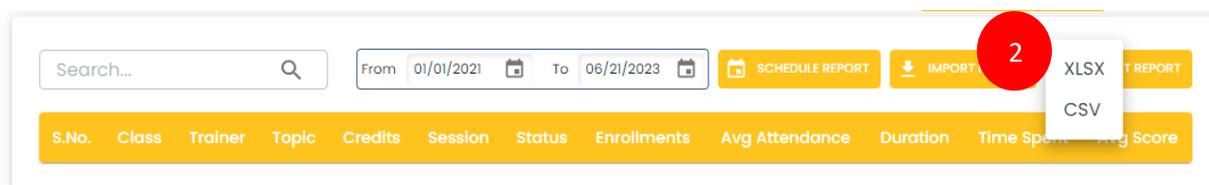
Step3. The users click on Choose a File to browse the file and upload it.

Step4. The users click on the Import button to upload the file. Once the file is uploaded successfully, a success screen will appear.

10.9 How to export Report



Step1. The users click on the Export Report button.

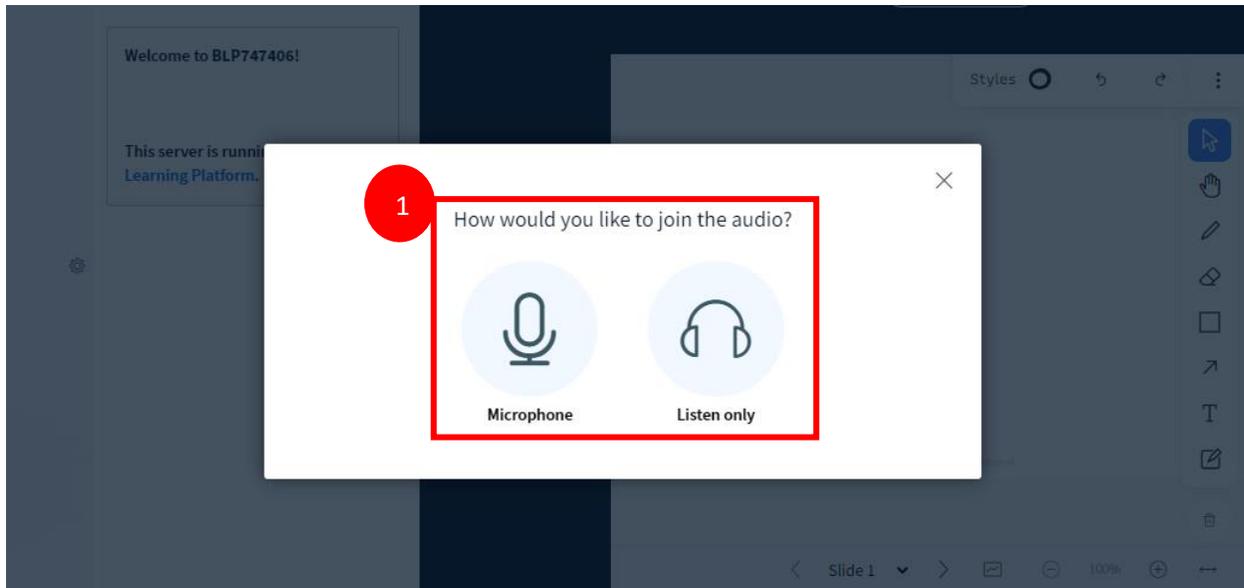


Step2. The users gets XLSX and CSV options. Users can select the format of the file, and the file will be downloaded in the format selected.

11 Video Conferencing

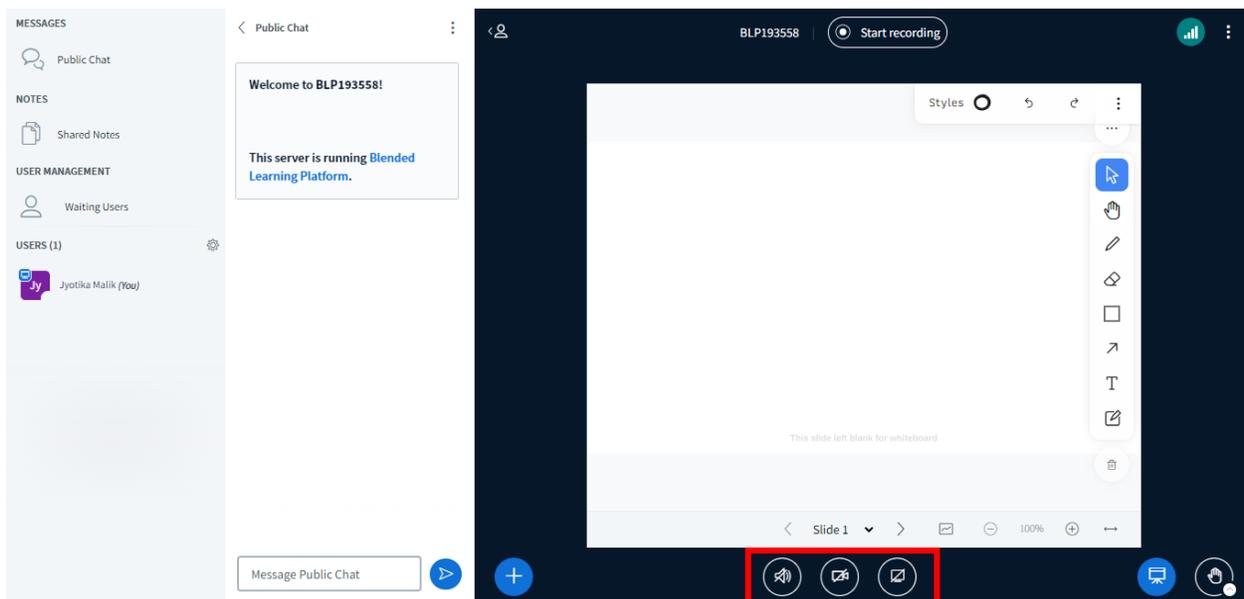
The system comprises of inbuilt Video Conferencing tool. Faculty can conduct sessions, events, or meetings through this platform. Faculty can share public chat and shared notes to the students.

Pre-requisite: Faculty can conduct classes via video conferencing. Once the user has started a class. A pop-up will appear. Faculty can Join a session from Classroom or start event or meeting from Calendar. (As discussed in Classroom and Calendar modules respectively)



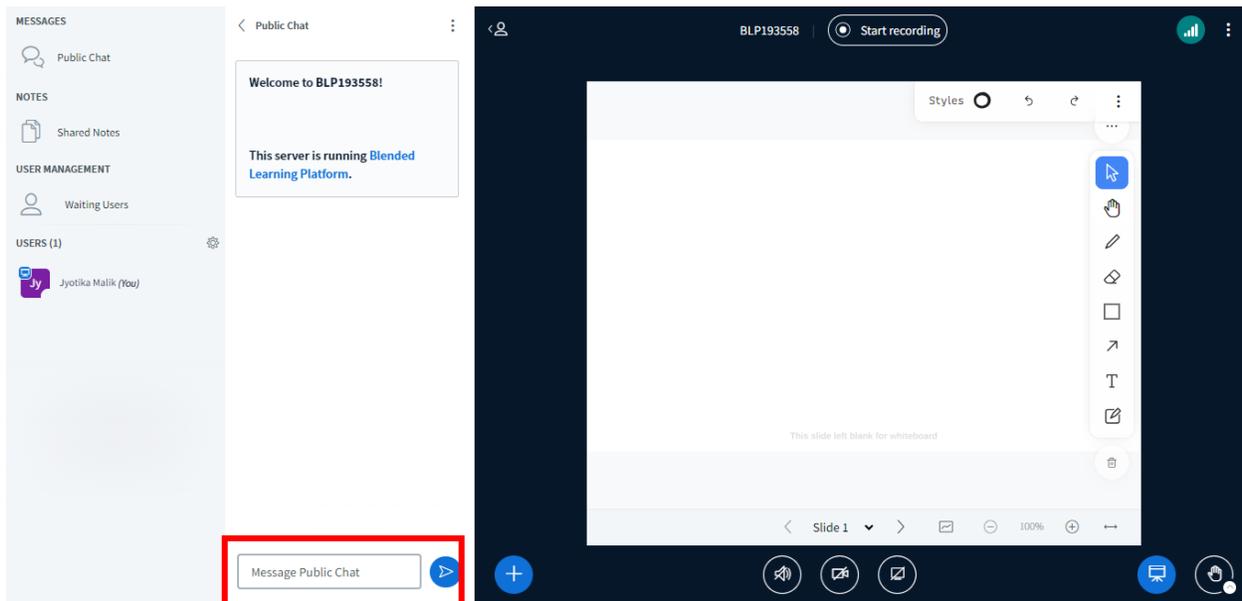
The screen will display a pop-up stating, “How would you like to join the audio?” with two options: Microphone and listen only.

Step-1. Click on “Microphone” or “Listen only”.



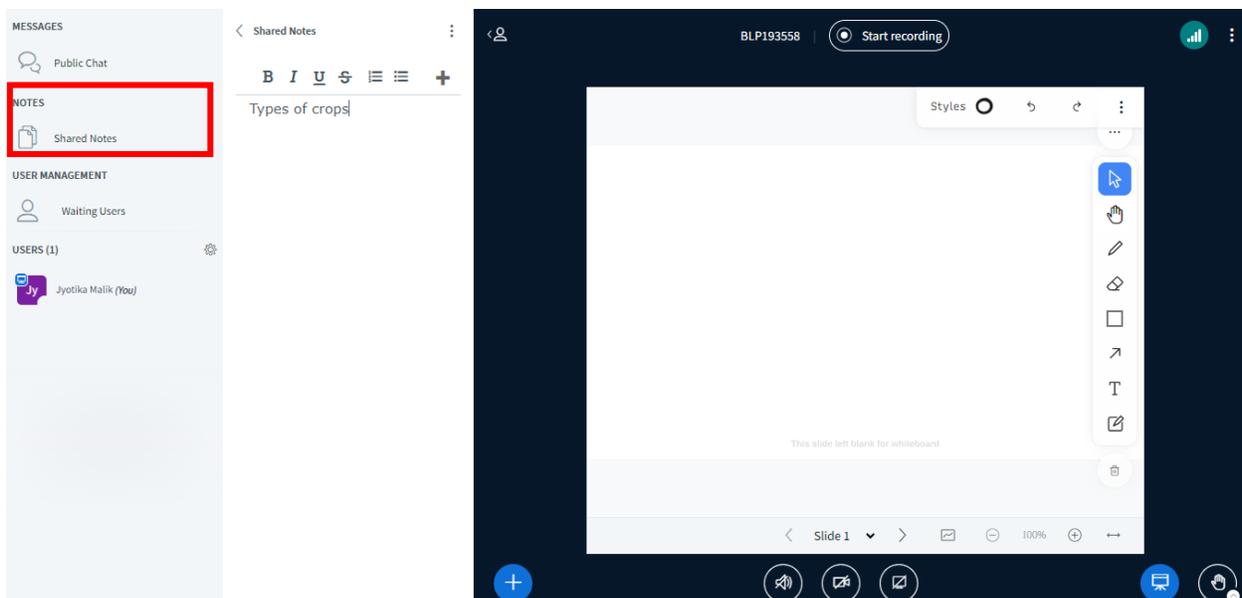
- User can Mute/Unmute by clicking on microphone icon.
- User can On/Off video by clicking on Camera icon.
- User can share/unshare screen by clicking on screen icon.

11.1 Public chat



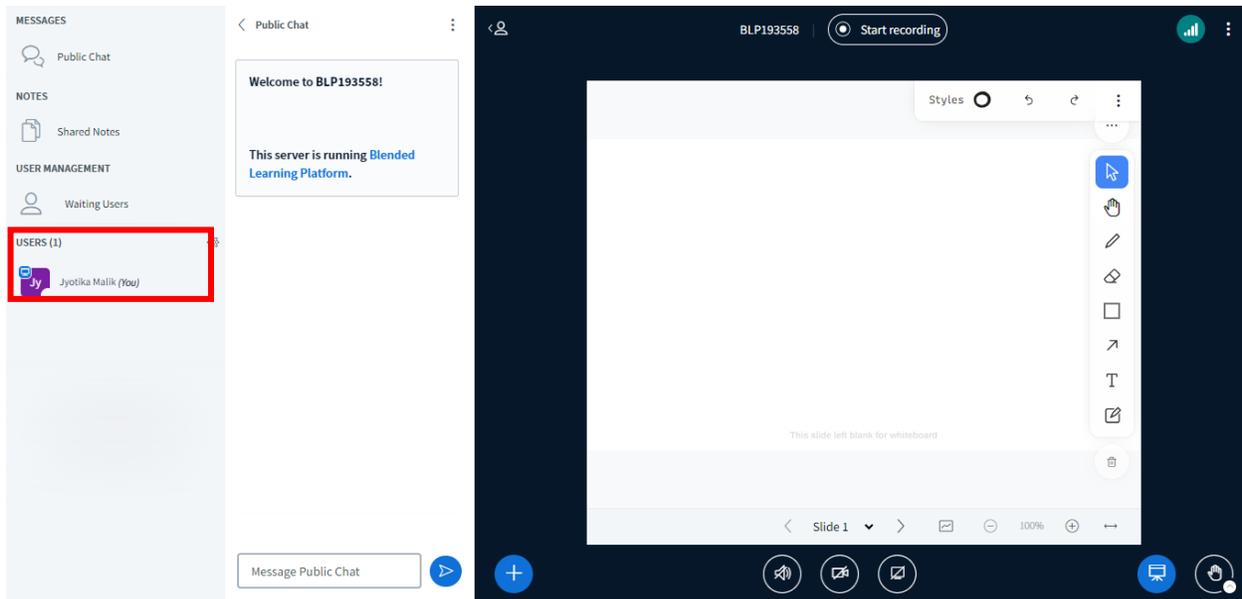
User can also write messages in public chat, all the other user can view the message.

11.2 Shared note



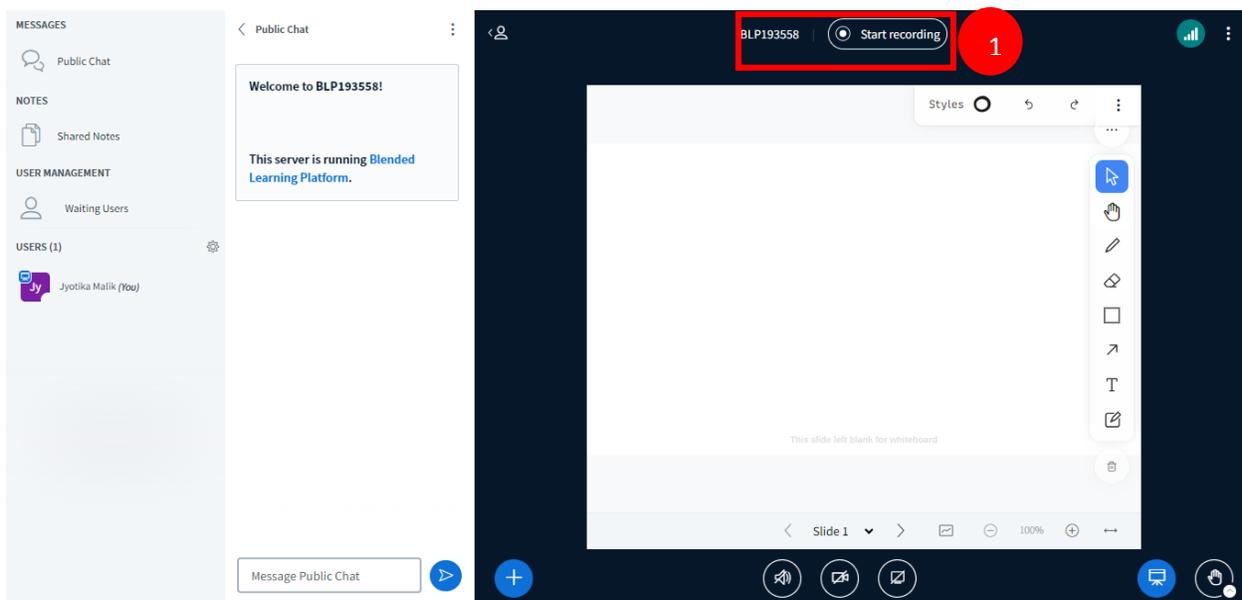
User can write notes by clicking on shared notes. All the user will be able to view shared notes.

11.3 User and Waiting users

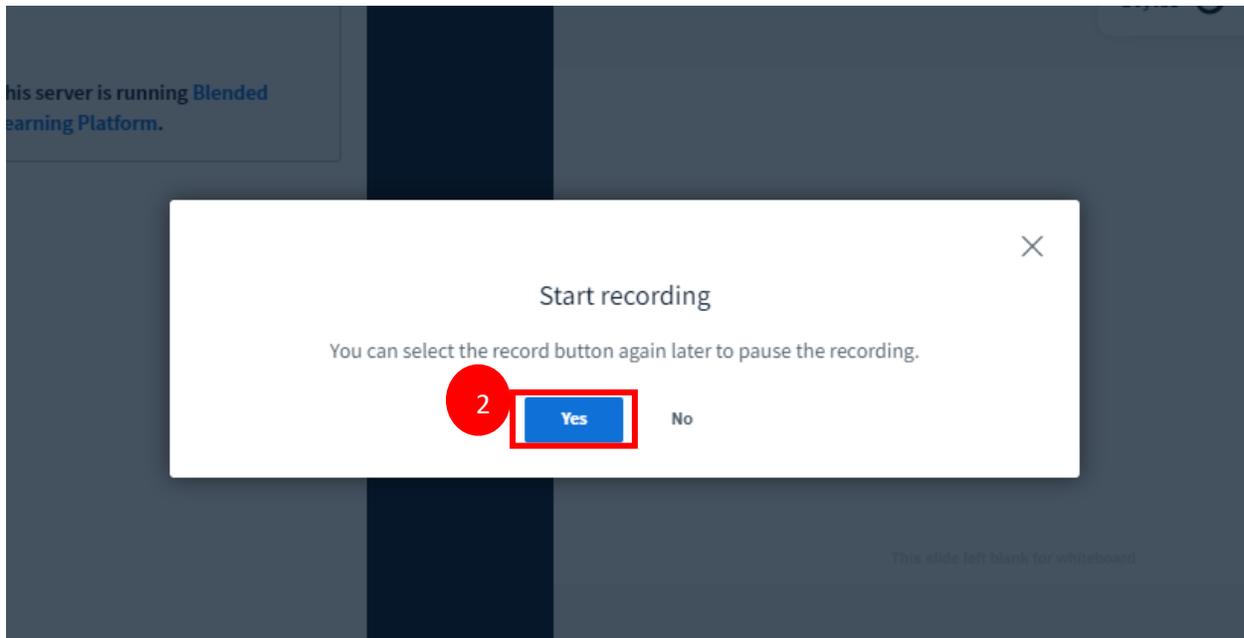


List of participants and list of waiting participants can be seen under “USER MANAGEMENT”.

11.4 Recording

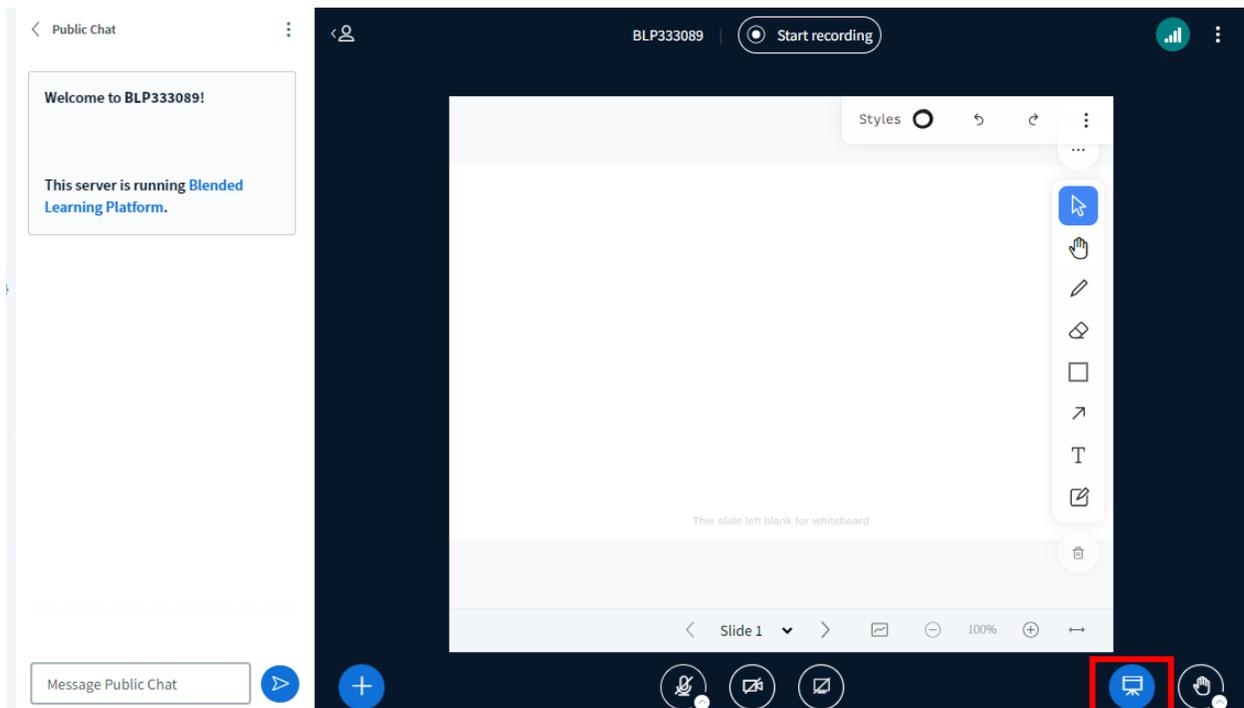


Step-1. Click on the “Start recording” button.



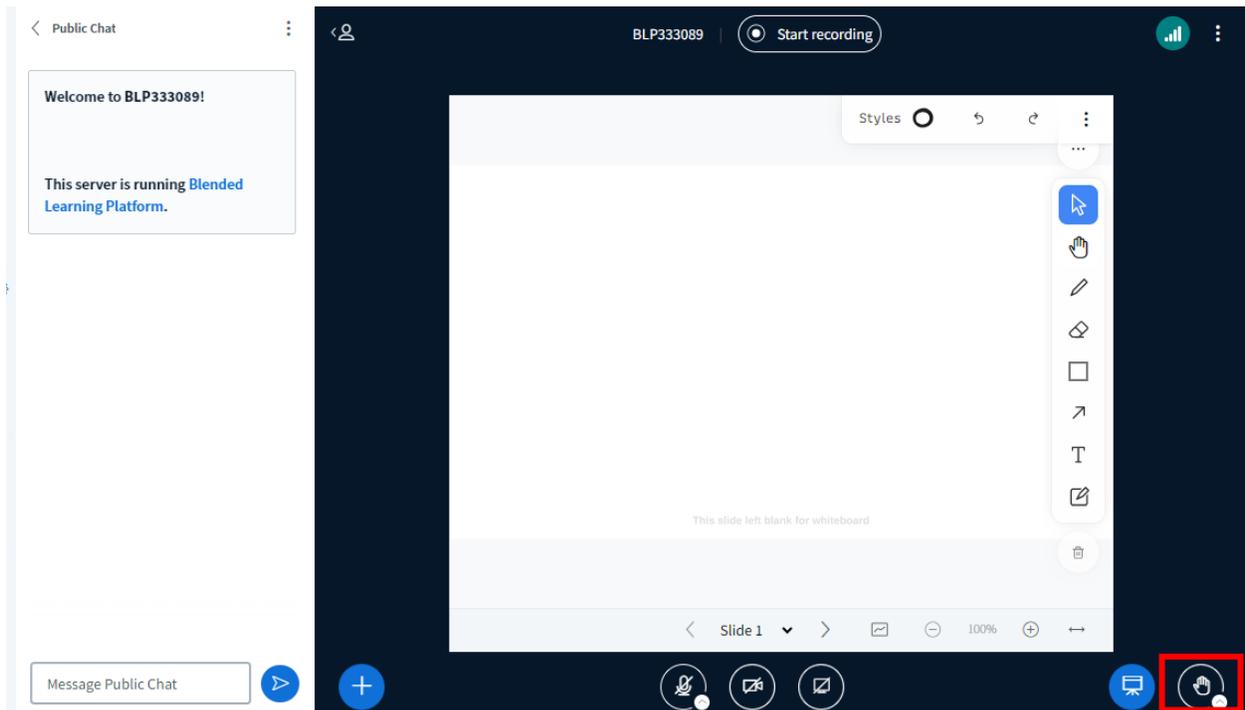
Step-2. Click on "Yes" button.

11.5 Minimise Presentation



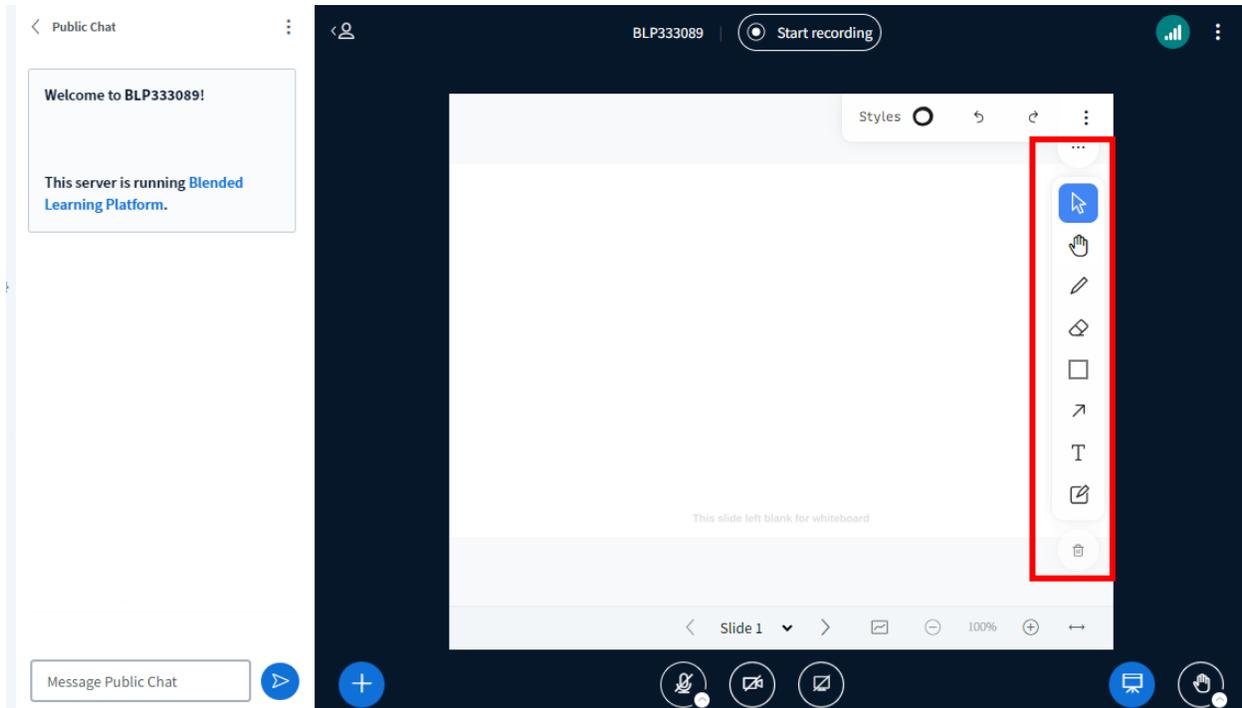
Click on the "screen Icon" in blue to minimise the presentation.

11.6 Raise Hand



Click on the “raise hand” button to raise hand.

11.7 White Board

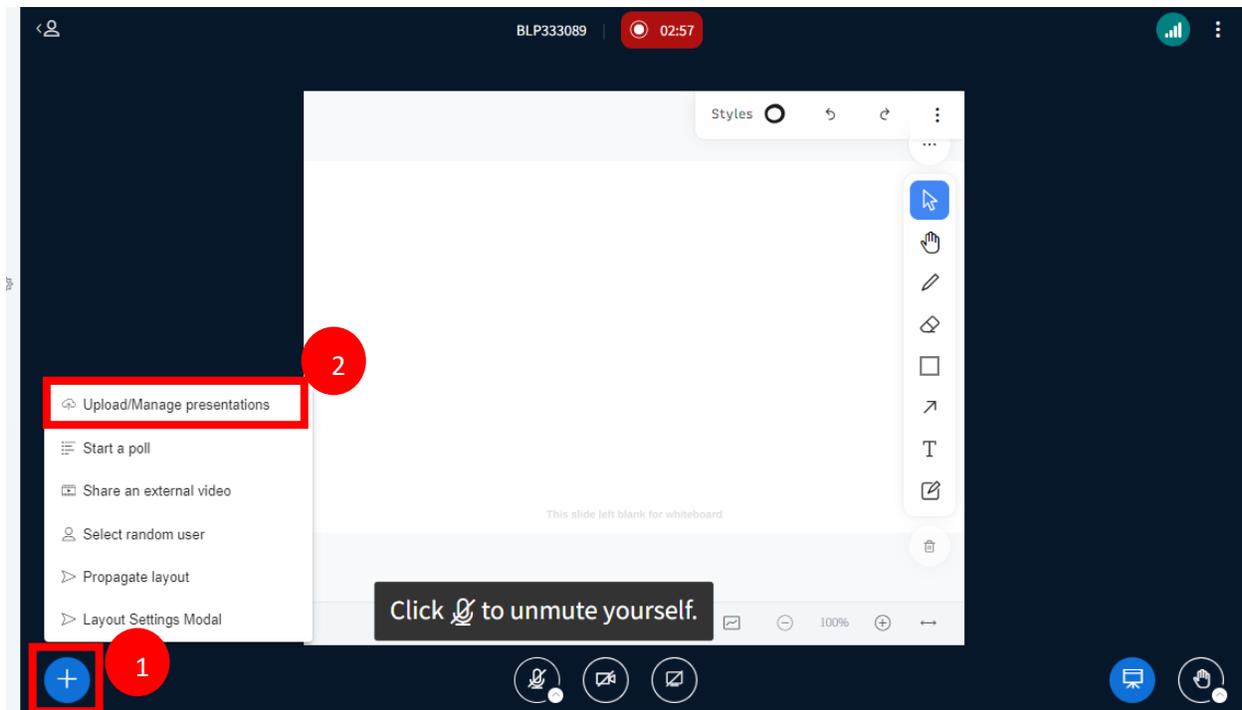


Users have multiple features associated with white board. The features of white board are listed below:

- Select object – User can select object by clicking on select.
- Move object – User can select Pan to move board.
- Pen- User can select pen to draw on the board.
- Eraser- User can select eraser to erase.
- Text- User can add text.
- Sticky- User can add sticky notes.

Delete- User can click on delete to delete text.

11.8 How to upload a presentation?



Step-1. Click “+” in blue.

Step-2. Select Upload/Manage presentations.



As a presenter you have the ability to upload any office document or PDF file. We recommend PDF file for best results. Please ensure that a presentation is selected using the circle checkbox on the left hand side.

Current presentation

default.pdf

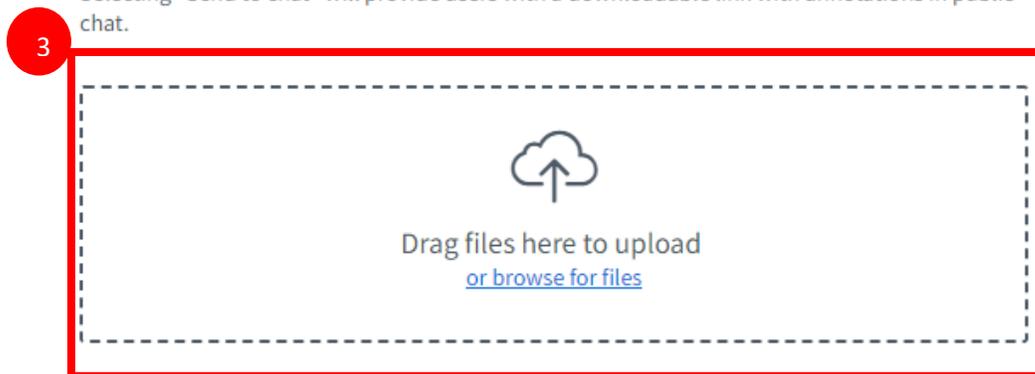
Download

CURRENT

Send to chat



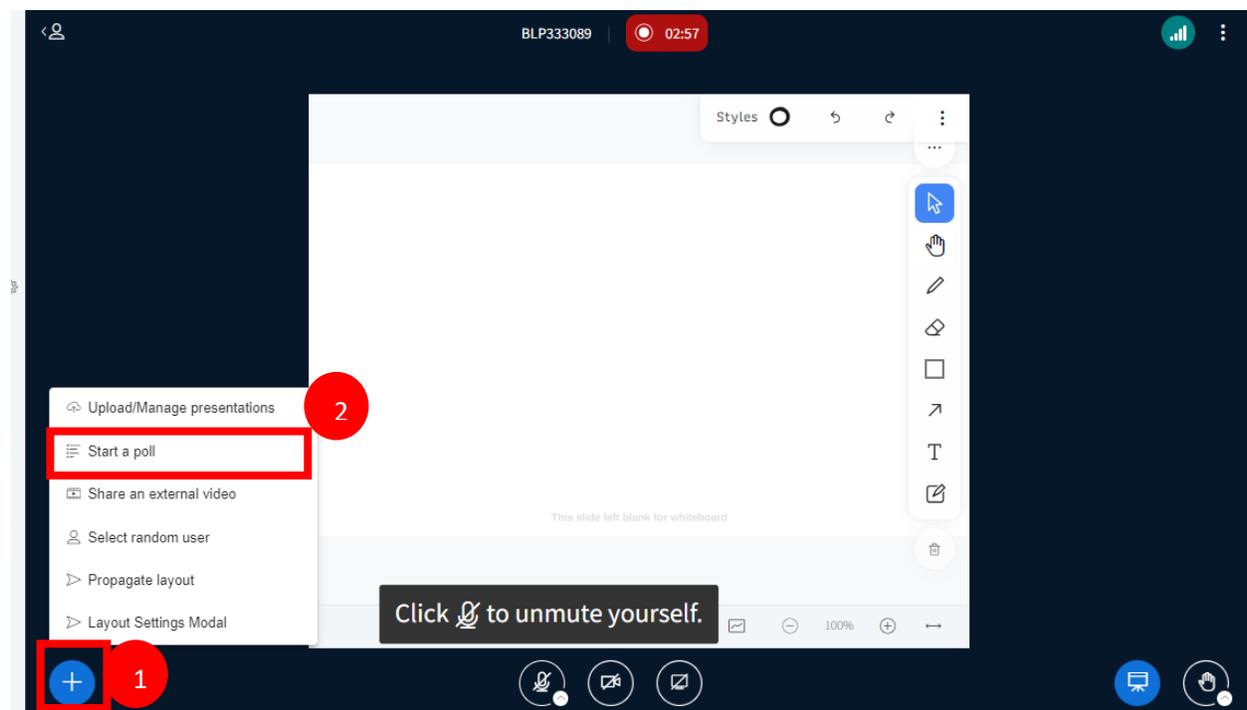
Selecting "Send to chat" will provide users with a downloadable link with annotations in public chat.



Step-3. Click on “or browse for files” or drag and drop the file in the given space.

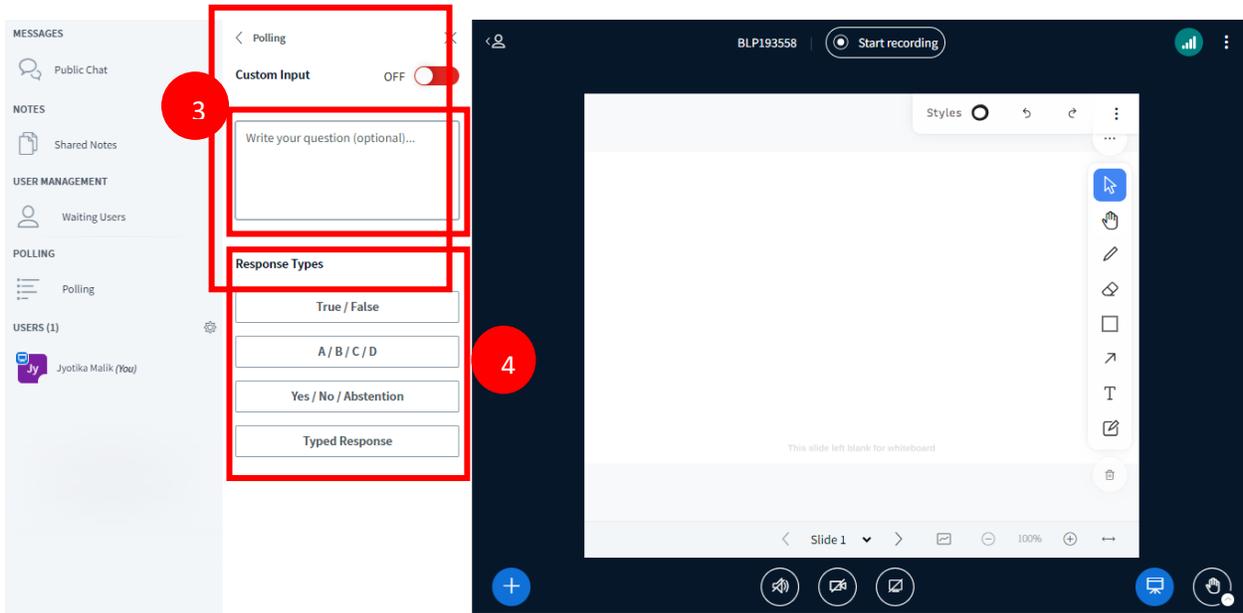
Step-4. Click on “Confirm”.

11.9 How to start a poll?



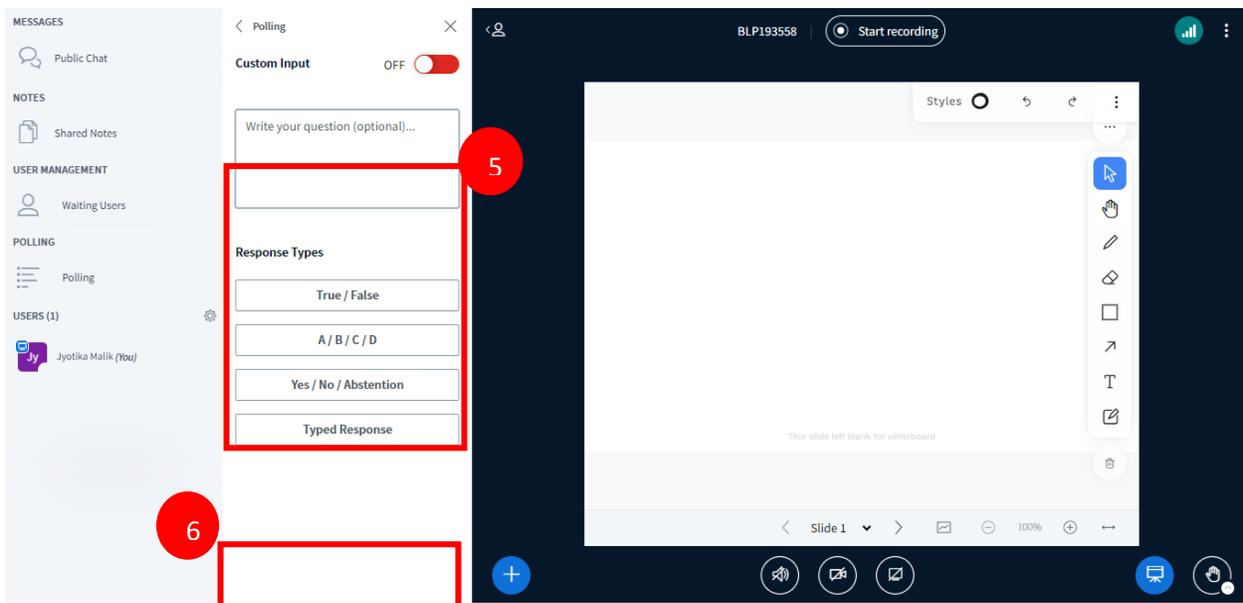
Step-1. Click “+” in blue.

Step-2. Select “Start a poll”.



Step-3. Type a question under “Write your question”.

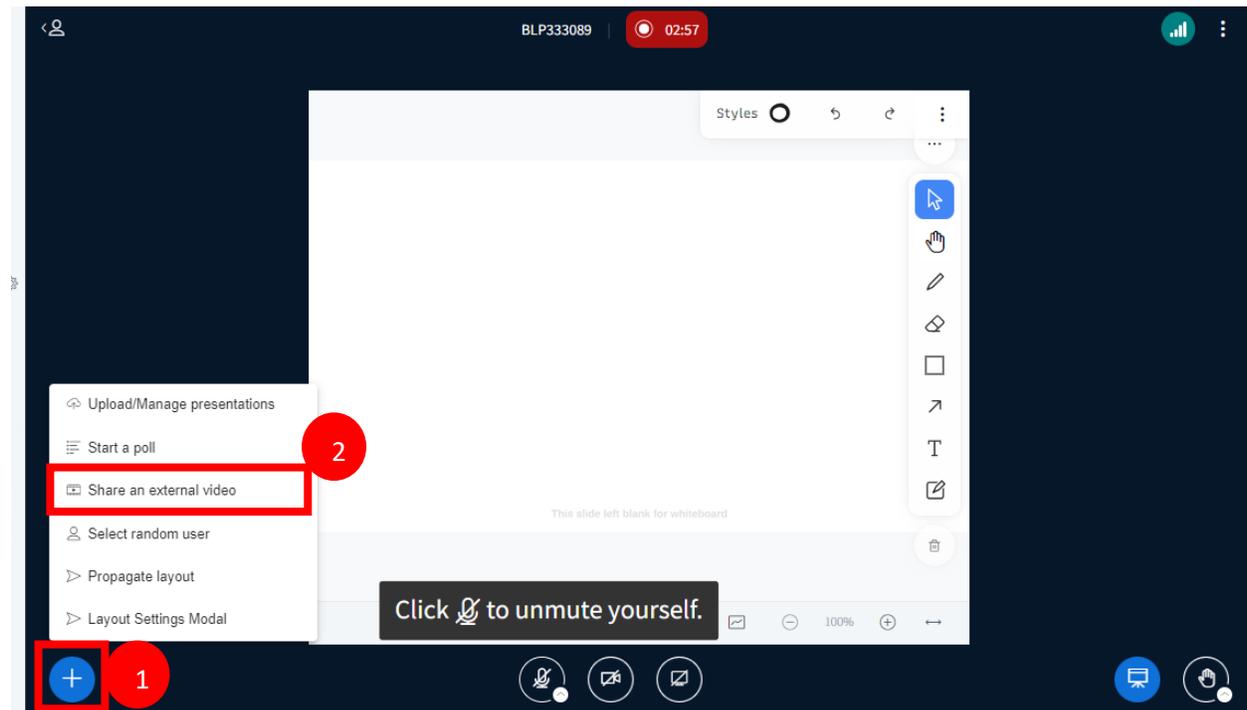
Step-4. Select “Response types”.



Step-5. Enter answers.

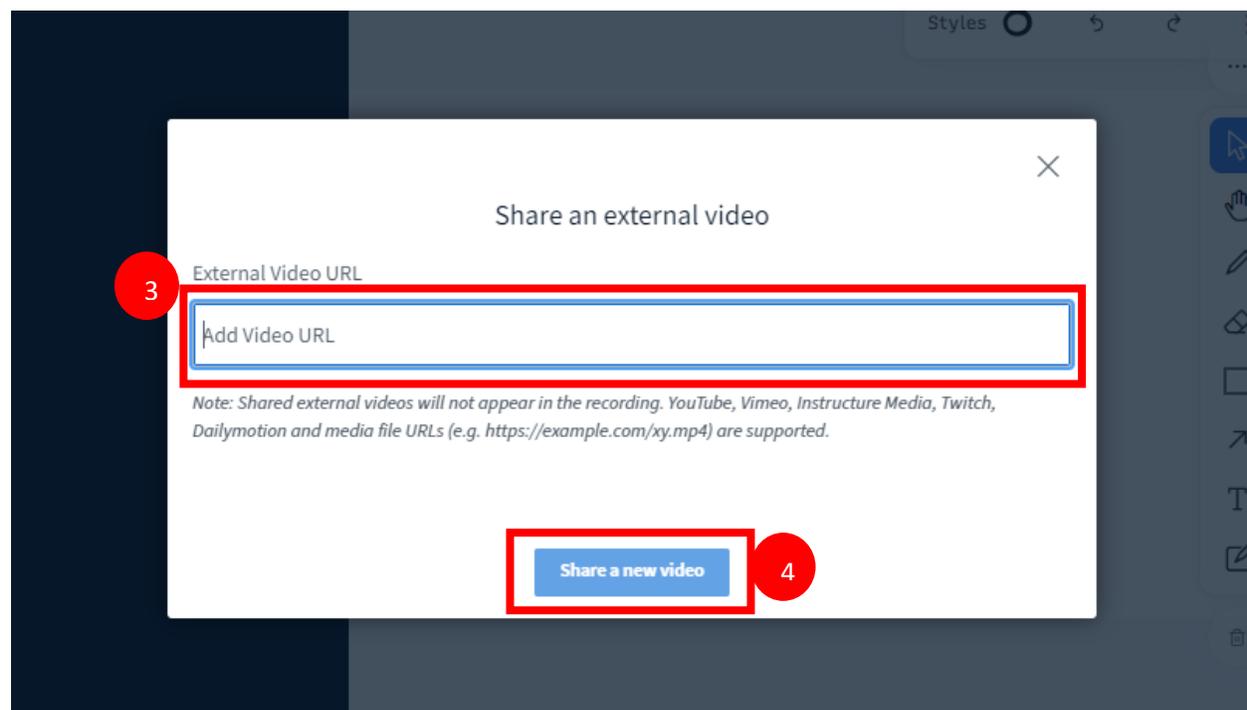
Step-6. Click on “Start Poll”.

11.10 How to share an external video?



Step-1. Click “+” in blue.

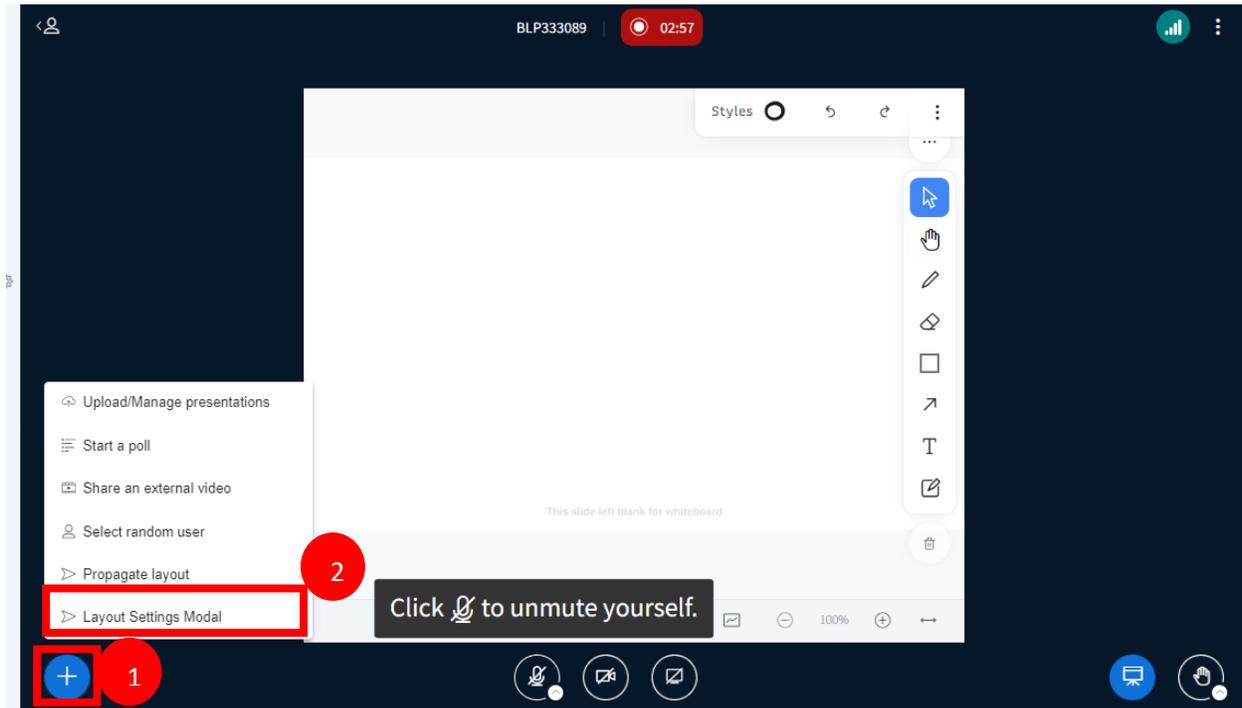
Step-2. Select “Share an external video”.



Step-3. Enter the URL, under Add Video URL.

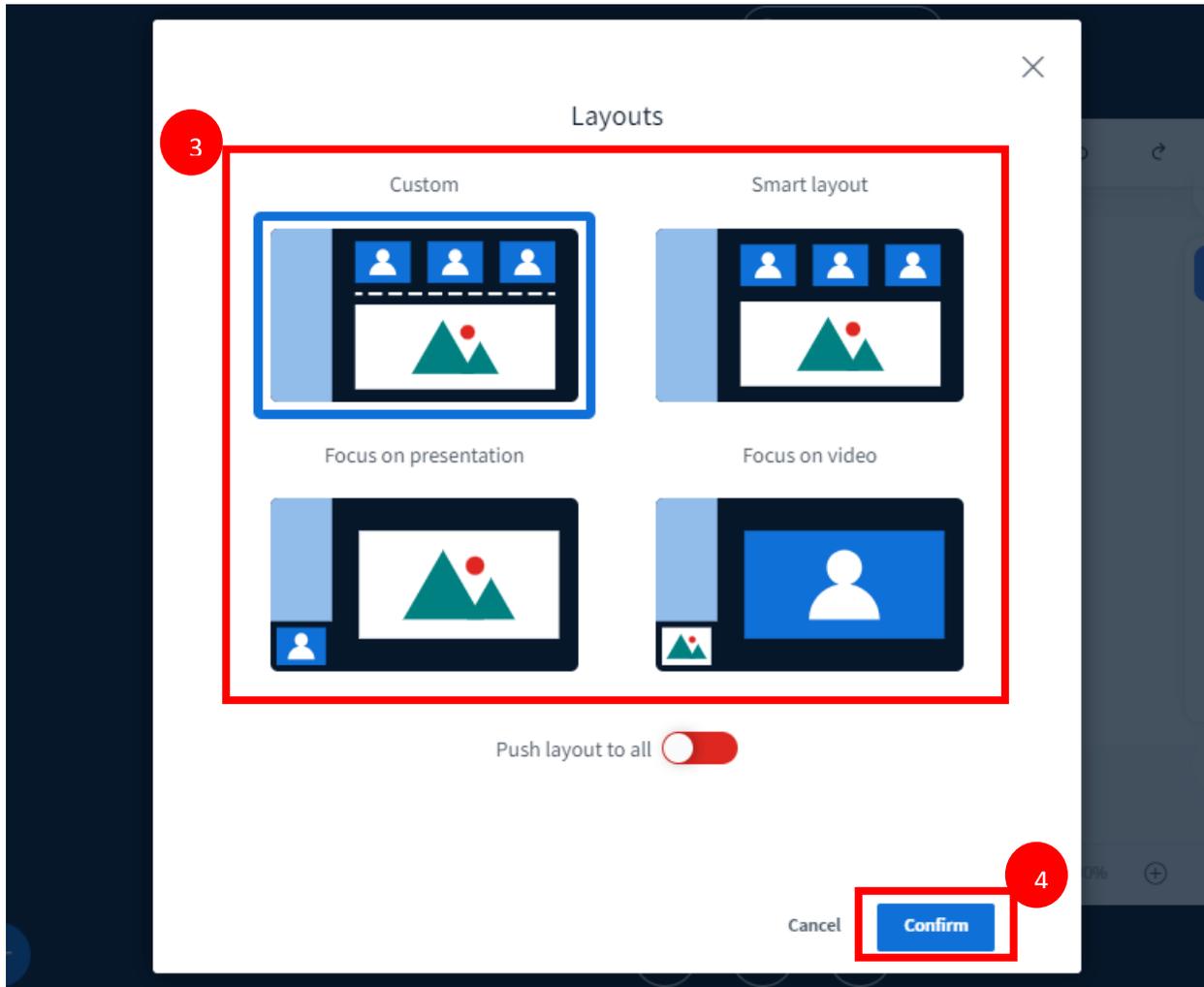
Step-4. Click on “Share a new video”.

11.11 Layout Setting



Step-1. Click “+” in blue.

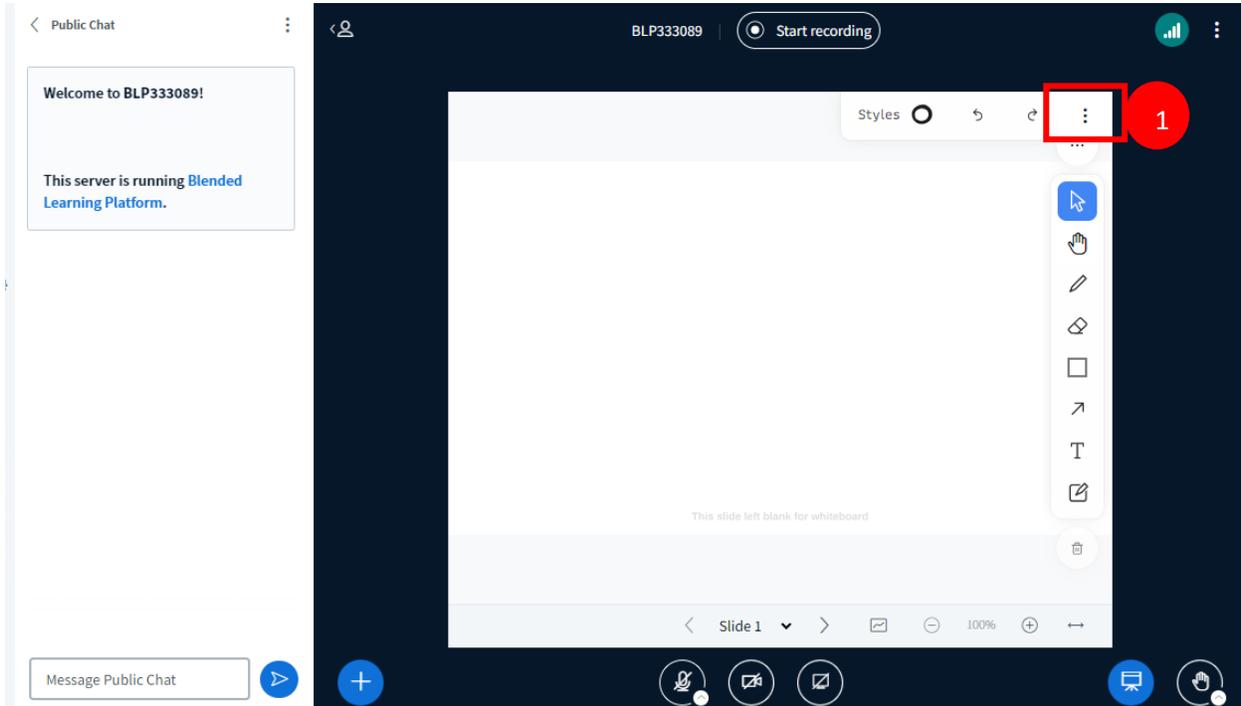
Step-2. Select “Layout Settings Modal”.



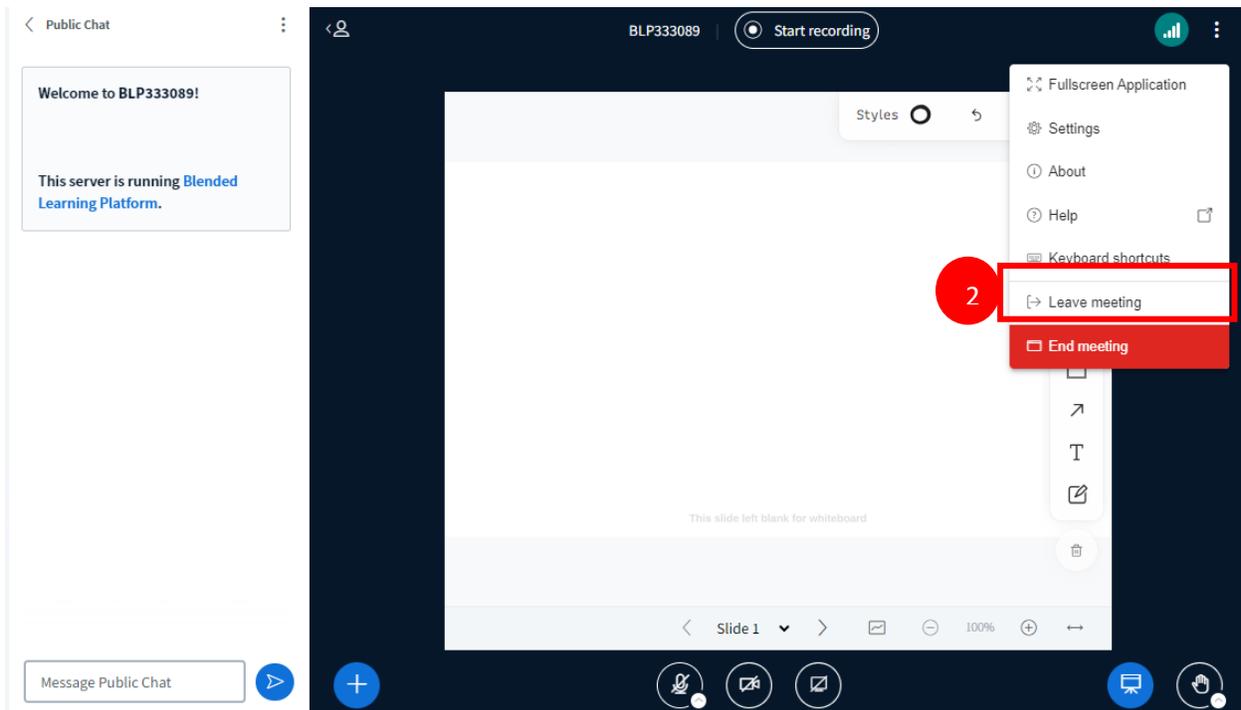
Step-3. Select the layout.

Step-4. Click on “Confirm”

11.12 How to leave meeting?

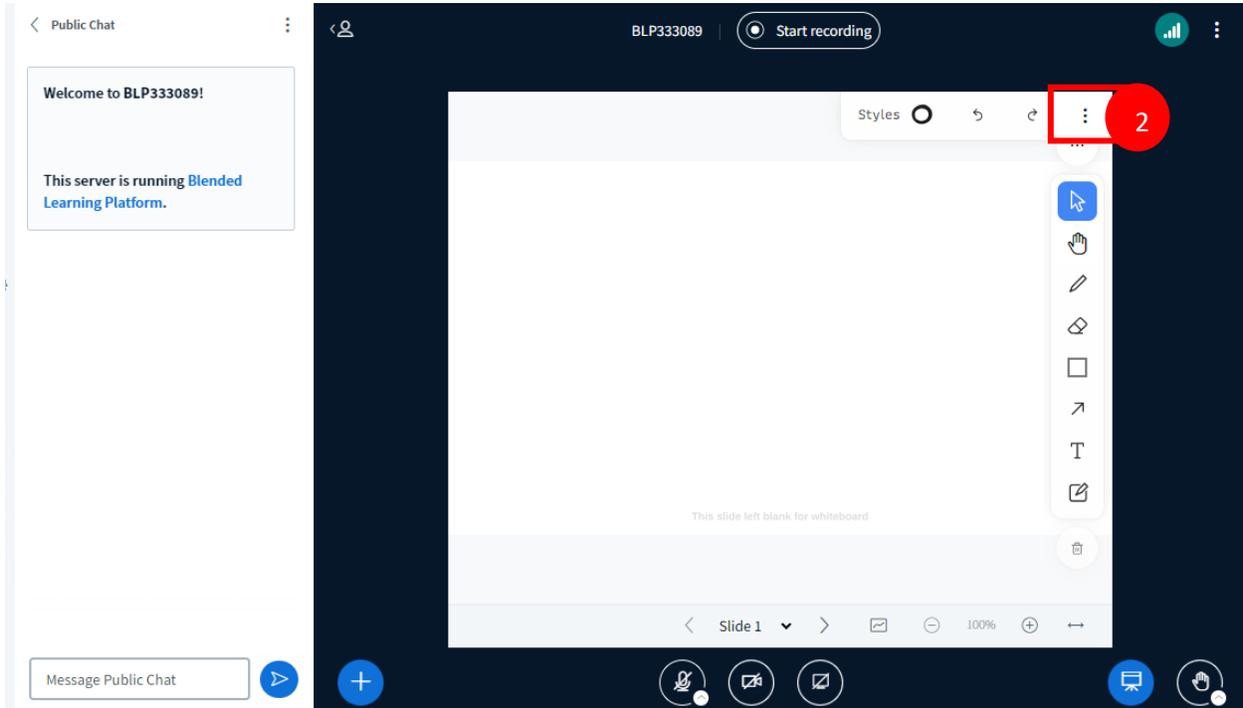


Step-1. Click on the “three dots”

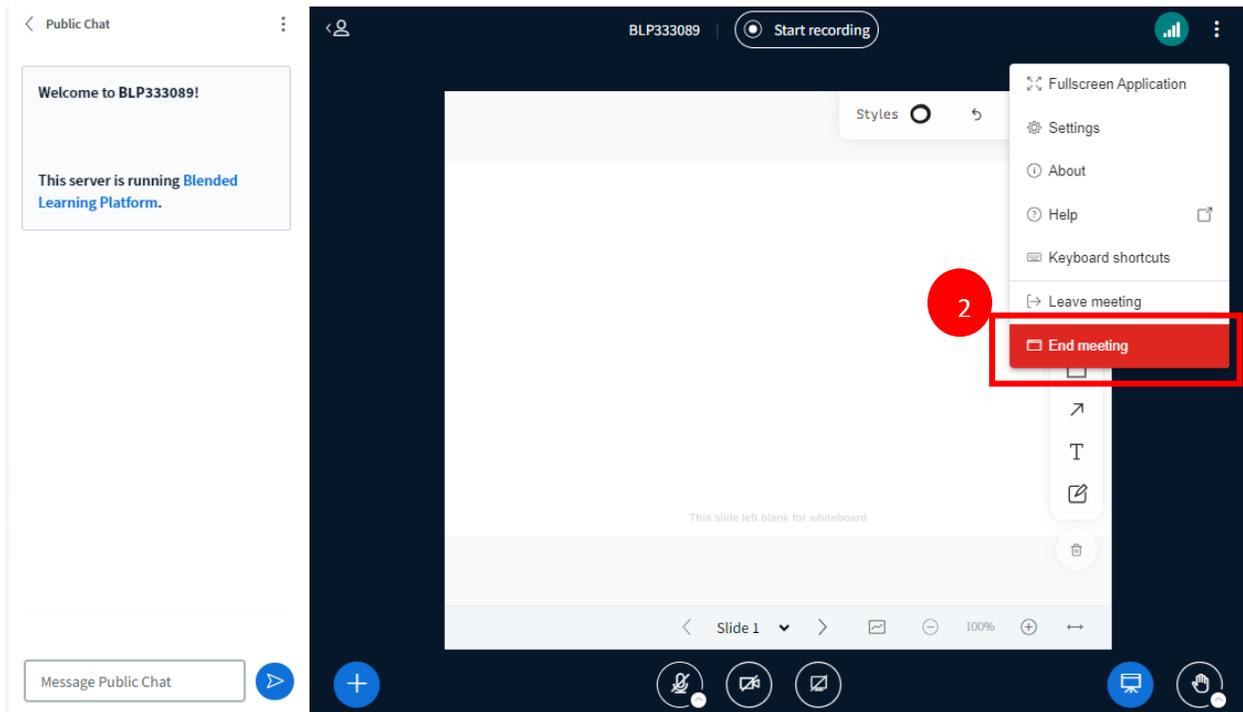


Step-2. Select “Leave meeting”.

11.13 How to end meeting?



Step-1. Click on the “three dots”



Step-2. Select “End meeting”

12 My Profile

Faculty view and edit their profile under the My Profile section and update it. Faculty get an option to fill in and update the details in their profile like basic Information, Education, Personal Information, localization, Additional Information, and social media. Faculty users can change their own profile pictures.

12.1 How to edit My Profile details

Step:1 Login as a Faculty with credentials and click on the “My profile” icon on the top right corner.

The screenshot shows the NHEP dashboard for a user named Jitendra. On the right side, a dropdown menu is open, highlighting the 'My Profile' option. The dashboard also displays a 'Top 5 Courses' table and a 'Course wise Performance' chart.

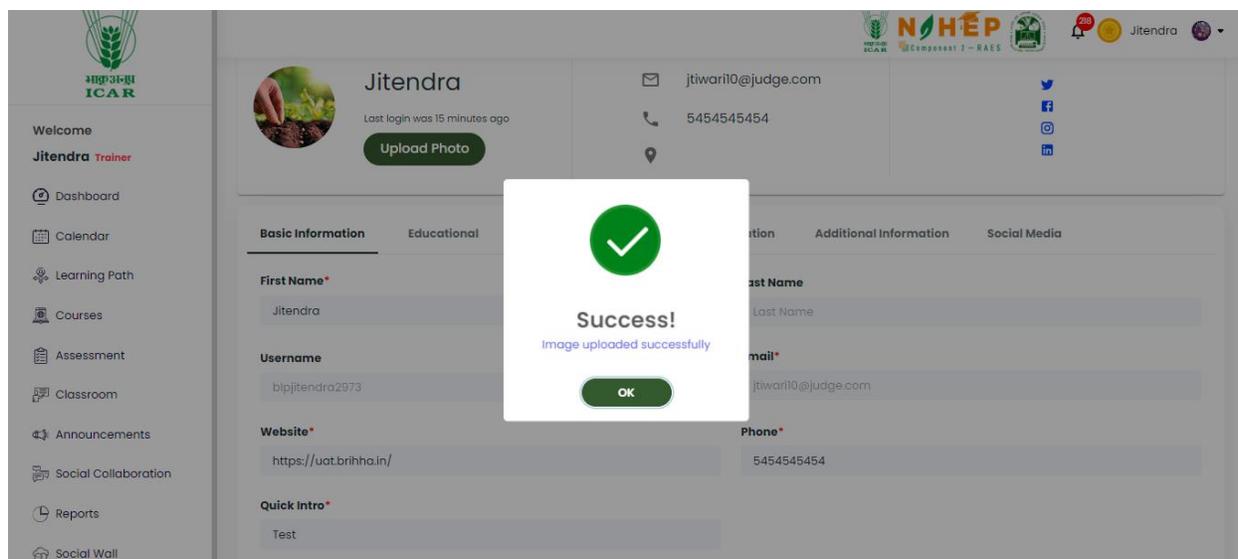
Course Name	Modules	No. of Learners	Total Time Spent	Rating
BSc Soil And Water Management (Agriculture)	5	8	04:45:15	5 out of 5
Agriculture Learning (Advance food science)	3	4	02:15:55	0 out of 5
Computer Organization And Architecture : MCA560 - ... (Agriculture)	10	2	01:26:25	0 out of 5
Microbiology (Agriculture learning)	6	18	00:58:35	0 out of 5
Advance Food Science (Agriculture learning)	18	6	00:52:20	4 out of 5

Step:2 Click on My profile from the drop down. Once clicked, the page will appear.

The screenshot shows the 'My Profile' page for Jitendra. It includes a profile header with a photo upload button, contact information, and social media links. Below is a form with tabs for 'Basic Information', 'Educational', 'Professional Information', 'Localization', 'Additional Information', and 'Social Media'. The 'Basic Information' tab is active, showing fields for First Name, Last Name, Username, Email, Website, and Phone.

Field	Value
First Name	Jitendra
Last Name	Last Name
Username	blpjitendra2973
Email	jtiwaril0@judge.com
Website	https://uat.brihha.in/
Phone	5454545454
Quick Intro	Test

Step:3 Click on **“Upload Photo”** to upload an image to their profile and Select image from image library.



Step:4 Click **“Basic information”** to update basic details to their profile as per below fields and click **“Save Changes”** to save the updated information.

Welcome
Jitendra Trainer

- Dashboard
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- Courses
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall

Basic Information | Educational | Professional Information | Localization | Additional Information | Social Media

First Name* Jitendra | **Last Name** Last Name

Username bjpjitendra2973 | **Email*** jtiwar10@judge.com

Website* https://uat.brihha.in/ | **Phone*** 5454545454

Quick intro* Test

Your changes has been saved successfully! X

Save Changes

Step:5 Click “Educational” to update Degree and Certificate via clicking on “Add Degree” and “Add Certificate”.

12.2 Add Degree

Welcome
Jitendra Trainer

- Dashboard
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- Courses
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall

Basic Information | **Educational** | Professional Information | Localization | Additional Information | Social Media

Degree | Certificate

+ Add Degree

Title	University	Passing Year	Action
No data available			



Welcome

Jitendra Trainer

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- Courses
- Assessment
- Classroom
- Announcements
- Social Collaboration
- Reports
- Social Wall



Jitendra

Last login was 17 minutes ago

Upload Photo

jtiwaril0@judge.com
5454545454



Basic Information **Educational** Professional Information Localization Additional Information Social Media

Degree Certificate

Education* **Specialization***

Select Education* Select Specialization*

University / Institute* **Passing Out Year***

Select University / Institute* Select Passing Year

Course Type*

Full time Part time Correspondence/Distance learning

Save Discard



Welcome

Jitendra Trainer

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- Reports
- Social Wall



Jitendra

Last login was 17 minutes ago

Upload Photo

jtiwaril0@judge.com
5454545454



Basic Information **Educational** Professional Information Localization Additional Information Social Media

Degree Certificate

Title	University	Passing Year	Action
B.Tech./B.E.- Bachelor of Technology/ Bachelor of E	University of Delhi	2013	

Success!

Degree successfully added

OK

+ Add Degree

12.3 Add Certificate



Welcome
Jitendra Trainer

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Jitendra
Last login was 17 minutes ago
Upload Photo

jtiwaril0@judge.com
5454545454

Basic Information | **Educational** | Professional Information | Localization | Additional Information | Social Media

Degree | **Certificate** | **+ Add Certificate**

Title	Authority	URL	Action
No data available			



Welcome
Jitendra Trainer

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Jitendra
Last login was 17 minutes ago
Upload Photo

jtiwaril0@judge.com
5454545454

Basic Information | **Educational** | Professional Information | Localization | Additional Information | Social Media

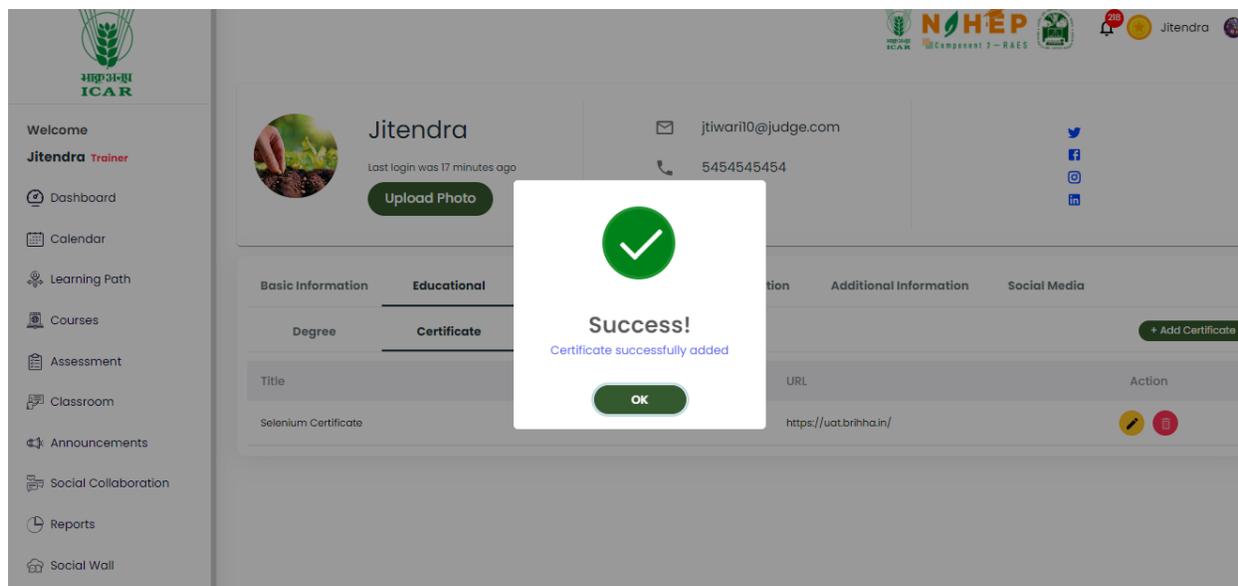
Degree | **Certificate**

Certificate Name* **Certificate Authority***

License Number **Certificate URL**

Select start month Select start year Select end month Select end year

Save **Discard**



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Jitendra Trainer

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Announcements
Social Collaboration
Reports
Social Wall

Jitendra
Last login was 17 minutes ago
Upload Photo

jtiwari10@judge.com
5454545454

Basic Information
Educational
Additional Information
Social Media

Degree
Certificate
+ Add Certificate

Title	URL	Action
Selenium Certificate	https://uat.briha.in/	 

Success!
Certificate successfully added
OK

Step:6 Click “**Professional information**” to update Language, Experience and Skills and click “**Save Changes**” to save the updated information.

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Jitendra Trainer

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Announcements
Social Collaboration
Reports
Social Wall
Help Desk

Jitendra
Last login was 1 hours ago
Upload Photo

jitwar10@judge.com
5454545454

Basic Information Educational **Professional Information** Localization Additional Information Social Media

ICAR - Indian Agricultural Research Institute QA team
QA Lead Saket

Languages Skills
English Project Management

Experience (In Months)
7

Your changes has been saved successfully! Save Changes

Step:7 Click “**localization**” to update the Current Location, Permanent Location, Office Location, Additional Contact, Locality, Area, City, State, Country, and Pin Code. Click “**Save Changes**” to save the updated information.

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Upload Photo

Basic Information Educational Professional Information **Localization** Additional Information Social Media

Current Location Office Location
Current Location Office Location

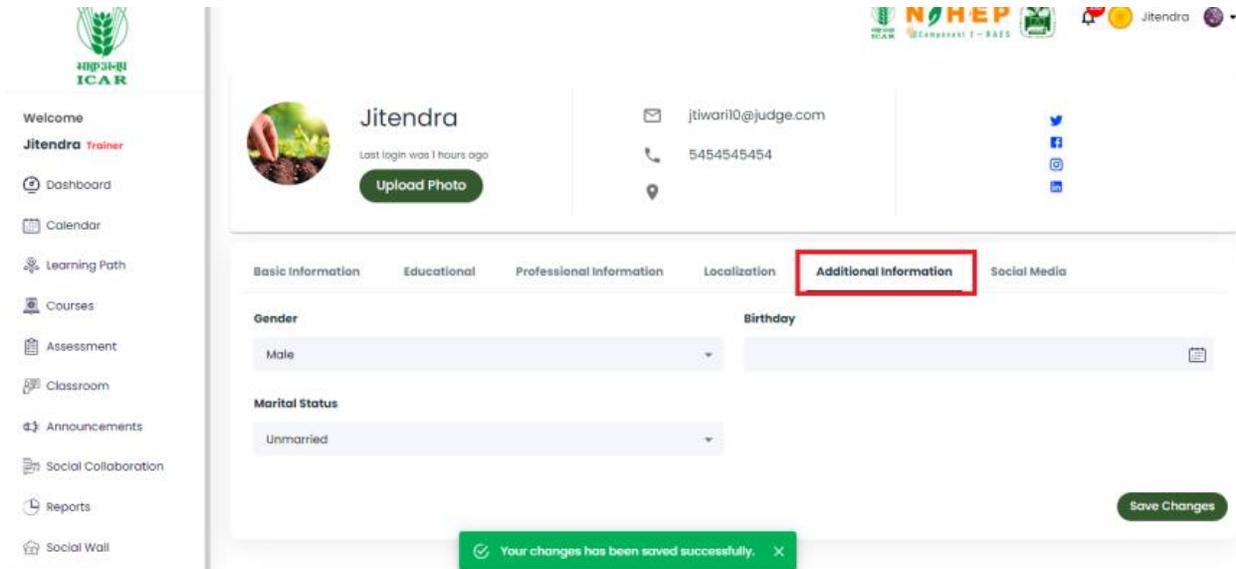
Permanent Address Additional Contact
Permanent Address Additional Contact

Type your locality Type your area
Type your locality Type your area

Your city Your state Your country Your pin code
Your city Your state Your country Your pin code

Save Changes

Step:8 Click “**Additional information**” to update the personal information like gender, birthday, marital status, and anniversary. Click “**Save Changes**” to save the updated information.



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Jitendra
Last login was 1 hours ago
[Upload Photo](#)

jtiwari0@judge.com
5454545454

Basic Information Educational Professional information Localization **Additional Information** Social Media

Gender
Male

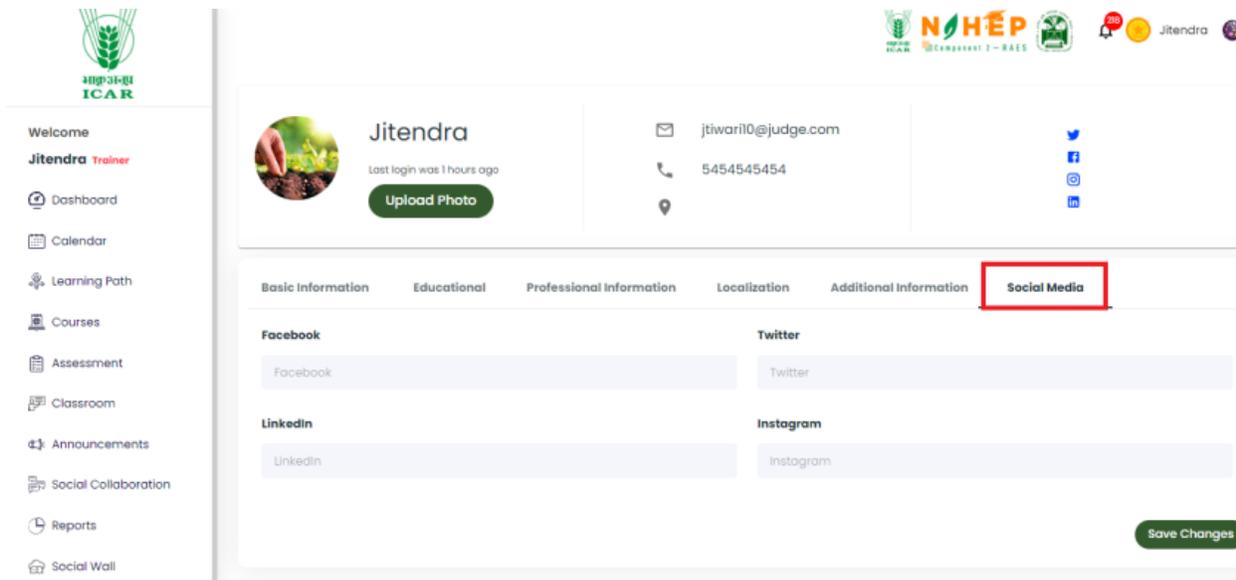
Marital Status
Unmarried

Birthday

[Save Changes](#)

Your changes has been saved successfully.

Step:9 Click “Social Media” to update his/her social media profile link like Facebook, LinkedIn, Instagram, and Twitter. Click “**Save Changes**” to save the updated information.



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Jitendra
Last login was 1 hours ago
[Upload Photo](#)

jtiwari0@judge.com
5454545454

Basic Information Educational Professional information Localization Additional Information **Social Media**

Facebook
Facebook

LinkedIn
LinkedIn

Twitter
Twitter

Instagram
Instagram

[Save Changes](#)

13 Notification Centre

Notification Center, where faculty users can receive notifications for upcoming events, meetings, sessions, courses, and assessments, all accessible through the notification bell icon.

Step:1 Click on the notification bell icon to view all the notifications. Faculty user will be able to see the notifications for upcoming events, meetings, sessions, courses, and assessments.

Dashboard

Welcome **Jaslin Trainer**

- Dashboard
- Calendar
- Learning Path
- Courses
- Assessment
- Classroom
- Announcements
- Social Collaboration

Course Name	Modules	No. of Learners	Total Time Spent	Rating
Agromony Plant Genetic Resources	4	8	03:58:20	5 out of 5
Computer Organization And Architecture Technology	5	7	02:36:40	3 out of 5
Agricultural Engineering Agriculture123	5	1	01:02:45	4 out of 5
Course 30102023 Fruit Science	2	1	00:06:45	5 out of 5
Certificate Course Agricultural Economics	1	1	00:05:40	0 out of 5

Course wise Performance

Notifications

- Module classroom
Dr. Mohammed Nasir has requested for approval on **Classroom** Module. Please check...
[Read More](#) 6 days, 23 hours ago
- Module classroom
Dr. Arbind Gupta has requested for approval on **Classroom** Module. Please check the...
[Read More](#) 6 days, 23 hours ago
- Module assessment
Dr. Mohammed Nasir has requested for approval on **Assessment** Module. Please chec...
[Read More](#) 6 days, 23 hours ago
- Module classroom
Dr. Umesh Chandra has requested for approval on **Classroom** Module. Please check th...
[Read More](#) 6 days, 23 hours ago



Welcome
Jaslin Trainer

- Dashboard
- Calendar
- Learning Path
- Courses



Notifications

 **Module classroom** 6 days, 23 hours ago 

Dr. Mohammed Nasir has requested for approval on **Classroom** Module.
 Please check the details below
 Module Name: **Classroom**
 Created Date: **Nov. 08, 2023**
 Requested By: **Dr. Mohammed Nasir**
 Created By: **Dr. Mohammed Nasir**
[Read Less](#)

Step 2: Faculty can also delete the notification.



Welcome
Jaslin Trainer

- Dashboard
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- Announcements
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Notifications



Are you sure to delete this item?

 **Module classroom** 6 days, 23 hours ago 

Dr. Mohammed Nasir has requested for approval on **Classroom** Module. Please check the details below
 Module Name: **Classroom**
 Created Date: **Nov. 08, 2023**
 Requested By: **Dr. Mohammed Nasir**
 Created By: **Dr. Mohammed Nasir**
[Read Less](#)

 **Module classroom** 6 days, 23 hours ago 

Dr. Arbind Gupta has requested for approval on **Classroom** Module. Please check the details below
 Module Name: **Classroom**
 Created Date: **Nov. 08, 2023**
 Requested By: **Dr. Arbind Gupta**
 Created By: **Dr. Arbind Gupta**
[Read More](#)

 **Module assessment** 6 days, 23 hours ago 

Dr. Mohammed Nasir has requested for approval on **Assessment** Module. Please check the details below
 Module Name: **Assessment**
 Created Date: **Nov. 08, 2023**
 Requested By: **Dr. Mohammed Nasir**
 Created By: **Dr. Mohammed Nasir**
[Read More](#)



Welcome
Jaslin Trainer

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Notifications



Deleted!

Deleted successfully

 **Module classroom** 6 days, 23 hours ago 

Dr. Arbind Gupta has requested for approval on **Classroom** Module. Please check the details below
 Module Name: **Classroom**
 Created Date: **Nov. 08, 2023**
 Requested By: **Dr. Arbind Gupta**
 Created By: **Dr. Arbind Gupta**
[Read More](#)

 **Module assessment** 6 days, 23 hours ago 

Dr. Mohammed Nasir has requested for approval on **Assessment** Module. Please check the details below
 Module Name: **Assessment**
 Created Date: **Nov. 08, 2023**
 Requested By: **Dr. Mohammed Nasir**
 Created By: **Dr. Mohammed Nasir**
[Read More](#)

 **Module classroom** 6 days, 23 hours ago 

Dr. Umesh Chandra has requested for approval on **Classroom** Module. Please check the details below
 Module Name: **Classroom**
 Created Date: **Nov. 08, 2023**
 Requested By: **Dr. Umesh Chandra**
 Created By: **Dr. Umesh Chandra**
[Read More](#)

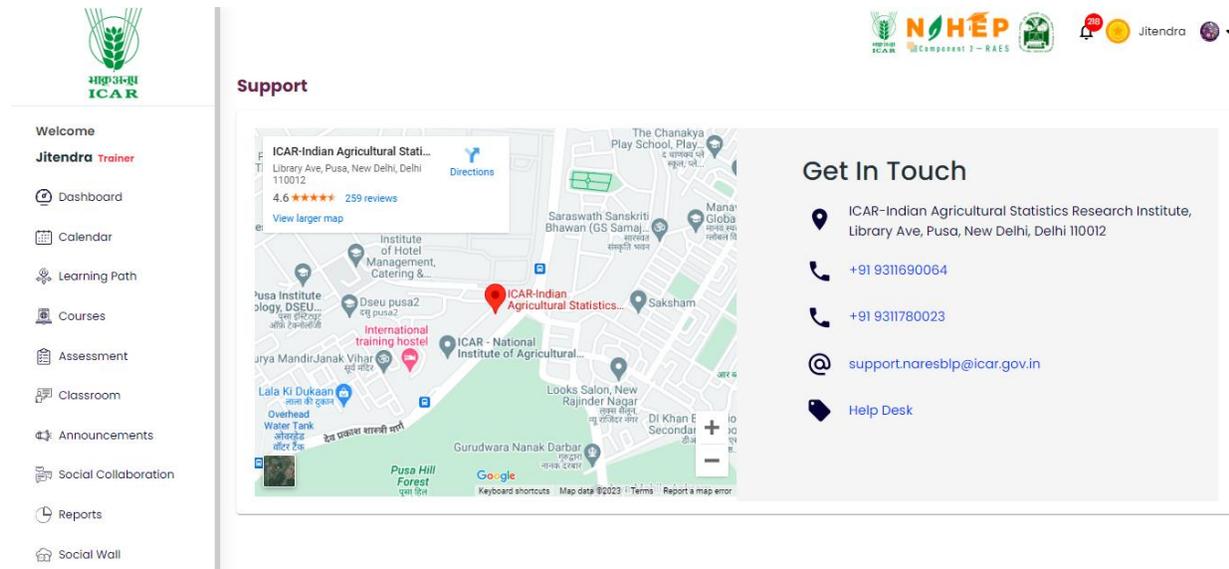
 **Module classroom** 6 days, 23 hours ago 

Dr. Yash Gautam has requested for approval on **Classroom** Module. Please check the details below
 Module Name: **Classroom**
 Created Date: **Nov. 08, 2023**
 Requested By: **Dr. Yash Gautam**
 Created By: **Dr. Yash Gautam**
[Read More](#)

14 Support Information

It is a customer service department within a business that helps and supports end-users.

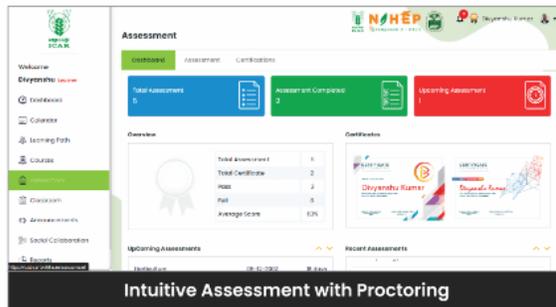
Step:1 Click on the “Support” option from the drop down when faculty clicks on the profile icon visible on the top right corner.



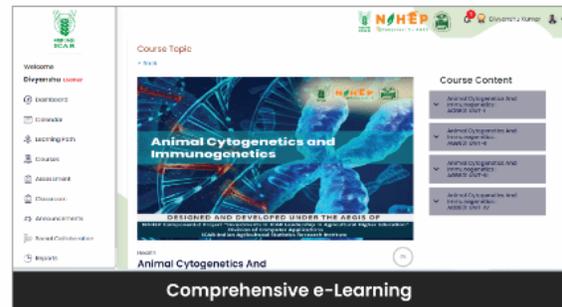
The screenshot shows the NHEP user interface. On the left is a navigation menu with options: Welcome, Jitendra Trainer, Dashboard, Calendar, Learning Path, Courses, Assessment, Classroom, Announcements, Social Collaboration, Reports, and Social Wall. The main content area is titled "Support" and features a Google Map of Pusa, New Delhi, with a red pin marking the "ICAR-Indian Agricultural Statistics Research Institute". To the right of the map is a "Get In Touch" section with the following contact information:

- ICAR-Indian Agricultural Statistics Research Institute, Library Ave, Pusa, New Delhi, Delhi 110012
- +91 9311690064
- +91 9311780023
- support.naresblp@icar.gov.in
- Help Desk

APPLICATION INTERFACE



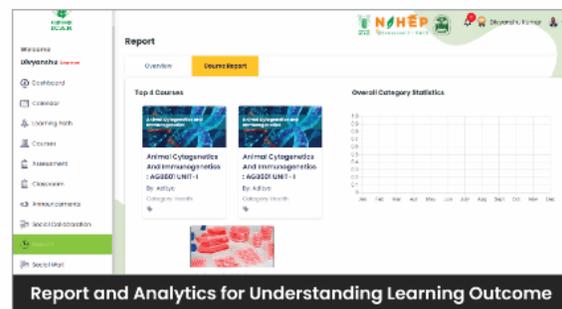
Intuitive Assessment with Proctoring



Comprehensive e-Learning



Create Skill-based Curriculum with Different Courses



Report and Analytics for Understanding Learning Outcome

CREDITS

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National Coordinator,
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Project Team at ICAR-IASRI

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(NAHEP Component 2)

Dr. Alka Arora

Head (Computer Application)
& Principal Scientist

Dr. Ajit

Head (Statistical Genetics) &
Principal Scientist

Dr. Ramasubramanian V

Principal Scientist

Dr. Anshu Bharadwaj

Principal Scientist

Dr. Shashi Dahiya

Principal Scientist

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Senior Scientist

Dr. Soumen Pal

Senior Scientist

Dr. Sanchita Naha

Scientist

Ms. Madhu

Scientist

Mr. Samarth Godhara

Scientist

For more details, visit us at: <https://naresblp.krishimegh.in>